



# ***BOARD REPORT*** March 2024



**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Tuesday, March 19, 2024 | 7:00pm at Takiff Center**

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act). Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
  - A. Minutes of February 20, 2024 Regular Board Meeting
  - B. Minutes of March 6, 2024 Local Efficiency Committee Meeting
  - C. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
  - A. Approval of Fiscal Year 2024/25 Budget – Approval Draft
  - B. Approval of the 2024 Apparel Bid
  - C. Approval to Move the Start Time of the April 2, 2024 Committee Meeting to 6:00pm
  - D. Approval to Cancel the May 7, 2024 Committee of the Whole Meeting
  - E. Approval of Outsourced IT Provider Agreement
  - F. Approval of Takiff Elevator Controller Upgrade
  - G. Approval of Biannual Review of Executive Session Minutes 5ILCS 120/2(c)(21)
- VIII. Other Business
- IX. Executive Session
  - A. Bi-Annual Review of Executive Session Minutes 5ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
  - B. Personnel – 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoeParkDistrict.com](mailto:lsheppard@glencoeParkDistrict.com)

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

## III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
March 2024 Board Meeting

MINUTES OF FEBRUARY 20, 2024 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Carol Spain, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Bart Schneider, Commissioner  
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary  
Bobby Collins, Director of Recreation and Facilities  
John Cutrera, Director of Finance and HR  
Kyle Kuhs, Director of Parks and Planning  
Erin Classen, Superintendent of Marketing and Comm.

Members of the public in attendance who signed in or spoke: Debra Dresner, Tom Fraerman, Jones, Karen Reyha, Betsy Ruchman

Consent Agenda: A motion was made by Commissioner Spector to approve the consent agenda items as presented including Minutes of January 9, 2024 Regular Board Meeting, Minutes of February 6, 2024 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued. The motion passed via voice vote.

Discussion on Renovation of Racquet Courts: Staff gave the presentation attached to these minutes. President Spain then moved to Matters from the Public to receive any input on pickleball or any other matters from attendees and indicated that commissioners would resume discussion after that.

Matters from the Public: Comments for the Board's consideration, and Board responses, are listed as follows. The District has received comments via email addressed to the Board, which are available to the public upon request. Comments continued including being against pickleball at Shelton Park due to proximity to his property, noise, and the amount of programming at that site, not a proponent of pickleball at Watts and Central Parks due to its proximity to homes, proponent of pickleball stating that it is here to stay, pickleball is intergenerational, please keep its popularity in mind when planning courts and parking, and leave both pickleball and tennis nets up year-round.

Board Resumed Discussion on Renovation of Racquet Courts: Board discussion ensued and staff answered Commissioners questions as needed. The Board discussed potential replacement or resurfacing of court projects in the next two years in regards to Central, Shelton, West, and Watts Parks, and soundproofing. The OSLAD grant was discussed at West, which includes the addition of two pickleball courts. The West Park design had two rounds of community input on the park design and was approved by the Board in the past to be submitted for an OSLAD Grant. Weinberg Family Recreation Center's seasonal outdoor pickleball courts will continue this coming year from May 1 to approximately September 29, and hopefully annually in perpetuity. Based on the OSLAD grant timeline,

staff recommended tennis court renovations this coming year and if approved, pickleball court renovations for the following year. Discussion ensued.

After further discussion regarding parks, grant funding, noise, the Board reached consensus for staff to move forward with tennis court renovations only at Watts and Central Parks this coming year, and two pickleball courts at West Park in the following year. The Board will have further discussion regarding adding pickleball courts to Shelton Park again in the future.

Discussion on Beach Pass Model: Staff received results from the survey including the beach pass model previously discussed with the Board. Beach pass holder survey results showed that 92% are in favor of keeping the existing beach pass model and the community survey agreed at 76% in favor. Staff recommend increasing the daily beach pass fee to \$12 resident and \$24 nonresident (\$2 increase). Staff also recommended that we become part of the Explore Illinois Museum Pass, in which we can allow our daily beach passes to be checked out at libraries. We will pilot the program in 20 libraries in the surrounding area that do not have access to a beach. The District can customize the libraries, household use max, total number of passes and receive data reporting; however, we cannot see names and addresses. Executive Director Sheppard also noted that this meets social equity pillars. Safety considerations were discussed in length.

The Board, following discussion, directed staff to move forward with keeping the current beach pass model, increasing the daily pass fee, and utilizing the Museum Pass for daily beach passes in favor of meeting social equity standards.

Financial Report: The District is eleven months into the fiscal year. Director Cutrera gave a synopsis of the January reports included in the packet. The Beach Dept. looks to be a bit short of budget, the Recreation Department is at 50% compared to last year in regards to overall margin, property tax revenue continues to come in reflected in the Corporate/Admin and Recreation Departments.

Executive Director Report: Executive Director Sheppard shared that the brochure came out today and she lauded staff on the team effort. March 7 kicks off resident beach pass sales. Executive Director Sheppard thanked Commissioner Schneider and Commissioner Spector for attending the conference on Saturday. Staff found the IPRA/IAPD conference be very beneficial. AI was a big topic of conversation. The District won 1<sup>st</sup> place in the "Agency Showcase" our website. The Board will be doing a 5-year review on policies and manuals in the next few months as part of Distinguished Accreditation audit of the District's processes. Camp projections are superb. Age/grade changes, fees, and program details were reviewed.

Action Items:

Approval of Resolution No. 960 for the commitment of \$800,000 of the Corporate Fund Balance and \$1,200,000 of the Recreation Fund Balance for future Capital Projects of the Glencoe Park District: A motion was made by Commissioner Spector to approve Resolution No. 960 for the commitment of \$800,000 of the Corporate Fund Balance and



\$1,200,000 of the Recreation Fund Balance for future Capital Projects of the Glencoe Park District as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain  
NAYS: None  
ABSENT: None

The motion passed.

Approval of Midwest Field Solutions proposal for ballfield restoration work at Watts Park in the amount of \$30,875: A motion was made by Commissioner Spector to approve the acceptance of Midwest Field Solutions' proposal for ballfield restoration work at Watts Park in the amount of \$30,875 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain  
NAYS: None  
ABSENT: None

The motion passed.

Approval of the purchase of one Ford Super Duty F-250 through National Auto Fleet Group under Sourcewell Contract 091521-NAF in an amount not to exceed \$57,000: A motion was made by Commissioner Boron to approve the purchase of one (1) Ford Super Duty F-250 through National Auto Fleet Group under Sourcewell Contract 091521-NAF in an amount not to exceed \$57,000 as presented. Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain  
NAYS: None  
ABSENT: None

The motion passed.

Approval and authorization for the Executive Director to sign an electricity contract through NIMEC for electricity services in a contract length not to exceed 36 months: A motion was made by Commissioner Spector to approve and authorize the Executive Director to sign an electricity contract through NIMEC for electricity services in a contract length not to exceed 36 months as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain  
NAYS: None  
ABSENT: None

The motion passed.

Approval of the purchase of three 16' x 16' cantilever single post pyramid shade structures in the amount of \$38,285 under Sourcewell Contract Pricing: A motion was made by Commissioner Boron to approve the purchase of three 16' x 16' cantilever single post pyramid shade structures in the amount of \$38,285 as presented. Commissioner Spector seconded the motion. These are for the Takiff early childhood playground. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Approval of the purchase of one Exmark Zero Turn Tri-deck mower through Arlington Power Equipment Inc. under OMNIA contract 20469 in an amount not to exceed \$75,000: A motion was made by Commissioner Spector to approve the purchase of one Exmark Zero Turn Tri-deck mower through Arlington Power Equipment Inc. under OMNIA contract 20469 in an amount not to exceed \$75,000 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Other Business: The Glencoe Historical Society requested signage for the Frank Lloyd Wright Booth Cottage and after review of the request and extensive discussion, the Board requested that President Spain and Executive Director Sheppard meet with the Historical Society on the sign wording, size and location and bring back to the Board for approval.

Adjourn to Closed Session: At 9:15pm, Commissioner Boron moved to adjourn into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity as mandated by Section 2.06. 5 ILCS 120/2 (c)(1). Commissioner Spector seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Covey moved to return to open session at 9:45pm and Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spector, Spain

NAYS: None

ABSENT: None

The motion passed.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Spector moved to adjourn the meeting at 9:46pm. Commissioner Schneider seconded the motion. The motion passed via voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary

# Pickleball Part Two

- Follow up/additional information requested from the January Committee meeting
  - Presentation/slides from January Committee can be found on Glencoe Park District website





# Pickleball Discussion

- Comparable districts
- Noise mitigation options



# Other Districts

We looked at pickleball courts at nearby districts situated in neighborhoods.

- Glenview: Flick Park
- Vernon Hills: Deer Path Park
- Highland Park: Danny Cunniff Park
- Wilmette: Community Playfield
- Park Ridge: Woodland Park



# Deer Path and Flick Park



- Neighbors within 300' and 500' of courts
- Acoustiblok/fence installed
  - Helps but does not eliminate noise
  - Product installed on sections facing homes
- Reduces sound to more of a “thud”





# Neighboring Courts Summary

Location	Dedicated Tennis	Dedicated Pickleball	Homes within 300'/500'	Court Visitors in last 12 months	Parking	Noise Reduction Measures
Flick Park (Glenview)	2	6	5/27	20.5K	Parking lot	Acoustiblok/fence
Deer Path (Vernon Hills)	4	6	6/15	21.2K	Parking lot	Acoustiblok/fence
Danny Cuniff Park (Highland Park)	6	16	0/20	47.9K	Parking lot	Acoustiblok/fence
Community Playfield (Wilmette)	3	6	1/52	6K*	Parking lot	Acoustiblok/fence
Woodland Park (Park Ridge)	0	6	7/25	18.8K*	Parking lot	None

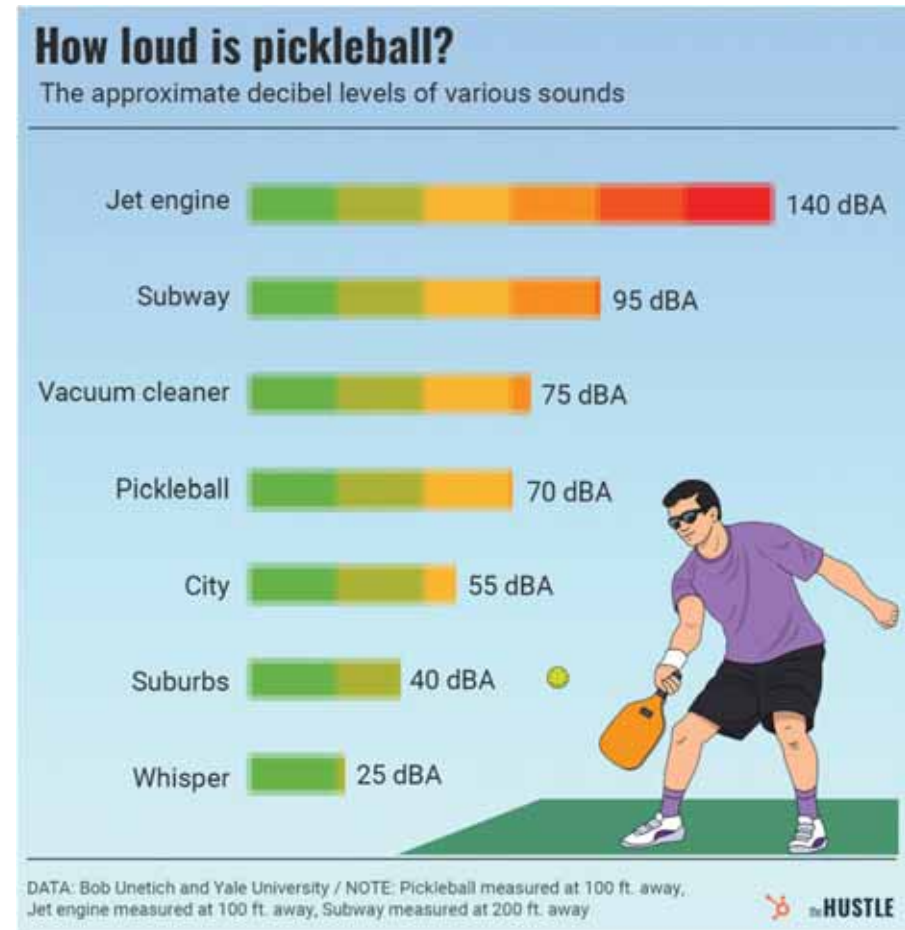
\*Construction completed this year.



# Noise Mitigation Options

- Noise reduction panels
- Plantings

Mitigation is NOT elimination.



# Acoustiblok Fence Info



- Pickleball noise is 70 db measured at 100'
- Product claims to reduce pickleball noise by 10-12 db
  - Reduces/changes noise, but does not eliminate
- Staff would utilize both Acoustiblok and tightly planted hedge row to even further reduce noise impact



# Locations Away From Homes

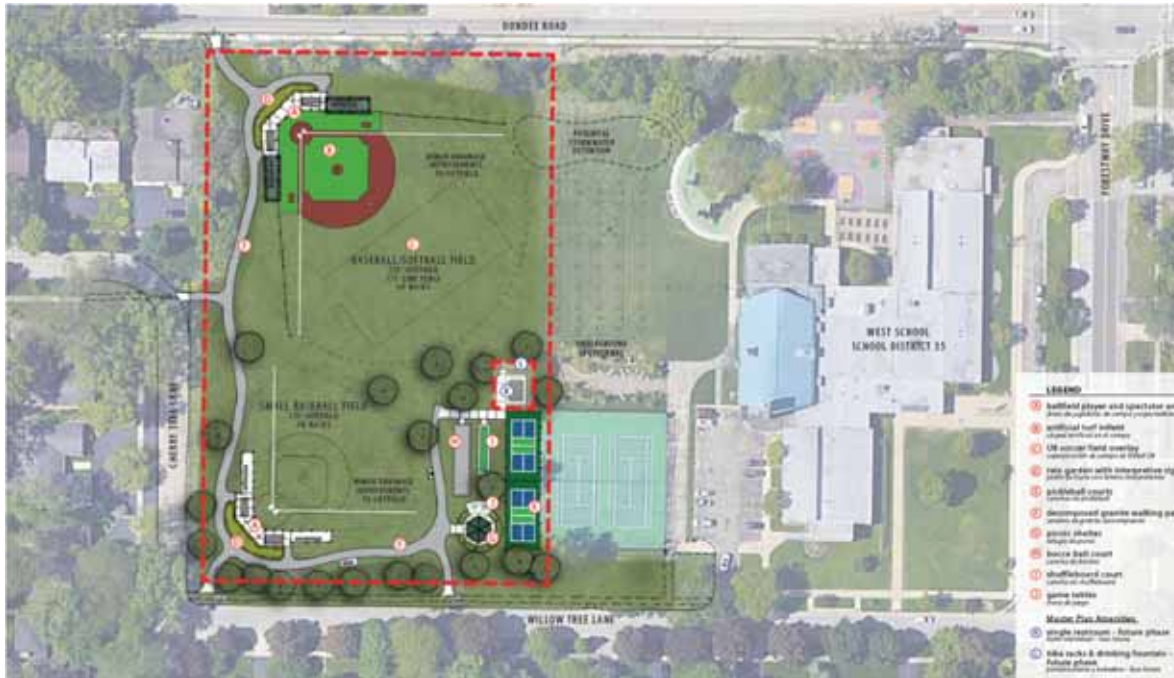
GPD is not in a position to build new courts more than 500' away from homes.

- All current Park District properties have neighbors within 500'
- It's almost impossible to find land in Glencoe without nearby neighbors
- Takiff was mentioned as a possibility.
  - Heavily programmed site cannot accommodate



*Even Takiff Center field has neighbors:  
3 houses within 300' and 20 within 500'*





# West Park

- 2 pickleball and 2 tennis courts were included in the West Park OS/SLAD design
  - Project vetted during two rounds of community input in 2021 and 2022
  - School District owns eastern 2/3rds of courts
    - Tennis court(s) must remain
    - School supports adding pickleball courts
    - School has no pickleball noise concerns



# Discussion

Staff is looking for consensus on which two locations to address this year in order to begin securing contractors and bids.

- Is the Board prepared to move forward with any of the sites for tennis and/or pickleball?
  - Is the Board prepared to eliminate two sites from consideration for pickleball?
    - Note, if we plan to apply for the West Park OSLAD, we should not renovate the West Park courts this year.
    - Adding permanent pickleball at any location this year could potentially impact our OSLAD application negatively.



MINUTES OF MARCH 6, 2024 LOCAL EFFICIENCY COMMITTEE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 6:03pm and roll was called.

Committee members present:

Carol Spain, President/Chair  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Bart Schneider, Commissioner  
Jordan Spector, Commissioner  
Bob Kimble, Resident Member  
Julia Lissner, Resident Member  
Nicole Reifman, Resident Member

Staff present:

Lisa Sheppard, Executive Director and Secretary

Members of the public in attendance who signed in or spoke: There was no one from the public in attendance.

Matters from the Public: There were no matters from the public.

Approval of August 1, 2023 Minutes: A motion was made by Commissioner Schneider to approve the Minutes of August 1, 2023 Local Efficiency Committee Meeting. Commissioner Spector seconded the motion. No further discussion ensued. The motion passed via voice vote.

Attend Community Open House on Comprehensive Plan in Takiff Lobby: The recorder was turned off at 6:10pm when committee members exited the room to attend the Community Open House for the Comprehensive Plan. Committee members returned and President Spain restarted the meeting at 6:45pm.

Discuss/Answer Questions on Open House: Discussion on the Community Open House ensued.

Discuss/Answer Questions on Draft of Efficiency Report:

Discuss Ideas or Suggestions for Opportunities for Increased Transparency and/or Intergovernmental Collaborations. The Committee discussed the draft Efficiency Report and added input into areas of the report as follows.

Does the Committee see any opportunities for increased transparency?

- Committee members indicated they learned a lot about the District by reading the report. Is there any way to communicate this story?
- Indicate on the website what we do for sustainability
- Increase transparency regarding waitlist for Children's Circle, Kids Club, and boat

storage by contacting those on the list yearly to indicate their current spot. On the website, tell how many spots were filled and how many still remain on website.

- Be more transparent on how we communicate teacher departure
- Look at ways to publish office hours for the Executive Director's office. Consider doing social media videos with ED on different areas of the District.

Does the Committee see any opportunities for other intergovernmental agreements?

- Investigate other public private partnerships
- Opportunity to work with independent contractors to do children's birthday parties

Does the Committee see any opportunities for energy efficiency projects?

- Investigate opportunities to use solar panels on facility roofs
- Investigate opportunities to use thermal energy

Does the Committee have any ideas or suggestions that demonstrate ways to be a more efficient or transparent form of local government to provide park and recreation services?

- Suggested opportunity to add a park amenities document into the report.

Set Next Meeting Date: The next meeting is tentatively set for April 2, 2024.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 7:44pm.

Commissioner Spector seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary





Glencoe Park District

# Voucher List of Bills

## By Vendor Set

Payment Dates 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: AP Vendors - AP Vendors</b>					
<b>Vendor: 12019 - 110% Inc.</b>					
110% Inc.	02/09/2024	18739	10-11-000-5321	Comp Plan - January 2024	9,848.75
<b>Vendor 12019 - 110% Inc. Total:</b>					<b>9,848.75</b>
<b>Vendor: 11325 - ABC Monuments</b>					
ABC Monuments	02/22/2024	18819	69-00-000-5581	LF Park Dedication Plaque & Mounting	2,640.00
<b>Vendor 11325 - ABC Monuments Total:</b>					<b>2,640.00</b>
<b>Vendor: 10098 - AFLAC</b>					
AFLAC	02/22/2024	18840	10-00-000-2170	Supplemental Aflac Coverage	168.12
<b>Vendor 10098 - AFLAC Total:</b>					<b>168.12</b>
<b>Vendor: 12185 - Air Comfort LLC</b>					
Air Comfort LLC	02/02/2024	18715	25-00-000-5350	HVAC Controls Maintenance AHU1,2,3	1,475.00
Air Comfort LLC	02/09/2024	18740	25-00-000-5350	Tech Support - New HVAC Computer	1,175.00
<b>Vendor 12185 - Air Comfort LLC Total:</b>					<b>2,650.00</b>
<b>Vendor: 10739 - Airespring</b>					
Airespring	02/02/2024	18716	25-00-000-5210	Takiff Fiber Internet - FEB2024	1,949.32
<b>Vendor 10739 - Airespring Total:</b>					<b>1,949.32</b>
<b>Vendor: 10864 - All About Childcare Health Ltd.</b>					
All About Childcare Health Ltd.	02/15/2024	18769	25-26-000-5387	Nurse Services - January 2024	95.00
All About Childcare Health Ltd.	02/15/2024	18769	25-26-000-5387	Nurse Services - February 2024	95.00
<b>Vendor 10864 - All About Childcare Health Ltd. Total:</b>					<b>190.00</b>
<b>Vendor: 10946 - Amazon Capital Services</b>					
Amazon Capital Services	02/15/2024	18770	10-11-000-5342	Storage Bags	16.57
Amazon Capital Services	02/15/2024	18770	10-11-000-5420	Supplies	16.81
Amazon Capital Services	02/15/2024	18770	10-11-000-5425	SPIRIT Snack Boxes	86.10
Amazon Capital Services	02/15/2024	18770	10-12-000-5351	Dingo Snowplow Edge	217.80
Amazon Capital Services	02/15/2024	18770	10-12-000-5401	Coffee Cups	126.25
Amazon Capital Services	02/15/2024	18770	10-12-000-5482	61 piece bit kit	46.79
Amazon Capital Services	02/15/2024	18770	10-13-000-5401	Supplies	9.99
Amazon Capital Services	02/15/2024	18770	10-13-000-5415	Blackhawk Night Supplies	281.23
Amazon Capital Services	02/15/2024	18770	10-13-000-5415	Refund: Blackhawk Night Supplies	-14.99
Amazon Capital Services	02/15/2024	18770	10-13-000-5420	Dogging Keys for Panic Bars	6.79
Amazon Capital Services	02/15/2024	18770	10-13-000-5450	WB WAP Mount	62.22
Amazon Capital Services	02/15/2024	18770	10-14-000-5487	Beach Lift Station Cap Removal Tool	55.12
Amazon Capital Services	02/15/2024	18770	25-00-000-5360	Paper Trimmer	454.32
Amazon Capital Services	02/15/2024	18770	25-00-000-5360	Adhesive Dots	15.83
Amazon Capital Services	02/15/2024	18770	25-00-000-5360	Semi-Gloss Photo Paper	213.92
Amazon Capital Services	02/15/2024	18770	25-00-000-5360	Transparency Film	8.99
Amazon Capital Services	02/15/2024	18770	25-00-000-5401	Supplies	588.16
Amazon Capital Services	02/15/2024	18770	25-00-000-5401	Supplies - 3 ring binder	29.60
Amazon Capital Services	02/15/2024	18770	25-00-000-5401	Program Binders	44.85
Amazon Capital Services	02/15/2024	18770	25-00-000-5412	Takiff Cleaning Supplies	736.38
Amazon Capital Services	02/15/2024	18770	25-00-000-5420	Mahjong Table	41.61
Amazon Capital Services	02/15/2024	18770	25-00-000-5420	Supplies	447.84
Amazon Capital Services	02/15/2024	18770	25-00-000-5451	Takiff Building Parts	89.79
Amazon Capital Services	02/15/2024	18770	25-00-000-5487	Dogging Keys	6.79
Amazon Capital Services	02/15/2024	18770	25-25-315-5400	Ceramics Gloves	59.28
Amazon Capital Services	02/15/2024	18770	25-25-401-5400	Supplies	9.77



Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	02/15/2024	18770	25-25-402-5400	Supplies	53.21
Amazon Capital Services	02/15/2024	18770	25-25-403-5400	Supplies	9.76
Amazon Capital Services	02/15/2024	18770	25-25-405-5400	Supplies	96.92
Amazon Capital Services	02/15/2024	18770	25-25-601-5400	Kids Club Supplies	264.83
Amazon Capital Services	02/15/2024	18770	25-25-601-5400	Supplies	57.14
Amazon Capital Services	02/15/2024	18770	25-25-601-5400	Kids Clubs Magnet Wall	78.52
Amazon Capital Services	02/15/2024	18770	25-25-606-5400	Winter Break Supplies	29.35
Amazon Capital Services	02/15/2024	18770	25-25-659-5400	Mixed Media Supplies	38.12
Amazon Capital Services	02/15/2024	18770	25-25-707-5400	Supplies	49.12
Amazon Capital Services	02/15/2024	18770	25-25-708-5400	Supplies	49.12
Amazon Capital Services	02/15/2024	18770	25-25-901-5400	Supplies	1,041.36
Amazon Capital Services	02/15/2024	18770	25-25-903-5400	Supplies	39.72
Amazon Capital Services	02/15/2024	18770	25-25-951-5400	Supplies	33.49
Amazon Capital Services	02/15/2024	18770	25-25-954-5400	Build a Bear Supplies	1,319.03
Amazon Capital Services	02/15/2024	18770	25-26-000-5401	Supplies	86.40
Amazon Capital Services	02/15/2024	18770	25-26-000-5403	Refund: Foam Noodle	-47.98
Amazon Capital Services	02/15/2024	18770	25-26-000-5403	Supplies	1,543.02
Amazon Capital Services	02/15/2024	18770	25-26-000-5409	Supplies	47.94
Amazon Capital Services	02/15/2024	18770	25-26-000-5430	Supplies	47.02
Amazon Capital Services	02/15/2024	18770	25-26-000-5460	Supplies	175.14
Amazon Capital Services	02/15/2024	18770	25-27-000-5420	Supplies	489.14
<b>Vendor 10946 - Amazon Capital Services Total:</b>					<b>9,158.18</b>
<b>Vendor: 12005 - American Lithography and Publishing Inc.</b>					
American Lithography and	02/29/2024	18844	25-00-000-5360	Spring/Summer Brochure	6,299.00
<b>Vendor 12005 - American Lithography and Publishing Inc. Total:</b>					<b>6,299.00</b>
<b>Vendor: 11965 - Amy Garber</b>					
Amy Garber	02/15/2024	18774	25-25-785-5300	Fitness Punch Cards	725.25
Amy Garber	02/15/2024	18774	25-25-786-5300	Fitness Drop In	16.50
Amy Garber	02/15/2024	18774	25-25-787-5300	Fitness General	45.00
<b>Vendor 11965 - Amy Garber Total:</b>					<b>786.75</b>
<b>Vendor: 10050 - Ancel Glink P.C.</b>					
Ancel Glink P.C.	02/15/2024	18775	10-11-000-5310	Legal Services - January 2024	318.75
<b>Vendor 10050 - Ancel Glink P.C. Total:</b>					<b>318.75</b>
<b>Vendor: 10725 - Anderson Lock Company LTD</b>					
Anderson Lock Company LTD	02/02/2024	18717	25-00-000-5451	New Lock Cylinders	199.26
<b>Vendor 10725 - Anderson Lock Company LTD Total:</b>					<b>199.26</b>
<b>Vendor: 11660 - Animal Quest Entertainment Inc.</b>					
Animal Quest Entertainment Inc.	02/22/2024	18820	25-25-803-5300	Animal Show for Camp 7/10/2024	200.00
<b>Vendor 11660 - Animal Quest Entertainment Inc. Total:</b>					<b>200.00</b>
<b>Vendor: 10159 - Arlington Power Equipment</b>					
Arlington Power Equipment	02/22/2024	18821	10-12-000-5482	Mowers Hardware	60.08
Arlington Power Equipment	02/22/2024	18821	10-12-000-5482	Landscape Hardware	275.97
<b>Vendor 10159 - Arlington Power Equipment Total:</b>					<b>336.05</b>
<b>Vendor: 11850 - AT&amp;T Mobility LLC</b>					
AT&T Mobility LLC	02/15/2024	18776	25-00-000-5210	Beach Hotspot - February 2024	264.17
<b>Vendor 11850 - AT&amp;T Mobility LLC Total:</b>					<b>264.17</b>
<b>Vendor: 10162 - AT&amp;T</b>					
AT&T	02/22/2024	18822	10-12-000-5210	Parks Phone - 2/13 - 3/12/2024	63.02
AT&T	02/22/2024	18822	10-13-000-5210	Weinberg Phone - 2/13 - 3/12/2024	58.54
<b>Vendor 10162 - AT&amp;T Total:</b>					<b>121.56</b>
<b>Vendor: 10455 - AT&amp;T</b>					
AT&T	02/09/2024	18742	10-14-000-5210	Beach Internet - 1/24/23 - 2/23/24	83.76
AT&T	02/29/2024	18846	25-00-000-5210	Takiff Backup Internet FY24	151.81
<b>Vendor 10455 - AT&amp;T Total:</b>					<b>235.57</b>

Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10163 - Atlas Bobcat LLC</b>					
Atlas Bobcat LLC	02/22/2024	18823	10-12-000-5351	Bobcat Parts	35.85
<b>Vendor 10163 - Atlas Bobcat LLC Total:</b>					<b>35.85</b>
<b>Vendor: 10164 - Automatic Doors Inc.</b>					
Automatic Doors Inc.	02/02/2024	18718	25-00-000-5451	Takiff Entrance Door Maintenance	505.00
Automatic Doors Inc.	02/29/2024	18847	25-00-000-5352	New Panic Bar - Takiff Main Entrance	2,950.00
<b>Vendor 10164 - Automatic Doors Inc. Total:</b>					<b>3,455.00</b>
<b>Vendor: 10172 - Becker Arena Products Inc.</b>					
Becker Arena Products Inc.	02/02/2024	18719	69-00-000-5578	New Hockey Goals	2,400.17
<b>Vendor 10172 - Becker Arena Products Inc. Total:</b>					<b>2,400.17</b>
<b>Vendor: 10179 - Blick Art Materials</b>					
Blick Art Materials	02/15/2024	18777	25-25-659-5400	Mixed Media Supplies	74.41
Blick Art Materials	02/15/2024	18777	25-25-315-5400	Glaze	169.10
Blick Art Materials	02/15/2024	18777	25-25-615-5400	Ceramic Tools	78.40
Blick Art Materials	02/29/2024	18848	25-25-658-5400	Youth Art Supplies	323.72
Blick Art Materials	02/29/2024	18848	25-25-315-5400	Glaze	85.49
<b>Vendor 10179 - Blick Art Materials Total:</b>					<b>731.12</b>
<b>Vendor: 11646 - BlueTarp Financial Inc</b>					
Capital One	02/29/2024	18849	25-25-601-5400	Kids Club Supplies	33.38
<b>Vendor 11646 - BlueTarp Financial Inc Total:</b>					<b>33.38</b>
<b>Vendor: 10473 - BMO Harris Bank N.A.</b>					
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Train (BM)	15.25
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Travel (JC)	15.67
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	Joran and Bart lunch - IPRA 1/27 ***	42.74
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Train (JC)	11.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Development Webinar (Jan-Dec 2024)	275.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Hotel (BM)	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IPRA Hotel (JC)	309.94
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5340	IU Executive Dev Program (JC)	550.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5342	Refund - Panera Sales Tax	-11.73
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5342	Meeting Drinks	38.33
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5355	Bamboo HR	1,036.85
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5355	Talent LMS Software	569.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5355	1099 NEC agreement	449.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5355	1099 NEC mailing	99.28
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5401	Labor Law Posters - 2024	174.02
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5402	Chicago Tribune Subscription	34.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-11-000-5730	SHRM Membership (BM)	244.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5210	iCloud Storage (MW)	0.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5210	Parks Internet	186.35
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5340	IPRA conference hotel (JB)	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5340	IPRA Parking (MW/JB)	160.36
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5340	iLandscape trade show (JB,JI,BJ,RM)	180.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5340	IPRA Hotel (MW)	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5344	Ring yearly subscription	39.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5425	Staff Refreshments - Snow Removal	36.03
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5425	Staff lunch after iLandscape show	64.85
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5425	Staff lunch	141.83
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5450	Kyle Office Furnace Filters	56.91
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5484	Pole for Takiff playground WAP project	420.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-12-000-5488	Misc Hand Tools	59.91
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5210	Youtube TV	50.99

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5210	Watts Internet	157.75
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5356	Tax credit for zamboni parts	-4.86
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5360	TV Screens - Annual Player License	1,164.42
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5420	Skate sharpening supplies	491.83
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5420	Refund for sales tax - Sparx Hockey	-28.93
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5425	Donuts/Hot Chocolate for staff	45.08
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-13-000-5481	Tax credit for weinberg lock purchase	-6.11
BMO Harris Bank N.A.	02/29/2024	DFT0002049	10-14-000-5340	LGI and Lifeguard training (SS)	654.05
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-1200	Pizza- Kid's Night Out (will be refunded)	364.69
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5210	AT&T Backup Internet	244.59
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5210	iCloud Storage (SS)	0.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5210	iCloud Storage (BC)	2.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA Hotel (ED)	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA Hotel (SS)	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA Hotel (NVA)	309.94
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA Park Pursuit Registration 5/2/2024	370.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IAPD Conference Registration - AM	430.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IAPD Conference Registration - AV	430.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA conference (BC)	464.91
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5340	IPRA Hotel - AV	309.90
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Storage	2.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Ads	214.01
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Map	0.01
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Welcome Mailer - Dec23/Jan24	322.84
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Promo Items	349.11
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Video editing	30.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5360	Brochure Mailing	9.85
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5362	Photography	29.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5368	Email Marketing	282.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5368	Secure Xpress	29.97
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5404	Spotify Subscription - Recreation	16.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5404	Chat GPT Subscription (BC)	20.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5404	Spotify - Special Events	16.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5488	Snow Shovel-Takiff	59.97
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5730	WILS Membership (AM)	42.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-00-000-5730	CPRP Renewal (AW)	70.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-315-5400	Glaze	129.47
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-315-5400	Clay	158.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-601-5300	Brightwheel Subscription	150.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-601-5400	Snow Day Staff Lunch	67.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-606-5300	SDO Field Trip	1,445.14
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-615-5400	Kiln Supplies	87.54
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-615-5400	Glaze	142.80
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-615-5400	Glass for Project	57.93
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-615-5400	Clay	915.54
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-707-5400	Team Management for House Basketball	150.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-707-5400	Medals for House Basketball	350.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-708-5400	Medals for House Basketball	165.49
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-708-5400	Team Management for House Basketball	95.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-801-5300	Developer Membership for Camp App	24.75

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-810-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-833-5300	AQ Field Trip - Climb Zone Deposit	555.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-833-5300	Developer Membership for Camp App	24.75
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-833-5300	AQ Field Trip - Main Event Deposit	748.13
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-833-5300	AQ Field Trip - Top Golf Deposit	560.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-833-5300	AQ Field Trip - Chicago Sky Deposit	899.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-835-5300	Developer Membership for Camp App	24.74
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-903-5400	Decorations	58.10
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-905-5400	Supplies - 729374550	77.17
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-905-5400	Eggs- reusable - 729374550	1,087.25
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-25-905-5400	Leprechaun Bunnies	465.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5340	HELP Class (DB)	150.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5360	Refund - Canva Sales Tax	-14.03
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5360	Print brochures	170.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5403	Books	36.87
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5403	Rocking Chair	1,125.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5404	Brightwheel App	175.00
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	pizza- Kid's Night Out	414.59
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	Milk	205.22
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	refund for non-delivered Mariano's items	-16.61
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	Milk+Fruit	114.86
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	Milk+Vegan Deli Slices	64.03
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	sugar cookie- Valentine's Day	100.47
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	Kids Night Out Supplies	77.96
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	milk and snacks	73.49
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	Snacks	85.82
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	milk and vegetarian foods	79.54
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-26-000-5409	fruit	29.05
BMO Harris Bank N.A.	02/29/2024	DFT0002049	25-27-000-5210	Direct TV - Fitness Subscription	182.99
BMO Harris Bank N.A.	02/29/2024	DFT0002049	45-00-000-5420	AED Defibrillator	1,505.00
<b>Vendor 10473 - BMO Harris Bank N.A. Total:</b>					<b>26,718.83</b>
<b>Vendor: 11704 - Case Lots Inc.</b>					
Case Lots Inc.	02/15/2024	18778	10-12-000-5489	Parks Garbage Bags	369.50
<b>Vendor 11704 - Case Lots Inc. Total:</b>					<b>369.50</b>
<b>Vendor: 10196 - Chicago Communications LLC</b>					
Chicago Communications LLC	02/02/2024	18720	45-00-000-5587	Weinberg Radio Transmitter (20% upon Install)	5,202.65
Chicago Communications LLC	02/09/2024	18744	45-00-000-5587	WB Radio Amp (Final 10%)	2,601.33
<b>Vendor 10196 - Chicago Communications LLC Total:</b>					<b>7,803.98</b>
<b>Vendor: 10552 - Chicago Tribune Media Group</b>					
Chicago Tribune Media Group	02/15/2024	18779	10-11-000-5311	Legal Notice - Meeting Schedule	41.45
<b>Vendor 10552 - Chicago Tribune Media Group Total:</b>					<b>41.45</b>
<b>Vendor: 10384 - Citibank N.A.</b>					
Home Depot Credit Services	02/15/2024	18780	10-12-000-5482	Hardware for Stock	148.91
Home Depot Credit Services	02/15/2024	18780	10-12-000-5484	Electrical Supplies	203.29
Home Depot Credit Services	02/15/2024	18780	10-13-000-5481	WB Hardware for Outside Lights	52.40
Home Depot Credit Services	02/15/2024	18780	10-13-000-5488	WB Tools for Hooks	139.94
<b>Vendor 10384 - Citibank N.A. Total:</b>					<b>544.54</b>
<b>Vendor: 10202 - Classic Design Awards</b>					
Classic Design Awards	02/29/2024	18850	10-12-000-5585	Bench Plaque	102.00
<b>Vendor 10202 - Classic Design Awards Total:</b>					<b>102.00</b>

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 12178 - Comcast</b>					
Comcast	02/29/2024	18851	25-00-000-5210	Takiff - Fiber Line (FEB 2024)	820.00
<b>Vendor 12178 - Comcast Total:</b>					<b>820.00</b>
<b>Vendor: 10208 - Commonwealth Edison</b>					
Commonwealth Edison	02/02/2024	18721	10-12-000-5230	Duke Park - 12/22/2023 - 1/25/2024	26.86
Commonwealth Edison	02/02/2024	18721	10-12-000-5230	Friends Park - Electricity - 12/22/2023 - 1/24/202	51.26
<b>Vendor 10208 - Commonwealth Edison Total:</b>					<b>78.12</b>
<b>Vendor: 10210 - Conserv FS</b>					
Conserv FS	02/09/2024	18745	10-12-000-5485	Entry Ice Melt	2,885.00
<b>Vendor 10210 - Conserv FS Total:</b>					<b>2,885.00</b>
<b>Vendor: 12152 - Constellation Energy Corporation</b>					
Constellation Newenergy - Gas	02/29/2024	18852	10-13-000-5220	Weinberg - Gas (JAN2024)	575.15
Constellation Newenergy - Gas	02/29/2024	18852	25-00-000-5220	Takiff - Gas (JAN2024)	3,337.71
Constellation Newenergy - Gas	02/29/2024	18852	25-00-000-5230	Takiff - Gas (NOV2023)	575.33
<b>Vendor 12152 - Constellation Energy Corporation Total:</b>					<b>4,488.19</b>
<b>Vendor: 10187 - Contemporary Inc.</b>					
The Cawley Company	02/29/2024	18853	25-00-000-5420	Name Tags (AM)	38.96
<b>Vendor 10187 - Contemporary Inc. Total:</b>					<b>38.96</b>
<b>Vendor: 10215 - Craftwood Lumber Company</b>					
Craftwood Lumber Company	02/15/2024	18782	10-12-000-5420	Pickup Sticks	50.00
<b>Vendor 10215 - Craftwood Lumber Company Total:</b>					<b>50.00</b>
<b>Vendor: 12078 - D&amp;K Window Film Corp</b>					
AAA Glass Tint	02/22/2024	18825	69-00-000-5578	WB Shatter Resistant Film	2,999.05
<b>Vendor 12078 - D&amp;K Window Film Corp Total:</b>					<b>2,999.05</b>
<b>Vendor: 11417 - Daiohs USA, Inc.</b>					
First Choice Coffee Services	02/09/2024	18746	10-11-000-5420	Coffee & Filters for Staff Breakroom	119.58
<b>Vendor 11417 - Daiohs USA, Inc. Total:</b>					<b>119.58</b>
<b>Vendor: 12194 - Debbie Yakimisky</b>					
Debbie Yakimisky	02/15/2024	18783	25-25-707-5300	Referee - 1/13	84.00
<b>Vendor 12194 - Debbie Yakimisky Total:</b>					<b>84.00</b>
<b>Vendor: 12156 - Diane Gluskin</b>					
Diane Gluskin	02/15/2024	18784	25-25-333-5300	Winter - Learn to play Mahjong	980.00
<b>Vendor 12156 - Diane Gluskin Total:</b>					<b>980.00</b>
<b>Vendor: 12195 - Diego Larco</b>					
Diego Larco	02/15/2024	18785	25-25-707-5300	Referee - 1/20, 1/27, 2/10	383.00
Diego Larco	02/15/2024	18785	25-25-708-5300	Referee - 1/20, 1/27, 2/10	163.00
<b>Vendor 12195 - Diego Larco Total:</b>					<b>546.00</b>
<b>Vendor: 10334 - Discount School Supply</b>					
Discount School Supply	02/02/2024	18722	25-26-000-5403	Infant Chair	114.99
Discount School Supply	02/02/2024	18722	25-26-000-5403	Art Supplies	15.83
Discount School Supply	02/02/2024	18722	25-26-000-5403	Waffle Blocks (Toys)	46.94
Discount School Supply	02/02/2024	18722	25-26-000-5403	Butcher Paper - Messy Morning	273.70
<b>Vendor 10334 - Discount School Supply Total:</b>					<b>451.46</b>
<b>Vendor: 11072 - Dog Waste Depot</b>					
Dog Waste Depot	02/15/2024	18786	10-12-000-5489	Dog Waste Roll Bags	1,546.10
<b>Vendor 11072 - Dog Waste Depot Total:</b>					<b>1,546.10</b>
<b>Vendor: 10341 - Excalibur Technology Corporation</b>					
Excalibur Technology	02/09/2024	18747	10-11-000-5355	TSS Maintenance - March 2024	5,987.00
Excalibur Technology	02/09/2024	18747	25-00-000-5321	Webtrac Host - March 2024	1,348.70
Excalibur Technology	02/29/2024	18854	65-00-023-5501	WAPs - Beach/Gym/Playground	3,627.79
Excalibur Technology	02/29/2024	18854	65-00-023-5501	UPS Replacement	1,618.81
<b>Vendor 10341 - Excalibur Technology Corporation Total:</b>					<b>12,582.30</b>

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Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10069 - Fleck's Landscaping</b>					
Fleck's Landscaping	02/15/2024	18787	10-12-000-5349	Landscape Maintenance 1/1/24 - 1/13/24	2,841.60
<b>Vendor 10069 - Fleck's Landscaping Total:</b>					<b>2,841.60</b>
<b>Vendor: 12202 - Foodstuffs Inc.</b>					
Foodstuffs	02/29/2024	18855	25-25-903-5300	Catering	2,623.53
Foodstuffs	02/29/2024	18855	25-25-903-5300	Catering	2,522.38
<b>Vendor 12202 - Foodstuffs Inc. Total:</b>					<b>5,145.91</b>
<b>Vendor: 10346 - Fun Express</b>					
Fun Express	02/15/2024	18788	25-25-405-5400	Graduation Hats	37.13
Fun Express	02/15/2024	18788	25-25-905-5400	Supplies	1,564.29
<b>Vendor 10346 - Fun Express Total:</b>					<b>1,601.42</b>
<b>Vendor: 12000 - Gabriel C. Castillo</b>					
Gabriel C. Castillo	02/15/2024	18789	10-11-000-5321	Employee Engagement Survey - 50%	450.00
<b>Vendor 12000 - Gabriel C. Castillo Total:</b>					<b>450.00</b>
<b>Vendor: 12012 - Georjanna G. Atlan</b>					
Gracie Atlan Photography LLC	02/29/2024	18856	25-00-000-5362	Event Photography - Oct-Feb 2024	2,700.00
<b>Vendor 12012 - Georjanna G. Atlan Total:</b>					<b>2,700.00</b>
<b>Vendor: 10370 - Grainger Inc.</b>					
Grainger Inc.	02/15/2024	18790	25-00-000-5481	Takiff Bldg Hardware - LED Bulbs/Fluor Ballast	879.56
Grainger Inc.	02/15/2024	18790	25-26-000-5460	Supplies	690.67
<b>Vendor 10370 - Grainger Inc. Total:</b>					<b>1,570.23</b>
<b>Vendor: 11736 - HSA Bank, a division of Webster Bank, N.A.</b>					
HSA Bank, a division of Webster	02/09/2024	DFT0002025	10-00-000-2176	HSA Bank	788.14
HSA Bank, a division of Webster	02/23/2024	DFT0002033	10-00-000-2176	HSA Bank	788.14
<b>Vendor 11736 - HSA Bank, a division of Webster Bank, N.A. Total:</b>					<b>1,576.28</b>
<b>Vendor: 10388 - IAPD</b>					
IAPD	02/02/2024	18723	10-11-000-5342	Distinguished Accreditation Fee	600.00
<b>Vendor 10388 - IAPD Total:</b>					<b>600.00</b>
<b>Vendor: 10390 - Idlewood Electric Supply Inc.</b>					
Idlewood Electric Supply Inc.	02/29/2024	18857	10-12-000-5484	Cat 6 for Takiff Wifi Project (2)	409.28
<b>Vendor 10390 - Idlewood Electric Supply Inc. Total:</b>					<b>409.28</b>
<b>Vendor: 10100 - IL Dept of Revenue</b>					
IL Dept of Revenue	02/09/2024	DFT0002029	10-00-000-2110	IL State Tax W/H	7,540.04
IL Dept of Revenue	02/06/2024	DFT0002031	10-00-000-2110	IL State WH - Karen Keefe	231.08
IL Dept of Revenue	02/23/2024	DFT0002037	10-00-000-2110	IL State Tax W/H	7,743.29
<b>Vendor 10100 - IL Dept of Revenue Total:</b>					<b>15,514.41</b>
<b>Vendor: 10484 - Illinois Govt. Finance Officers Association</b>					
IGFOA	02/09/2024	18748	10-11-000-5730	IGFOA Annual Dues (JC/BJ)	325.00
<b>Vendor 10484 - Illinois Govt. Finance Officers Association Total:</b>					<b>325.00</b>
<b>Vendor: 10106 - IRS/Dept of Treasury</b>					
IRS/Dept of Treasury	02/09/2024	DFT0002027	10-00-000-2120	Social Security W/H	21,133.72
IRS/Dept of Treasury	02/09/2024	DFT0002028	10-00-000-2130	Medicare	4,942.62
IRS/Dept of Treasury	02/09/2024	DFT0002030	10-00-000-2100	Fed Income Tax W/H	13,147.13
IRS/Dept of Treasury	02/06/2024	DFT0002032	10-00-000-2100	FED WH - Karen Keefe	422.88
IRS/Dept of Treasury	02/06/2024	DFT0002032	10-00-000-2120	SS WH - Karen Keefe	620.00
IRS/Dept of Treasury	02/06/2024	DFT0002032	10-00-000-2130	MED WH - Karen Keefe	145.00
IRS/Dept of Treasury	02/23/2024	DFT0002035	10-00-000-2120	Social Security W/H	21,713.68
IRS/Dept of Treasury	02/23/2024	DFT0002036	10-00-000-2130	Medicare	5,078.16
IRS/Dept of Treasury	02/23/2024	DFT0002038	10-00-000-2100	Fed Income Tax W/H	13,403.33
<b>Vendor 10106 - IRS/Dept of Treasury Total:</b>					<b>80,606.52</b>
<b>Vendor: 12006 - James Franklin Statza</b>					
James Franklin Statza	02/15/2024	18791	25-25-707-5300	Referee - 1/13, 1/20, 1/27, 2/3, 2/10	588.00



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Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
James Franklin Statza	02/15/2024	18791	25-25-708-5300	Referee - 1/13, 1/20, 1/27, 2/3, 2/10	252.00
<b>Vendor 12006 - James Franklin Statza Total:</b>					<b>840.00</b>
<b>Vendor: 12198 - Jay D. Bach</b>					
Jay D. Bach	02/22/2024	18826	25-25-707-5300	Referee - 1/13/2024	89.00
Jay D. Bach	02/22/2024	18826	25-25-708-5300	Referee - 1/13/2024	37.00
<b>Vendor 12198 - Jay D. Bach Total:</b>					<b>126.00</b>
<b>Vendor: 12196 - John Madden</b>					
John Madden	02/15/2024	18793	25-25-707-5300	Referee - 2/10	177.00
John Madden	02/15/2024	18793	25-25-708-5300	Referee - 2/10	75.00
<b>Vendor 12196 - John Madden Total:</b>					<b>252.00</b>
<b>Vendor: 11632 - Jonathan Yates Knipping</b>					
Jonathan Knipping Physical	02/15/2024	18794	25-25-786-5300	Fitness Drop-in	75.00
<b>Vendor 11632 - Jonathan Yates Knipping Total:</b>					<b>75.00</b>
<b>Vendor: 10399 - Jorson &amp; Carlson Company Inc.</b>					
Jorson & Carlson Company Inc.	02/15/2024	18795	10-13-000-5356	Zamboni Blade Sharpening - 12/29/2023	61.35
Jorson & Carlson Company Inc.	02/15/2024	18795	10-13-000-5356	Zamboni Blade Sharpening - 1/5/2024	183.70
Jorson & Carlson Company Inc.	02/15/2024	18795	10-13-000-5356	Zamboni Blade Sharpening - 1/12/2024	61.35
Jorson & Carlson Company Inc.	02/22/2024	18827	10-13-000-5356	Zamboni Blade Sharpening - 2/2/2024	146.05
<b>Vendor 10399 - Jorson &amp; Carlson Company Inc. Total:</b>					<b>452.45</b>
<b>Vendor: 12189 - JR Myers Company Inc</b>					
JR Myers Company Inc	02/09/2024	18751	10-12-000-5585	Playground WIFI Directional Boring	5,730.00
<b>Vendor 12189 - JR Myers Company Inc Total:</b>					<b>5,730.00</b>
<b>Vendor: 10089 - Julie Kaplan</b>					
Julie Kaplan	02/15/2024	18796	25-25-785-5300	Fitness Punch Cards	126.38
Julie Kaplan	02/15/2024	18796	25-25-786-5300	Fitness Drop-in	16.50
<b>Vendor 10089 - Julie Kaplan Total:</b>					<b>142.88</b>
<b>Vendor: 12116 - KMNS Kids Music Northshore LLC</b>					
KMNS Kids Music Northshore	02/22/2024	18828	25-25-490-5300	Nov-Jan Session/Feb Classes	2,700.00
<b>Vendor 12116 - KMNS Kids Music Northshore LLC Total:</b>					<b>2,700.00</b>
<b>Vendor: 12166 - LaForce Holdings Inc.</b>					
LaForce LLC	02/02/2024	18724	25-00-000-5990	Secured Door Replacement 2 of 3	9,350.84
LaForce LLC	02/15/2024	18797	25-00-000-5990	Security Door Replacement (3 of 3)	9,350.84
<b>Vendor 12166 - LaForce Holdings Inc. Total:</b>					<b>18,701.68</b>
<b>Vendor: 10499 - Laura Doherty</b>					
Laura Doherty	02/15/2024	18798	25-25-401-5300	Performer for ELC Programs	100.00
Laura Doherty	02/15/2024	18798	25-25-402-5300	Performer for ELC Programs	100.00
Laura Doherty	02/15/2024	18798	25-25-403-5300	Performer for ELC Programs	100.00
Laura Doherty	02/15/2024	18798	25-25-405-5300	Performer for ELC Programs	100.00
Laura Doherty	02/15/2024	18798	25-25-432-5300	Performer for PS Day Off	100.00
<b>Vendor 10499 - Laura Doherty Total:</b>					<b>500.00</b>
<b>Vendor: 12186 - LP Pros LLC</b>					
Tebon's Gas	02/15/2024	18799	10-13-000-5480	Propane Refill - Zamboni/Fireplace	815.50
Tebon's Gas	02/15/2024	18799	10-13-000-5480	Delivery Charge	150.00
<b>Vendor 12186 - LP Pros LLC Total:</b>					<b>965.50</b>
<b>Vendor: 10174 - MCI</b>					
MCI	02/02/2024	18725	25-00-000-5210	Long Distance Phone Svc - Jan 2024	66.33
<b>Vendor 10174 - MCI Total:</b>					<b>66.33</b>

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 11748 - Michael Corrigan</b>					
Michael Corrigan	02/15/2024	18800	25-25-707-5300	Referee - 1/13, 1/20, 1/27, 2/3, 2/10	588.00
Michael Corrigan	02/15/2024	18800	25-25-708-5300	Referee - 1/13, 1/20, 1/27, 2/3, 2/10	252.00
<b>Vendor 11748 - Michael Corrigan Total:</b>					<b>840.00</b>
<b>Vendor: 11200 - MIP V Onion Parent LLC</b>					
Lakeshore Recycling Systems LLC	02/02/2024	18726	10-13-000-5353	Weinberg LRS Garbage/Recycle - February 2024	336.64
Lakeshore Recycling Systems LLC	02/02/2024	18726	10-12-000-5353	Maintenance LRS Garbage/Recycle - February 2024	404.08
Lakeshore Recycling Systems LLC	02/02/2024	18726	25-00-000-5353	Takiff LRS Garbage/Recycle - February 2024	520.50
<b>Vendor 11200 - MIP V Onion Parent LLC Total:</b>					<b>1,261.22</b>
<b>Vendor: 11319 - Monica McCarthy O'Connor</b>					
Monica McCarthy O'Connor	02/15/2024	18801	25-25-785-5300	Fitness Punch Cards	672.38
Monica McCarthy O'Connor	02/15/2024	18801	25-25-786-5300	Fitness Drop-in	33.00
<b>Vendor 11319 - Monica McCarthy O'Connor Total:</b>					<b>705.38</b>
<b>Vendor: 10213 - Mutual Ace Hardware</b>					
Mutual Ace Hardware	02/22/2024	18829	10-12-000-5420	Snow Removal Supplies	81.20
Mutual Ace Hardware	02/22/2024	18829	10-12-000-5482	General Hardware	73.22
Mutual Ace Hardware	02/22/2024	18829	10-12-000-5483	Locating Paint	86.31
<b>Vendor 10213 - Mutual Ace Hardware Total:</b>					<b>240.73</b>
<b>Vendor: 11425 - NAPA Auto Parts</b>					
NAPA Auto Parts	02/22/2024	18830	10-12-000-5351	Equipment Supplies	217.07
NAPA Auto Parts	02/22/2024	18830	10-12-000-5351	Truck Wipers	45.58
<b>Vendor 11425 - NAPA Auto Parts Total:</b>					<b>262.65</b>
<b>Vendor: 11926 - National Benefit Services LLC</b>					
National Benefit Services LLC	02/22/2024	DFT0002043	10-11-000-5600	FSA 2023-24 Annual Maintenance	200.00
National Benefit Services LLC	02/22/2024	DFT0002044	10-00-000-2174	FSA Funding	1,198.24
<b>Vendor 11926 - National Benefit Services LLC Total:</b>					<b>1,398.24</b>
<b>Vendor: 12175 - National Heat &amp; Power Corp</b>					
National Heat & Power Corp	02/09/2024	18756	10-12-000-5350	Parks Sewer Line Jet/Rod & Pumping	2,246.00
<b>Vendor 12175 - National Heat &amp; Power Corp Total:</b>					<b>2,246.00</b>
<b>Vendor: 10103 - NCPERS Group Life Ins</b>					
NCPERS Group Life Ins	02/06/2024	18735	10-00-000-2160	IMRF Life-#03298	64.00
<b>Vendor 10103 - NCPERS Group Life Ins Total:</b>					<b>64.00</b>
<b>Vendor: 10224 - North Shore Gas Company</b>					
North Shore Gas Company	02/02/2024	18727	10-14-000-5220	Beach Gas	42.03
North Shore Gas Company	02/22/2024	18831	10-13-000-5220	Weinberg Gas - January 2024	314.99
North Shore Gas Company	02/22/2024	18831	25-00-000-5220	Takiff Gas - January 2024	1,465.96
North Shore Gas Company	02/29/2024	18859	10-12-000-5220	NF Park Garage 001 Gas 1/24/24-2/20/24	244.47
North Shore Gas Company	02/29/2024	18859	10-12-000-5220	NF Park Garage 005 Gas 1/24/24-2/20/24	514.56
<b>Vendor 10224 - North Shore Gas Company Total:</b>					<b>2,582.01</b>
<b>Vendor: 12147 - Ooma Inc.</b>					
Ooma Inc.	02/09/2024	18757	25-00-000-5210	Air Dialer/Efax - December 2023	68.49
Ooma Inc.	02/09/2024	18757	25-26-000-5210	Efax - December	14.99
Ooma Inc.	02/09/2024	18757	25-00-000-5210	Air Dialer/Efax - January 2024	124.78
Ooma Inc.	02/09/2024	18757	25-26-000-5210	Efax - January 2024	14.99
Ooma Inc.	02/15/2024	18802	25-00-000-5210	Air Dialer/Efax - Nov - Feb 2024 catch up billing	884.86
<b>Vendor 12147 - Ooma Inc. Total:</b>					<b>1,108.11</b>

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10235 - Otis Elevator Company</b>					
Otis Elevator Company	02/15/2024	18803	25-00-000-5355	Takiff Elevator Mo Maintenance - March 2024	568.79
<b>Vendor 10235 - Otis Elevator Company Total:</b>					<b>568.79</b>
<b>Vendor: 10104 - Partnership Financial Credit Union</b>					
Partnership Financial Credit	02/06/2024	18736	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit	02/06/2024	18736	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit	02/22/2024	18841	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit	02/22/2024	18841	10-00-000-2180	#86720 Janis	30.00
<b>Vendor 10104 - Partnership Financial Credit Union Total:</b>					<b>300.00</b>
<b>Vendor: 10242 - PDRMA</b>					
PDRMA	02/22/2024	18842	10-11-000-5600	Refund: Path Overpayment 2023 (Q4)	100.00
PDRMA	02/29/2024	18860	10-11-000-5600	Health Insurance - February 2024	11,519.33
PDRMA	02/29/2024	18860	10-12-000-5600	Health Insurance - February 2024	12,299.40
PDRMA	02/29/2024	18860	10-13-000-5600	Health Insurance - February 2024	345.15
PDRMA	02/29/2024	18860	10-14-000-5600	Health Insurance - February 2024	345.15
PDRMA	02/29/2024	18860	10-15-000-5600	Health Insurance - February 2024	345.15
PDRMA	02/29/2024	18860	25-00-000-5600	Health Insurance - February 2024	13,648.24
PDRMA	02/29/2024	18860	25-26-000-5600	Health Insurance - February 2024	19,534.66
PDRMA	02/29/2024	18860	25-27-000-5600	Health Insurance - February 2024	85.77
<b>Vendor 10242 - PDRMA Total:</b>					<b>58,222.85</b>
<b>Vendor: 11216 - Phillip Folino</b>					
Phillip Folino	02/22/2024	18832	25-25-707-5300	Referee - 1/27/2024 & 2/3/2024	324.00
Phillip Folino	02/22/2024	18832	25-25-708-5300	Referee - 1/27/2024 & 2/3/2024	138.00
<b>Vendor 11216 - Phillip Folino Total:</b>					<b>462.00</b>
<b>Vendor: 11673 - Pure Imagination, Inc.</b>					
PUREi	02/29/2024	18861	25-00-000-5321	Weekly Calendar View	815.00
<b>Vendor 11673 - Pure Imagination, Inc. Total:</b>					<b>815.00</b>
<b>Vendor: 10259 - Quill Corporation</b>					
Quill Corporation	02/02/2024	18728	10-11-000-5420	Staff Breakroom Supplies	96.98
<b>Vendor 10259 - Quill Corporation Total:</b>					<b>96.98</b>
<b>Vendor: 10718 - R&amp;R Specialties of Wisconsin Inc.</b>					
R&R Specialties of Wisconsin Inc.	02/22/2024	18833	10-13-000-5356	Zamboni Parts	1,133.95
<b>Vendor 10718 - R&amp;R Specialties of Wisconsin Inc. Total:</b>					<b>1,133.95</b>
<b>Vendor: 10262 - Raynor Door Company</b>					
Raynor Door Company	02/15/2024	18804	10-13-000-5581	WB Zamboni Door Hardware/Service	254.60
<b>Vendor 10262 - Raynor Door Company Total:</b>					<b>254.60</b>
<b>Vendor: 10375 - Record-A-Hit</b>					
Record-A-Hit	02/29/2024	18863	25-25-901-5300	Bumper Cars	2,200.00
Record-A-Hit	02/29/2024	18863	25-25-901-5300	Games	945.00
<b>Vendor 10375 - Record-A-Hit Total:</b>					<b>3,145.00</b>
<b>Vendor: 10266 - Reliable Fire &amp; Security</b>					
Reliable Fire & Security	02/15/2024	18805	10-13-000-5355	Radio Connect	740.00
Reliable Fire & Security	02/15/2024	18805	10-13-000-5355	Fire Alarm Monitoring	740.00
<b>Vendor 10266 - Reliable Fire &amp; Security Total:</b>					<b>1,480.00</b>

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor: 10427 - Rink Systems</b>					
Rink Systems	02/22/2024	18834	10-13-000-5417	Ice Rink Boards/Thresholds	2,055.99
<b>Vendor 10427 - Rink Systems Total:</b>					<b>2,055.99</b>
<b>Vendor: 10767 - Rite Portable Restroom Corp</b>					
Rite Portable Restroom Corp	02/29/2024	18864	10-12-000-5353	Shelton Park - 2/16/2024 - 3/15/2024	78.00
Rite Portable Restroom Corp	02/29/2024	18864	10-12-000-5353	Beach - 1/20/2024 - 2/17/2024	186.00
<b>Vendor 10767 - Rite Portable Restroom Corp Total:</b>					<b>264.00</b>
<b>Vendor: 12168 - Rocking D Holding</b>					
Vanguard Cleaning Systems of	02/09/2024	18758	25-00-000-5354	Janitorial Services - February 2024	2,600.00
<b>Vendor 12168 - Rocking D Holding Total:</b>					<b>2,600.00</b>
<b>Vendor: 1232 - Ronald P. Cadarian</b>					
Ronald P. Cadarian	02/15/2024	18806	25-27-000-5365	Fitness Personal Training	412.50
<b>Vendor 1232 - Ronald P. Cadarian Total:</b>					<b>412.50</b>
<b>Vendor: 10274 - Safety Team, Inc.</b>					
Plan Prepare Do	02/15/2024	18807	45-00-000-5340	CPR - February 2nd & 3rd	840.00
<b>Vendor 10274 - Safety Team, Inc. Total:</b>					<b>840.00</b>
<b>Vendor: 10275 - Sam's Club Direct Commercial Account Program</b>					
Sam's Club Direct Commercial	02/29/2024	18865	25-25-903-5400	Supplies	396.86
<b>Vendor 10275 - Sam's Club Direct Commercial Account Program Total:</b>					<b>396.86</b>
<b>Vendor: 10654 - Sandra K Culver</b>					
Sandra K Culver	02/15/2024	18808	25-25-785-5300	Fitness Punch Cards	518.25
<b>Vendor 10654 - Sandra K Culver Total:</b>					<b>518.25</b>
<b>Vendor: 10515 - Sarah Hall</b>					
Sarah Hall Theatre Company	02/02/2024	18730	25-25-601-5300	Kids Club - January 2024	900.00
Sarah Hall Theatre Company	02/02/2024	18730	25-25-312-5300	Winter 2024	1,624.61
Sarah Hall Theatre Company	02/02/2024	18730	25-25-406-5300	Winter 2024	2,804.97
Sarah Hall Theatre Company	02/02/2024	18730	25-25-419-5300	Winter 2024	1,938.29
Sarah Hall Theatre Company	02/02/2024	18730	25-25-449-5300	Winter 2024	1,851.93
Sarah Hall Theatre Company	02/02/2024	18730	25-25-607-5300	Winter 2024	6,776.64
Sarah Hall Theatre Company	02/02/2024	18730	25-25-608-5300	Winter 2024	1,400.49
Sarah Hall Theatre Company	02/02/2024	18730	25-25-609-5300	Winter 2024	3,445.44
Sarah Hall Theatre Company	02/02/2024	18730	25-25-649-5300	Winter 2024	2,708.64
Sarah Hall Theatre Company	02/02/2024	18730	25-25-652-5300	Winter 2024	5,569.71
Sarah Hall Theatre Company	02/02/2024	18730	25-25-653-5300	Winter 2024	9,945.60
<b>Vendor 10515 - Sarah Hall Total:</b>					<b>38,966.32</b>
<b>Vendor: 11472 - Silvia Strazzarino</b>					
Chi Connect	02/15/2024	18809	25-25-785-5300	Fitness Punch Cards	355.50
<b>Vendor 11472 - Silvia Strazzarino Total:</b>					<b>355.50</b>
<b>Vendor: 11436 - SportsEngine Inc.</b>					
National Center for Safety	02/09/2024	18760	45-00-000-5335	Background Checks - January 2024	721.50
<b>Vendor 11436 - SportsEngine Inc. Total:</b>					<b>721.50</b>
<b>Vendor: 11906 - Staples Inc.</b>					
Staples Contract & Commercial	02/09/2024	18761	10-11-000-5420	Staff Breakroom Supplies	27.27
Staples Contract & Commercial	02/09/2024	18761	25-00-000-5401	Office Supplies	8.32
Staples Contract & Commercial	02/22/2024	18835	25-00-000-5401	Office Supplies	88.98
<b>Vendor 11906 - Staples Inc. Total:</b>					<b>124.57</b>
<b>Vendor: 10108 - State Disbursement Unit</b>					
State Disbursement Unit	02/06/2024	18737	10-00-000-2190	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	02/06/2024	18737	10-00-000-2190	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90

Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
State Disbursement Unit	02/22/2024	18843	10-00-000-2190	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	02/22/2024	18843	10-00-000-2190	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
<b>Vendor 10108 - State Disbursement Unit Total:</b>					<b>698.38</b>
<b>Vendor: 12184 - Straub Builders Inc.</b>					
Hargrave Builders	02/02/2024	18731	69-00-000-5578	Skate Racks for Weinberg	11,050.00
<b>Vendor 12184 - Straub Builders Inc. Total:</b>					<b>11,050.00</b>
<b>Vendor: 11414 - Sysco Chicago Inc.</b>					
Sysco Chicago Inc.	02/09/2024	18762	25-25-601-5400	Snacks	175.14
Sysco Chicago Inc.	02/09/2024	18762	25-26-000-5409	Supplies	1,121.39
Sysco Chicago Inc.	02/09/2024	18762	25-26-000-5460	Supplies	12.46
Sysco Chicago Inc.	02/22/2024	18836	25-26-000-5409	Supplies	989.52
<b>Vendor 11414 - Sysco Chicago Inc. Total:</b>					<b>2,298.51</b>
<b>Vendor: 11891 - Tameeka McFarlane</b>					
Monkee Paint	02/09/2024	18763	25-25-903-5300	Face Painter - 2/9/2024	350.00
<b>Vendor 11891 - Tameeka McFarlane Total:</b>					<b>350.00</b>
<b>Vendor: 11741 - Taste For Kids Inc.</b>					
Taste For Kids Inc.	02/15/2024	18810	25-25-405-5300	Lunch for KR	510.00
Taste For Kids Inc.	02/15/2024	18810	25-26-000-5385	Lunch for CC	6,696.00
Taste For Kids Inc.	02/29/2024	18866	25-25-405-5300	Lunch for KR (February 2024)	510.00
Taste For Kids Inc.	02/29/2024	18866	25-26-000-5385	Lunch for CC (February 2024)	6,253.00
<b>Vendor 11741 - Taste For Kids Inc. Total:</b>					<b>13,969.00</b>
<b>Vendor: 10294 - Telcom Innovations Group LLC</b>					
Telcom Innovations Group LLC	02/15/2024	18811	10-11-000-5355	Service: Dropped Voicemails	253.75
Telcom Innovations Group LLC	02/15/2024	18811	10-11-000-5355	Service: Dropped Hold Calls	72.50
<b>Vendor 10294 - Telcom Innovations Group LLC Total:</b>					<b>326.25</b>
<b>Vendor: 10269 - Thermostat Acquisition Holdings, LP</b>					
PremiStar - North	02/02/2024	18732	10-13-000-5357	Weingberg Refrig Mo Maint - FEB2024	332.00
PremiStar - North	02/15/2024	18812	10-13-000-5357	WB Refrigeration Repairs	13,219.00
<b>Vendor 10269 - Thermostat Acquisition Holdings, LP Total:</b>					<b>13,551.00</b>
<b>Vendor: 11168 - TimeClock Plus LLC</b>					
TimeClock Plus LLC	02/09/2024	18764	10-11-000-5355	TCP Licenses Overages	14.31
<b>Vendor 11168 - TimeClock Plus LLC Total:</b>					<b>14.31</b>
<b>Vendor: 11806 - Timothy Gibson</b>					
Timothy Gibson	02/22/2024	18837	25-25-707-5300	Referee - 1/20/2024	89.00
Timothy Gibson	02/22/2024	18837	25-25-708-5300	Referee - 1/20/2024	37.00
<b>Vendor 11806 - Timothy Gibson Total:</b>					<b>126.00</b>
<b>Vendor: 12065 - T-Mobile</b>					
T-Mobile	02/02/2024	18733	25-00-000-5210	Hotspot 12/21/23 - 1/20/24	39.20
T-Mobile	02/29/2024	18867	25-00-000-5210	Hotspot 1-21-2024 - 2/20/2024	39.20
<b>Vendor 12065 - T-Mobile Total:</b>					<b>78.40</b>
<b>Vendor: 10302 - Uline Inc.</b>					
Uline Inc.	02/29/2024	18868	25-00-000-5481	Takiff Construction	874.75
<b>Vendor 10302 - Uline Inc. Total:</b>					<b>874.75</b>
<b>Vendor: 12188 - United States Postal Service</b>					
United States Postal Service	02/08/2024	18738	25-00-000-5301	Postage for Spring Mailing	1,069.78
<b>Vendor 12188 - United States Postal Service Total:</b>					<b>1,069.78</b>
<b>Vendor: 12158 - Upland Design Ltd</b>					
Upland Design Ltd	02/22/2024	18838	69-00-000-5320	Takiff Shade Structure A/E	5,600.00
<b>Vendor 12158 - Upland Design Ltd Total:</b>					<b>5,600.00</b>
<b>Vendor: 12190 - Vanderstappen Land Surveying Inc.</b>					
Vanderstappen Land Surveying	02/15/2024	18813	69-00-000-5320	West Park Topo's (Tennis)	1,575.00
Vanderstappen Land Surveying	02/15/2024	18813	69-00-000-5320	Shelton Topo's (Tennis)	1,525.00



Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vanderstappen Land Surveying	02/15/2024	18813	69-00-000-5320	Central Park Topo's (Tennis)	1,795.00
Vanderstappen Land Surveying	02/15/2024	18813	69-00-000-5320	Watts Park Topo's (Tennis)	1,550.00
<b>Vendor 12190 - Vanderstappen Land Surveying Inc. Total:</b>					<b>6,445.00</b>
<b>Vendor: 10099 - Vantagepoint Trf Agents-457</b>					
Vantagepoint Trf Agents-457	02/09/2024	DFT0002026	10-00-000-2140	ICMA - A/C#301403	2,069.24
Vantagepoint Trf Agents-457	02/23/2024	DFT0002034	10-00-000-2140	ICMA - A/C#301403	2,069.24
<b>Vendor 10099 - Vantagepoint Trf Agents-457 Total:</b>					<b>4,138.48</b>
<b>Vendor: 10309 - Verizon Wireless</b>					
Verizon Wireless	02/02/2024	18734	25-00-000-5210	Cell Phone Svc 12/22/2023 - 1/21/2024	1,113.01
<b>Vendor 10309 - Verizon Wireless Total:</b>					<b>1,113.01</b>
<b>Vendor: 10457 - Village of Glencoe</b>					
Village of Glencoe	02/09/2024	18765	69-00-000-5585	Crib Wall Payment #3	154,515.06
Village of Glencoe	02/09/2024	18766	10-12-000-5240	Water/Sewer - Friend's Park 11/1/23-1/31/24	31.18
Village of Glencoe	02/09/2024	18767	10-12-000-5480	Fuel - December 2023	634.72
Village of Glencoe	02/09/2024	18768	10-12-000-5452	Fleet Maintenance 2023	21,709.40
Village of Glencoe	02/15/2024	18814	69-00-000-5585	Crib Wall - BAAD Grant Reimbursement	80,000.00
Village of Glencoe	02/15/2024	18815	69-00-000-5585	Crib Wall - Pay App 4	34,613.15
<b>Vendor 10457 - Village of Glencoe Total:</b>					<b>291,503.51</b>
<b>Vendor: 12061 - Vistra Intermediate Company LLC</b>					
Dynergy Energy Services LLC	02/15/2024	18816	10-12-000-5230	Maintenance Bldg Electricity	1,229.39
Dynergy Energy Services LLC	02/15/2024	18816	10-12-000-5230	GYS/Berlin Electricity	333.00
Dynergy Energy Services LLC	02/15/2024	18816	10-13-000-5230	Weinberg Electricity	13,671.96
Dynergy Energy Services LLC	02/15/2024	18816	10-14-000-5230	Beach Electricity	62.02
Dynergy Energy Services LLC	02/15/2024	18816	10-15-000-5230	Boat House Electricity	46.04
Dynergy Energy Services LLC	02/15/2024	18816	25-00-000-5230	Takiff Electricity	10,536.13
<b>Vendor 12061 - Vistra Intermediate Company LLC Total:</b>					<b>25,878.54</b>
<b>Vendor: 11757 - W.B. Olson Inc.</b>					
W.B. Olson Inc.	02/15/2024	18817	30-00-000-5589	WB ADA - January 2024	35,140.00
W.B. Olson Inc.	02/15/2024	18817	69-00-000-5578	WB Owner Items - January 2024	18,002.00
W.B. Olson Inc.	02/15/2024	18817	69-00-000-5579	WB Construction - January 2024	87,059.00
<b>Vendor 11757 - W.B. Olson Inc. Total:</b>					<b>140,201.00</b>
<b>Vendor: 10700 - Warehouse Direct Workplace Solutions</b>					
Warehouse Direct Workplace	02/15/2024	18818	25-00-000-5412	Custodial Supplies	1,502.78
Warehouse Direct Workplace	02/15/2024	18818	25-00-000-5412	Custodial Supplies	2,088.00
Warehouse Direct Workplace	02/29/2024	18869	25-00-000-5412	Takiff Custodial Supplies	3,170.35
<b>Vendor 10700 - Warehouse Direct Workplace Solutions Total:</b>					<b>6,761.13</b>
<b>Vendor: 11102 - Wight &amp; Company</b>					
Wight & Company	02/22/2024	18839	69-00-000-5578	WB A/E	2,421.66
Wight & Company	02/22/2024	18839	69-00-000-5320	Sensory Room A/E	2,000.00
<b>Vendor 11102 - Wight &amp; Company Total:</b>					<b>4,421.66</b>
<b>Vendor Set AP Vendors Total:</b>					<b>904,074.26</b>

Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: Employees - Employees</b>					
<b>Vendor: 7660 - Ana Ryerson</b>					
Ana Ryerson	02/29/2024	18845	10-14-000-5340	Reimbursement: Life Guard Training	300.00
<b>Vendor 7660 - Ana Ryerson Total:</b>					<b>300.00</b>
<b>Vendor: 8958 - Andrew Valett</b>					
Andrew Valett	02/09/2024	18741	25-00-000-5340	Reimbursement - IPRA Conf. (Travel)	52.40
<b>Vendor 8958 - Andrew Valett Total:</b>					<b>52.40</b>
<b>Vendor: 7405 - Cari Resis</b>					
Cari Resis	02/22/2024	18824	25-25-601-5400	Reimbursement: Kids Club Supplies	18.75
<b>Vendor 7405 - Cari Resis Total:</b>					<b>18.75</b>
<b>Vendor: 0804 - Corinne Barsky</b>					
Corinne Barsky	02/15/2024	18781	25-25-659-5400	Reimbursement: Mixed Media Supplies	33.34
<b>Vendor 0804 - Corinne Barsky Total:</b>					<b>33.34</b>
<b>Vendor: 8170 - Jessica Stockl</b>					
Jessica Stockl	02/09/2024	18749	25-26-000-5403	Reimbursement: Ponchos for Messy Morning	61.02
Jessica Stockl	02/09/2024	18749	25-26-000-5340	Reimbursement - IPRA Conf. (Parking)	25.06
<b>Vendor 8170 - Jessica Stockl Total:</b>					<b>86.08</b>
<b>Vendor: 1650 - John Cutrera</b>					
John Cutrera	02/15/2024	18792	10-11-000-5340	Reimbursement: IPRA Conference (Travel)	26.67
<b>Vendor 1650 - John Cutrera Total:</b>					<b>26.67</b>
<b>Vendor: 5064 - Kyle Kuhs</b>					
Kyle Kuhs	02/09/2024	18752	10-12-000-5340	Reimbursement - IPRA Conf. (Travel)	23.71
Kyle Kuhs	02/09/2024	18752	10-12-000-5340	Reimbursement - IPRA Conf. (Hotel)	309.94
<b>Vendor 5064 - Kyle Kuhs Total:</b>					<b>333.65</b>
<b>Vendor: 1853 - Madeline Dillard</b>					
Madeline Dillard	02/09/2024	18753	10-00-000-2170	Refund: AFLAC (January 2024)	128.88
<b>Vendor 1853 - Madeline Dillard Total:</b>					<b>128.88</b>
<b>Vendor: 9190 - Matt Walker</b>					
Matt Walker	02/09/2024	18754	10-12-000-5340	Reimbursement - IPRA Conf. (Travel)	30.69
<b>Vendor 9190 - Matt Walker Total:</b>					<b>30.69</b>
<b>Vendor: 8956 - Nathan Van Allen</b>					
Nathan Van Allen	02/09/2024	18755	25-00-000-5340	Reimbursement - IPRA Conf. (Travel)	53.22
<b>Vendor 8956 - Nathan Van Allen Total:</b>					<b>53.22</b>
<b>Vendor: 5466 - Raul Marron</b>					
Raul Marron	02/29/2024	18862	10-12-000-5421	Reimbursement: Work Boots	150.00
<b>Vendor 5466 - Raul Marron Total:</b>					<b>150.00</b>
<b>Vendor: 5796 - Rebecca Moore</b>					
Rebecca Moore	02/02/2024	18729	10-11-000-5340	Reimbursement: IPRA Conf. Transportation (BM)	10.82
<b>Vendor 5796 - Rebecca Moore Total:</b>					<b>10.82</b>
<b>Vendor: 8140 - Shannon Stevens</b>					
Shannon Stevens	02/09/2024	18759	25-00-000-5340	Reimbursement - IPRA Conf. (Travel)	28.83
<b>Vendor 8140 - Shannon Stevens Total:</b>					<b>28.83</b>
<b>Vendor Set Employees Total:</b>					<b>1,253.33</b>

Voucher List of Bills

Payment Dates: 2/1/2024 - 2/29/2024

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
<b>Vendor Set: Refunds - Refunds</b>					
<b>Vendor: 000-24-0032 - Bart Schneider</b>					
Bart Schneider	02/09/2024	18743	10-11-000-5340	Reimbursement - IPRA Conf. (Travel)	41.57
<b>Vendor 000-24-0032 - Bart Schneider Total:</b>					<u>41.57</u>
<b>Vendor: 000-24-0034 - Jacqueline Kaminsky</b>					
Jacqueline Kaminsky	02/29/2024	18858	25-00-000-2580	Refund: Adult Tot Sport	162.00
<b>Vendor 000-24-0034 - Jacqueline Kaminsky Total:</b>					<u>162.00</u>
<b>Vendor: 000-24-0033 - Jordan Spector</b>					
Jordan Spector	02/09/2024	18750	10-11-000-5340	Reimbursement - IPRA Conf. (Travel)	102.34
<b>Vendor 000-24-0033 - Jordan Spector Total:</b>					<u>102.34</u>
<b>Vendor Set Refunds Total:</b>					<u>305.91</u>
<b>Grand Total:</b>					<u><u>905,633.50</u></u>

# Report Summary

## Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	236,452.60
25 - RECREATION FUND	208,178.73
30 - SPECIAL RECREATION FUND	35,140.00
45 - LIABILITY INSURANCE FUND	10,870.48
65 - CAPITAL PROJECTS FUND	5,246.60
69 - MASTER PLAN CAPITAL PROJECTS	409,745.09
<b>Grand Total:</b>	<b>905,633.50</b>

## Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	26,973.34
10-00-000-2110	IL STATE WITHHOLDING	15,514.41
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	43,467.40
10-00-000-2130	MEDICARE WITHHOLDING	10,165.78
10-00-000-2140	ICMA DEF COMP WITHHOLDING	4,138.48
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	64.00
10-00-000-2170	AFLAC WITHHOLDING	297.00
10-00-000-2174	FSA - CLAIM RESERVE	1,198.24
10-00-000-2176	HSA WITHHOLDING	1,576.28
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	698.38
10-11-000-5310	LEGAL SERVICES	318.75
10-11-000-5311	LEGAL NOTICES	41.45
10-11-000-5321	CONSULTING SERVICES	10,298.75
10-11-000-5340	CONFERENCES AND TRAINING	1,710.90
10-11-000-5342	OFFICIALS/MEETING EXPENSES	643.17
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	8,481.69
10-11-000-5401	SUPPLIES-OFFICE	174.02
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	34.00
10-11-000-5420	SUPPLIES - GENERAL	260.64
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	86.10
10-11-000-5600	HEALTH INSURANCE PREMIUMS	11,819.33
10-11-000-5730	DUES/MEMBERSHIPS	569.00
10-12-000-5210	TELEPHONE/INTERNET	250.36
10-12-000-5220	FUEL/HEAT	759.03
10-12-000-5230	ELECTRICITY	1,640.51
10-12-000-5240	WATER	31.18
10-12-000-5340	CONFERENCES AND TRAINING	1,324.50
10-12-000-5344	LICENSES	39.99
10-12-000-5349	CONTRACTL-HORT/LANDSCAPING	2,841.60
10-12-000-5350	MAINTENANCE SERVICES	2,246.00
10-12-000-5351	REPAIRS - EQUIPMENT	516.30
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	668.08
10-12-000-5401	SUPPLIES-OFFICE	126.25
10-12-000-5420	SUPPLIES - GENERAL	131.20
10-12-000-5421	SUPPLIES - UNIFORMS	150.00
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	242.71
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	56.91
10-12-000-5452	SHARED SVCS-FLEET MAINT SUPPLY	21,709.40
10-12-000-5480	GASOLINE/LUBRICANTS	634.72
10-12-000-5482	SUPPLIES-HARDWARE	604.97
10-12-000-5483	SUPPLIES-PAINT	86.31
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,032.57
10-12-000-5485	SUPPLIES-ICEMELT/SALT	2,885.00
10-12-000-5488	SUPPLIES-POWER TOOLS	59.91
10-12-000-5489	SUPPLIES-TRASH BAGS	1,915.60
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	5,832.00

**Account Summary**

Account Number	Account Name	Payment Amount
10-12-000-5600	HEALTH INSURANCE PREMIUMS	12,299.40
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	267.28
10-13-000-5220	FUEL/HEAT	890.14
10-13-000-5230	ELECTRICITY	13,671.96
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	336.64
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	1,480.00
10-13-000-5356	ZAMBONI - PARTS/REPAIRS	1,581.54
10-13-000-5357	REFRIGERATION - PARTS/REPAIRS	13,551.00
10-13-000-5360	PRINTING/MARKETING/ADVERTISING	1,164.42
10-13-000-5401	SUPPLIES-OFFICE	9.99
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	266.24
10-13-000-5417	SUPPLIES-BOARDS/GLASS	2,055.99
10-13-000-5420	SUPPLIES - GENERAL	469.69
10-13-000-5425	SUPPLIES-STAFF RECOGNITION	45.08
10-13-000-5450	SUPPLIES - EQUIPMENT PARTS	62.22
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	965.50
10-13-000-5481	SUPPLIES-	46.29
10-13-000-5488	SUPPLIES-HAND TOOLS	139.94
10-13-000-5581	EQUIPMENT - ICE RINK	254.60
10-13-000-5600	HEALTH INSURANCE PERMIUMS	345.15
10-14-000-5210	TELEPHONE/INTERNET	83.76
10-14-000-5220	FUEL/HEAT	42.03
10-14-000-5230	ELECTRICITY	62.02
10-14-000-5340	CONFERENCES AND TRAINING	954.05
10-14-000-5487	SUPPLIES - TOOLS	55.12
10-14-000-5600	HEALTH INSURANCE PREMIUMS	345.15
10-15-000-5230	ELECTRICITY	46.04
10-15-000-5600	HEALTH INSURANCE PREMIUMS	345.15
25-00-000-1200	ACCOUNTS RECEIVABLE	364.69
25-00-000-2580	BALANCE ON ACCOUNT-RECTRAC	162.00
25-00-000-5210	TELEPHONE/INTERNET	5,769.74
25-00-000-5220	FUEL/HEAT	4,803.67
25-00-000-5230	ELECTRICITY	11,111.46
25-00-000-5301	POSTAGE	1,069.78
25-00-000-5321	CONSULTING SERVICES	2,163.70
25-00-000-5340	CONFERENCES AND TRAINING	3,069.00
25-00-000-5350	MAINTENANCE SERVICES	2,650.00
25-00-000-5352	REPAIRS - BUILDINGS	2,950.00
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	520.50
25-00-000-5354	CLEANING SERVICE	2,600.00
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	568.79
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	7,920.87
25-00-000-5362	PHOTOGRAPHY	2,729.00
25-00-000-5368	MARKETING-DIGITAL	311.97
25-00-000-5401	SUPPLIES-OFFICE	759.91
25-00-000-5404	COMPUTER PROGRAMS	53.98
25-00-000-5412	SUPPLIES-CLEANING/CUSTODIAL	7,497.51
25-00-000-5420	SUPPLIES - GENERAL	528.41
25-00-000-5451	SUPPLIES - BUILDING PARTS	794.05
25-00-000-5481	SUPPLIES-	1,754.31
25-00-000-5487	SUPPLIES - TOOLS	6.79
25-00-000-5488	SUPPLIES-HAND TOOLS	59.97
25-00-000-5600	HEALTH INSURANCE PREMIUMS	13,648.24
25-00-000-5730	DUES/MEMBERSHIPS	112.00
25-00-000-5990	CONTINGENCY	18,701.68
25-25-312-5300	CONTRACTL-ADULT WORKSHOPS	1,624.61
25-25-315-5400	SUPPLIES-ADULT CERAMICS	601.34
25-25-333-5300	CONTRACTL-MAHJONGG	980.00



**Account Summary**

Account Number	Account Name	Payment Amount
25-25-401-5300	CONTRACTL-ELC 3YR	100.00
25-25-401-5400	SUPPLIES-ELC 3YR	9.77
25-25-402-5300	CONTRACTL-ELC 4YR	100.00
25-25-402-5400	SUPPLIES-ELC 4YR	53.21
25-25-403-5300	CONTRACTL-ELC 2YR	100.00
25-25-403-5400	SUPPLIES-ELC 2YR	9.76
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	1,120.00
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	134.05
25-25-406-5300	CONTRACTL-PRESCHOOL HIP HOP	2,804.97
25-25-419-5300	CONTRACT-PRESCHOOL BALLET	1,938.29
25-25-432-5300	CONTRACTL-PRESCHOOL DAYS OFF	100.00
25-25-449-5300	CONTRACTL-DRAMA-PRESHOOL	1,851.93
25-25-490-5300	CONTRACTL-KINDERMUSIK	2,700.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,050.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	694.76
25-25-606-5300	CONTRACTL - SCHOOL DAY OFF	1,445.14
25-25-606-5400	SUPPLIES - SCHOOL DAY OFF	29.35
25-25-607-5300	CONTRACTL-YOUTH HIP HOP	6,776.64
25-25-608-5300	CONTRACTL-YOUTH BALLET	1,400.49
25-25-609-5300	CONTRACTL-ACRO/TUMBLING	3,445.44
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,282.21
25-25-649-5300	CONTRACTL-DRAMA-YOUTH	2,708.64
25-25-652-5300	CONTRACTL- FOOTLIGHTERS	5,569.71
25-25-653-5300	CONTRACTL-BROADWAY BOUND	9,945.60
25-25-658-5400	SUPPLIES-YOUTH ART	323.72
25-25-659-5400	SUPPLIES-MIXED MEDIA	145.87
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	2,322.00
25-25-707-5400	SUPPLIES-BOYS HOUSE BASKETBALL	549.12
25-25-708-5300	CONTRACTL-GIRLS HOUSE	954.00
25-25-708-5400	SUPPLIES-GIRLS HOUSE BASKETBALL	309.61
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,397.76
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	141.00
25-25-787-5300	CONTRACTL-GENERAL FITNESS	45.00
25-25-801-5300	CONTRACTL-SUN FUN CAMP	24.75
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	200.00
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	24.75
25-25-833-5300	CONTRACTL-ACTION QUEST	2,786.88
25-25-835-5300	CONTRACTL-AQUATIC CAMP	24.74
25-25-901-5300	CONTRACTL-WINTER	3,145.00
25-25-901-5400	SUPPLIES-WINTER CARNIVAL/WATTS	1,041.36
25-25-903-5300	CONTRACTL-SWEETHEART DANCE	5,495.91
25-25-903-5400	SUPPLIES-SWEETHEART DANCE	494.68
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	3,193.71
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	33.49
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	1,319.03
25-26-000-5210	TELEPHONE/INTERNET	29.98
25-26-000-5340	CONFERENCES AND TRAINING	175.06
25-26-000-5360	PRINTING/MARKETING/ADVERTISING	155.97
25-26-000-5385	FOOD SERVICE	12,949.00
25-26-000-5387	NURSE SERVICES	190.00
25-26-000-5401	SUPPLIES-OFFICE	86.40
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	3,169.39
25-26-000-5404	COMPUTER PGMS/APPS	175.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	3,387.27
25-26-000-5430	SUPPLIES - FIRST AID	47.02
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	878.27
25-26-000-5600	HEALTH INSURANCE PREMIUMS	19,534.66
25-27-000-5210	DEDICATED TV/INTERNET	182.99

**Account Summary**

Account Number	Account Name	Payment Amount
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	412.50
25-27-000-5420	SUPPLIES-GENERAL	489.14
25-27-000-5600	HEALTH INSURANCE PREMIUMS	85.77
30-00-000-5589	ADA-RELATED FUND 69	35,140.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	721.50
45-00-000-5340	IN-SERVICE TRAINING	840.00
45-00-000-5420	GENERAL SUPPLIES	1,505.00
45-00-000-5587	SAFETY/SECURITY EQUIP	7,803.98
65-00-023-5501	CONTINGENCY - NETWORK,	5,246.60
69-00-000-5320	ARCHITECT/DESIGN/ATTESTATION	14,045.00
69-00-000-5578	WATTS - Owner Items	36,872.88
69-00-000-5579	WATTS - Construction	87,059.00
69-00-000-5581	LAKEFRONT - Owner Items	2,640.00
69-00-000-5585	CRIB WALL - Construction	269,128.21
	<b>Grand Total:</b>	<b>905,633.50</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	905,633.50
<b>Grand Total:</b>	<b>905,633.50</b>

**Authorization Signatures**

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on \_\_\_\_\_ and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
Treasurer, Park Board of Commissioners

\_\_\_\_\_  
Secretary/Executive Director

# V. Financial Report

Glencoe Park District  
March 2024 Board Meeting



# My G/L NEW Pooled Cash Report

Glencoe Park District  
For the Period Ending 2/29/2024

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>CLAIM ON CASH</b>					
<a href="#">10-00-000-1000</a>	CASH/INVESTMENTS	2,611,170.28	343,296.37	2,954,466.65	
<a href="#">25-00-000-1000</a>	CASH/INVESTMENTS	7,010,019.30	63,997.04	7,074,016.34	
<a href="#">30-00-000-1000</a>	CASH/INVESTMENTS	188,886.34	29,990.00	218,876.34	
<a href="#">35-00-000-1000</a>	CASH/INVESTMENTS	280,085.04	29,580.13	309,665.17	
<a href="#">36-00-000-1000</a>	CASH/INVESTMENTS	108,407.37	34,180.68	142,588.05	
<a href="#">40-00-000-1000</a>	CASH/INVESTMENTS	327,696.27	207,721.45	535,417.72	
<a href="#">45-00-000-1000</a>	CASH/INVESTMENTS	164,510.41	29,891.43	194,401.84	
<a href="#">50-00-000-1000</a>	CASH/INVESTMENTS	41,853.27	6,561.09	48,414.36	
<a href="#">55-00-000-1000</a>	CASH/INVESTMENTS	11,243.80	3,206.48	14,450.28	
<a href="#">65-00-000-1000</a>	CASH/INVESTMENTS	161,486.58	38,160.46	199,647.04	
<a href="#">67-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">69-00-000-1000</a>	CASH/INVESTMENTS	4,619,370.77	(395,717.21)	4,223,653.56	
<a href="#">70-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">75-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">80-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<a href="#">90-00-000-1000</a>	CASH/INVESTMENTS	0.00	0.00	0.00	
<b>TOTAL CLAIM ON CASH</b>		<b>15,524,729.43</b>	<b>390,867.92</b>	<b>15,915,597.35</b>	
<b>CASH IN BANK</b>					
Cash in Bank					
<a href="#">99-00-000-1011</a>	OPERATING CORPORATE ACCOUNT	(145,628.52)	187,024.60	41,396.08	
<a href="#">99-00-000-1012</a>	OPERATING PR ACCOUNT	4,515.12	(4,408.49)	106.63	
<a href="#">99-00-000-1013</a>	IL FUNDS	5,744,071.34	24,648.89	5,768,720.23	
<a href="#">99-00-000-1014</a>	IPDLAF CDs	4,256,000.00	0.00	4,256,000.00	
<a href="#">99-00-000-1015</a>	IPDLAF MM	1,994,105.33	168,296.47	2,162,401.80	
<a href="#">99-00-000-1017</a>	PMA MM	3,671,666.16	15,306.45	3,686,972.61	
<a href="#">99-00-000-1018</a>	PMA 2020 BOND CDs	0.00	0.00	0.00	
<a href="#">99-00-000-1019</a>	PMA 2020 BONDS IPrime	0.00	0.00	0.00	
<a href="#">99-00-000-1021</a>	PMA - TREASURY	0.00	0.00	0.00	
<a href="#">99-00-000-1022</a>	PMA 2020 BOND - TREASURY	0.00	0.00	0.00	
<a href="#">99-00-000-1023</a>	IPDLAF - ILLINOIS TRUST TERM	0.00	0.00	0.00	
<b>TOTAL: Cash in Bank</b>		<b>15,524,729.43</b>	<b>390,867.92</b>	<b>15,915,597.35</b>	
<b>TOTAL CASH IN BANK</b>		<b>15,524,729.43</b>	<b>390,867.92</b>	<b>15,915,597.35</b>	
<b>DUE TO OTHER FUNDS</b>					
<a href="#">99-00-000-2400</a>	Due To Other Funds	15,524,729.43	390,867.92	15,915,597.35	
<b>TOTAL DUE TO OTHER FUNDS</b>		<b>15,524,729.43</b>	<b>390,867.92</b>	<b>15,915,597.35</b>	
Claim on Cash	15,915,597.35	Claim on Cash	15,915,597.35	Cash in Bank	15,915,597.35
Cash in Bank	15,915,597.35	Due To Other Funds	15,915,597.35	Due To Other Funds	15,915,597.35
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<b>ACCOUNTS PAYABLE PENDING</b>					
<a href="#">10-00-000-2000</a>	VOUCHER PAYABLES	0.00	15,985.07	15,985.07	
<a href="#">25-00-000-2000</a>	VOUCHER PAYABLES	(414.00)	48,261.05	47,847.05	
<a href="#">30-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">35-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">36-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">40-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">45-00-000-2000</a>	VOUCHER PAYABLES	0.00	55.50	55.50	
<a href="#">50-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">55-00-000-2000</a>	VOUCHER PAYABLES	0.00	2,500.00	2,500.00	
<a href="#">65-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">67-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">69-00-000-2000</a>	VOUCHER PAYABLES	0.00	11,250.00	11,250.00	
<a href="#">70-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">75-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">80-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<a href="#">90-00-000-2000</a>	VOUCHER PAYABLES	0.00	0.00	0.00	
<b>TOTAL ACCOUNTS PAYABLE PENDING</b>		<u>(414.00)</u>	<u>78,051.62</u>	<u>77,637.62</u>	
<b>DUE FROM OTHER FUNDS</b>					
<a href="#">99-00-000-1410</a>	Due From Corporate Fund	0.00	(15,985.07)	(15,985.07)	
<a href="#">99-00-000-1425</a>	Due From Recreation Fund	414.00	(48,261.05)	(47,847.05)	
<a href="#">99-00-000-1430</a>	Due From Special Recreation Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1435</a>	Due From IMRF Retirement Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1436</a>	Due From Social Security Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1440</a>	Due From Bond & Interest Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1445</a>	Due From Liability Insurance Fund	0.00	(55.50)	(55.50)	
<a href="#">99-00-000-1450</a>	Due From Workers Comp Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1455</a>	Due From Audit Fund	0.00	(2,500.00)	(2,500.00)	
<a href="#">99-00-000-1465</a>	Due From Capital Projects Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1467</a>	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1469</a>	Due From Master Plan Capital Projects	0.00	(11,250.00)	(11,250.00)	
<a href="#">99-00-000-1470</a>	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1475</a>	Due From Impact Fee Fund	0.00	0.00	0.00	
<a href="#">99-00-000-1480</a>	Due From Gen L/T Debt	0.00	0.00	0.00	
<a href="#">99-00-000-1490</a>	Due From Gen Fixed Assets	0.00	0.00	0.00	
<b>TOTAL DUE FROM OTHER FUNDS</b>		<u>414.00</u>	<u>(78,051.62)</u>	<u>(77,637.62)</u>	
<b>ACCOUNTS PAYABLE</b>					
<a href="#">99-00-000-2000</a>	VOUCHERS PAYABLE	(414.00)	78,051.62	77,637.62	
<b>TOTAL ACCOUNTS PAYABLE</b>		<u>(414.00)</u>	<u>78,051.62</u>	<u>77,637.62</u>	
AP Pending	77,637.62	AP Pending	77,637.62	Due From Other Funds	77,637.62
Due From Other Funds	77,637.62	Accounts Payable	77,637.62	Accounts Payable	77,637.62
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District**  
**Monthly Cash/Investments Report**  
**February 2024**

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>January 2024</u>	<u>February 2024</u>
BMO Harris Bank Corporate Account	0.00%		\$ 380,385.88	\$ 186,471.98
BMO Harris Bank Payroll Account	0.00%		11,972.33	25,601.33
The Illinois Fund (Public Treasurers' Investment Pool)	5.46%		5,744,071.34	5,768,720.23
IPDLAF Certificates of Deposit:				
Global Bank, NY	5.25%	4/15/2024	237,000.00	237,000.00
Schertz Bank & Trust, TX	5.25%	4/15/2024	237,000.00	237,000.00
First Internet Bank of Indiana, IN	5.59%	4/15/2024	236,000.00	236,000.00
Mainstreet Bank, VA	5.45%	4/15/2024	237,000.00	237,000.00
Crossfirst Bank, KS	5.60%	7/15/2024	236,000.00	236,000.00
Fieldpoint Private Bank & Trust, CT	5.60%	7/15/2024	236,000.00	236,000.00
Maplemark Bank, TX	5.60%	7/15/2024	236,000.00	236,000.00
Farmers & Merchants Union Bank, WI	5.65%	7/15/2024	236,000.00	236,000.00
Dmb Community Bank, WI	5.70%	10/15/2024	236,000.00	236,000.00
Nexbank, Ssb, TX	5.65%	10/15/2024	236,000.00	236,000.00
Valley State Bank (The), KS	5.60%	10/15/2024	236,000.00	236,000.00
First Bank Of Ohio, OH	5.75%	10/15/2024	236,000.00	236,000.00
T Bank, TX	5.45%	1/15/2025	237,000.00	237,000.00
Bank Of China, NY	5.60%	1/15/2025	236,000.00	236,000.00
First State Bank of Dequeen, AR	5.15%	1/15/2025	237,000.00	237,000.00
West Pointe Bank, WI	5.20%	1/15/2025	237,000.00	237,000.00
Financial Federal Savings Bank, TN	5.30%	1/15/2025	237,000.00	237,000.00
Gbank, NV	5.45%	1/15/2025	237,000.00	237,000.00
Illinois Park District Liquid Asset Fund	5.26%		1,994,105.33	2,162,401.80
PMA Financial/IPRIME Account	5.29%		3,671,666.16	3,686,972.61
Reconciling Items(Dep in Transit, O/S Checks, etc.)			(533,471.61)	(170,570.60)
<b>Grand Total-Operating and Capital</b>			<b>\$15,524,729.43</b>	<b>\$15,915,597.35</b>



Glencoe Park District  
 Monthly Financial Analysis  
 February 2024

	As of <u>2/28/2021</u>	As of <u>2/28/2022</u>	As of <u>2/28/2023</u>	As of <u>2/29/2024</u>	As of <u>1/31/2024</u>	Variance from <u>Prior Month</u>
<b><u>Recreation Department - Programs</u></b>						
Revenues	2,185,058	4,445,494	5,002,294	5,341,824	5,186,622	155,202
Wages	(458,099)	(585,093)	(715,216)	(771,747)	(725,484)	(46,263)
Contractual	(974,985)	(1,465,307)	(1,636,367)	(1,754,465)	(1,654,424)	(100,041)
Supplies	(56,021)	(136,301)	(162,169)	(208,294)	(196,838)	(11,456)
Excess (Deficiency) Rev over Exp	695,953	2,258,793	2,488,542	2,607,318	2,609,876	
<b><u>Children's Circle Department</u></b>						
Revenue	1,653,810	2,074,357	1,967,834	2,059,998	1,882,635	177,363
Expense	(1,293,419)	(1,419,205)	(1,456,781)	(1,846,695)	(1,685,408)	(161,287)
Excess (Deficiency) Rev over Exp	360,391	655,152	511,053	213,303	197,227	
<b><u>Fitness Department</u></b>						
Revenue	22,876	38,985	62,085	65,599	60,168	5,431
Expense	(34,656)	(38,241)	(56,855)	(56,814)	(50,836)	(5,978)
Excess (Deficiency) Rev over Exp	(11,780)	744	5,230	8,785	9,332	
<b><u>Beach Department</u></b>						
Revenue	254,708	551,018	386,684	349,740	349,740	0
Expense	(277,257)	(322,573)	(290,316)	(340,966)	(325,208)	(15,758)
Excess (Deficiency) Rev over Exp	(22,549)	228,445	96,368	8,774	24,532	
<b><u>Boating Department</u></b>						
Revenue	108,458	126,311	120,579	135,145	135,145	0
Expense	(133,924)	(176,182)	(158,518)	(191,648)	(182,439)	(9,209)
Excess (Deficiency) Rev over Exp	(25,466)	(49,871)	(37,939)	(56,503)	(47,294)	
<b>Beach/Boating Dept Total:</b>	<b>(48,015)</b>	<b>178,574</b>	<b>58,429</b>	<b>(47,729)</b>	<b>(22,762)</b>	
<b><u>Weinberg Department</u></b>						
Revenue	261,652	293,982	257,039	261,397	232,719	28,678
Expenses	(269,359)	(300,440)	(306,950)	(352,686)	(270,195)	(82,491)
Excess (Deficiency) Rev over Exp	(7,707)	(6,458)	(49,911)	(91,289)	(37,476)	
<b><u>G &amp; A (Administration)</u></b>						
Revenue (excl G&A Tfr)	32,370	34,303	0	0	0	0
Expense	(1,194,578)	(1,301,972)	(1,092,269)	(1,242,789)	(1,138,050)	(104,739)
Excess (Deficiency) Rev over Exp	(1,162,208)	(1,267,669)	(1,092,269)	(1,242,789)	(1,138,050)	
<b><u>Parks Department</u></b>						
Revenue	15,099	38,001	56,173	81,116	72,008	9,108
Expense	(1,038,602)	(1,427,168)	(1,378,858)	(1,518,168)	(1,391,670)	(126,498)
Excess (Deficiency) Rev over Exp	(1,023,503)	(1,389,167)	(1,322,685)	(1,437,052)	(1,319,662)	
<b><u>Rec-Admin/Takiff Department</u></b>						
Revenues	1,205,302	1,626,897	1,577,233	1,834,657	1,597,764	236,893
Expenses	(2,766,856)	(2,176,720)	(2,784,758)	(3,060,593)	(2,826,100)	(234,493)
Excess (Deficiency) Rev over Exp	(1,561,554)	(549,823)	(1,207,525)	(1,225,936)	(1,228,336)	
<b><u>Corporate-Admin</u></b>						
Revenues		2,683,928	2,525,663	3,342,900	2,830,246	512,654
Expenses		(800,000)	(1,557,000)	(1,365,000)	(1,322,083)	(42,917)
Excess (Deficiency) Rev over Exp		1,883,928	968,663	1,977,900	1,508,163	

(a) \$550,000 transfer to fund 69 in FY2023/24, \$400,000 transfer to fund 69 in FY2022/23.  
 (b) \$850,000 transfer to fund 69 in FY2023/24, \$1,050,000 transfer to fund 69 in FY2022/23.

# **VI. Executive Director's Report**

Glencoe Park District  
March 2024 Board Meeting

**Glencoe Park District  
Executive Director's Report  
March 2024**

**Comprehensive Plan Update**

- Our Comprehensive Planning Team has been busy working behind the scenes evaluating our properties, facilities, and services. Wednesday, March 6 was a busy day. Jamie Sabbach and team members held workshops with a variety of team members including Recreation Service Analysis (see Appendix A for handout), Admin Team Procedures Analysis, and the start of a Financial Analysis. That night we also held our second Community Open House from 6-8pm. We are happy to say that we saw a lot of new faces compared to our first community meeting, gathering new information. There were five stations that were soliciting feedback or answering questions.
  - Station 1: What does the Glencoe Park District mean to you?
  - Station 2: Glencoe Beach
  - Station 3: Parks and Facilities
  - Station 4: Glencoe Park District General Information and Questions
  - Station 5: High-level Community Survey Information and the opportunity to take the survey if they did not already do so!
- Between the open house, social engagement sites both at events and virtually, survey info from the Village survey that pertain to the District and the Comprehensive Survey, the firm 110% has a robust engagement summary to present at a later date. This information and comprehensive study of our physical assets by architects and engineers will lead us toward developing our priority goals and pillars for the plan. The estimate timing of the plan to wrap up is approximately June.
- At our April 2 Committee meeting, a Board presentation of the Community Survey and then a workshop with Jamie Sabbach and Farrell Bueller will take place. The Committee meeting will start at 6:00pm. We will provide dinner starting at 5:30pm. Staff representatives will then attend a similar workshop the next afternoon.

**Weinberg Closeout and WB Olson Final Contract Amount**

At the December 13, 2022 regular Board meeting, the Board approved the acceptance of the GMP contract with WB Olson for the Weinberg Family Recreation Center (Watts Renovation Project) in the amount of \$6,140,427. After 9 months of construction followed by a building dedication, ice rink, and Kids Club operations and multiple special events, staff is happy to report the project final billing and closeout was received. The final contract cost after all change orders and contingency credits were resolved is \$6,1516,538. This \$16,111 (0.2%) increase to the contract essentially represents the value of the safety and security change order (\$66,523) that was approved by the Board in November in order to ensure the Kids Club and program rooms were secured via swipe access.

**Sustainability: Goat Grazing at Milton**

If the Board recalls, we spoke about having goats grazing at Milton Park as a more sustainable method of controlling invasive plants. We are scheduling the goats for May 5-10. Our plan is as follows:

- We will be reaching out directly to neighbors to alert them to this plan and listen to any of their concerns.

- We will be meeting with the Village again on this process and ask for assistance from Public Safety to perform check ins during the late hours of the evening/early morning.
- We intend to have a construction fence installed around the entire perimeter the Friday before to keep people out, the goat farmer installs an electric fence on the inside of the construction fence to keep the goats in.
- The goat farmer would bring the goats in the morning of Monday, May 5 and monitor them during normal business hours.
- When the goat farmer leaves for the evening, we will have a combination of staff, volunteers, and Public Safety officers monitor the site to keep people out and verify goats are staying in.
- This process would continue until Friday morning or when all brush has been cleared, whichever comes first, at which point the goat farmer would load the goats and head out.
- We want to use this as a test/case study to gauge public response and see the results, hence we are being overly cautious with the construction fence and some version of around the clock monitoring.
- The District will provide water as needed for the goats.

Please let me know any questions or concerns you might have.

### **Administration and Business Services**

- The Approval Draft of the FY2024/25 Budget is scheduled to be approved at the regular meeting on March 19. Following the public hearing on April 16, the Budget and Appropriations Ordinance (BAO) will be approved at the regular meeting on that same evening. The BAO will then get filed with the County Clerk's Office, well before the May 31 filing deadline.
- Staff has been busy preparing final adjusting journal entries to "close" FY 2023/24, as well as preparing audit confirmations, and all work papers/schedules that are required for the annual audit. The District's audit firm, Lauterbach & Amen LLP, is scheduled to begin their preliminary fieldwork at our District offices on March 29, and will return for final fieldwork the week of April 22.
- Online spring/summer registration, including beach pass sales, opened on Thursday, March 7 at 7:00am for District residents. Non-resident registration began on Monday, March 11 at 9:00am. We saw strong enrollment in ceramics, tennis, sports classes, and pickleball. The spring registration period typically features a smaller range of programs, given that preschool activities run from January to May, and camp enrollment is already underway.
- Staff completed and distributed the 1094-C and 1095-C forms which are required to be sent to employees and the IRS for ACA reporting purposes to show proof of coverage of health insurance.

### **Personnel**

- Staff successfully completed annual evaluations for both full-time and part-time staff. This process included reflecting on past performance and setting goals for the upcoming year. We appreciate the effort and feedback from all team members, which contribute to our culture of continuous improvement and innovation. Merit-based salary adjustments have now been allocated for the new fiscal year, and are reflected in the FY2024/25 Approval Budget.
- The annual employee survey opened to staff on March 4<sup>th</sup> and will remain open until March 22<sup>nd</sup>. The survey is once again being conducted by an independent, outside firm and will include

options to complete the survey in English or Spanish. In addition to email invitations, text message links were also sent to encourage as much staff participation as possible.

- We are pleased to announce that Jackie Kozelka will be honored at the 46<sup>th</sup> Annual Winnetka-Northfield-Glencoe Chamber of Commerce Recognition Lunch, that honors the “Best of our Community”. Jackie has been an Early Learning Center Teacher at the District for twenty-one years. She has recently announced her retirement and will be stepping away from the classroom at the end of the school year. She is beloved by her students and family and delights when her student’s comeback as camp counselors! Jackie Kozelka epitomizes dedication and passion in her twenty-one-year tenure as a preschool teacher at the Early Learning Center. With her warm demeanor and expert guidance, Jackie has touched the lives of over 500 students, leaving an indelible mark on each child she has taught. Her seamless integration with South School, along with her development of the District’s Kindergarten Readiness program, showcases her commitment to ensuring her students are fully prepared for the transition to kindergarten. From her steadfast presence during the construction of the Takiff Center to her active involvement in enhancing the early childhood playground, Jackie's contributions extend far beyond the classroom. Her role in the Employee Appreciation Committee underscores her supportive nature not only towards her students, but also her colleagues. Beyond her professional endeavors, Jackie's advocacy for children resonates throughout the Glencoe community, a testament to her unwavering commitment to fostering a nurturing environment for the next generation. Her impact extends beyond the classroom as she continues to teach the children of former students, creating a legacy that transcends generations. Jackie Kozelka is truly deserving of recognition for her exceptional contributions to early childhood education, embodying the spirit of excellence in every aspect of her work.

The lunch is Wednesday, April 24 from 11:00am -1:15pm. Please let me know if you would like to attend.

- We are excited to announce that Matt Walker has been promoted to Assistant Director of Parks and Maintenance. Matt brings a wealth of institutional knowledge to the table in addition to his hands-on experience in both the maintenance and personnel management areas. We will be looking to hire a Trades Specialist II position to take on many of the “in the field” tasks Matt had been working on. In his new role, Matt will retain supervision of the custodial and building trades staff while taking on new challenges involving training program management, safety and security project management, small project oversight to name a few.
- As of March 1, we are thrilled to welcome Ashley Martinez as a full-time addition to our Recreation and Facilities Team in the role of Recreation and Facility Coordinator. Ashley's main responsibilities include aiding in the daily operations of the team and managing all facility rentals for the Takiff Center, Weinberg Family Recreation Center, and Glencoe Swimming and Boating Beach. Bringing a wealth of experience from various part-time positions within the District, Ashley has contributed her talents to the Marketing Team, served as a camp director, been a part of the basketball coaching staff, and performed in a recreation assistant role. Her diverse background and familiarity with our operations make her an invaluable asset to our team.
- Jenny Runkel, the District’s Administrative Assistant is moving on from GPD and her last day was Friday, March 15. After much consideration, she made the difficult decision to pursue another opportunity after 10 years of service to GPD. She shared that she is excited to explore new opportunities and challenges in her career path closer to home. She currently commutes from Kenosha and her new position will be just 8 minutes away. We wish Jenny nothing but the best in her future endeavors and thank her for the valuable contributions she made to the Glencoe Park District community. The position has been posted and we are already receiving résumés for the position.

- Job postings for our summer/seasonal part time beach, day camp, and parks positions are posted and staff are attending job fairs.
- Congratulations to the Wohl family on the arrival of their new son, Gavin! We're delighted to hear that everyone is in good health. Adam Wohl is on parental leave and plans to return in mid-April.

### **Marketing and Communication**

- The Spring/Summer Guide was mailed to residents on February 22. The digital version of the guide was published earlier in the month and has over 3,000 views to date. On average, readers spend 4:06 minutes reviewing our guide. Registration will take start on Thursday, March 7.
- Our online communication had 48,650 pageviews in February, which is similar to last year (42,569 in 2023). Our most popular pages for the month are primarily related to registration, Weinberg Family Recreation Center, and the event calendar.
- Detailed information on our online communication, email marketing, and social media can be found in Appendix B

### **Parks/Maintenance/Planning**

- Capital Projects
  - Construction and bid documents are being finalized for the racket court renovations at Central and Watts. Per Board direction, these courts will be renovated in a tennis-only configuration. We will schedule/coordinate a construction timeline based on school activities, GPD lessons/rentals etc., in addition to contractor availability.
  - Midwest Field Solutions has us penciled in for late June for the ballfield renovations at Watts. Once we are able to coordinate a specific date with GBA for the work to begin, we will try and lock that in. The goal being to start the work immediately after the spring season so the sod can establish prior to the beginning of the fall season.
  - Staff is working on development of high-level conceptual designs to illustrate what some future capital improvement projects could look like. These images will be part of a potential referendum process to gauge public interest. Actual designs, details, timelines, budgets would be after extensive Board and community input so the images are meant to portray things at a high zoomed out level.
- Park and Facility Maintenance
  - Weinberg ice rink operations concluded at the end of February. Staff quickly shut down the refrigeration system to save on energy costs and expedite the thawing process ahead of pickleball court installation this spring.
  - Turf restoration is underway. Staff and contractors on the Weinberg Family Recreation Center project are coordinating efforts to regrade and reseed portions of the construction site primarily on the north side of the path to ensure playable soccer conditions as soon as possible.
  - Brush and debris clearing continues at the bluff, natural sites, property lines and in open green spaces.
  - Conduit runs are being worked on from the halfway house up to Hazel and Park avenue ramp accesses for the installation of new wireless access points to bolster signals for beach operations/check in.
  - In the coming weeks, existing wall pack lights are going to begin to be replaced with new LED fixtures which will provide a nicer lighting tone and reduce our energy consumption.



- Racket courts were opened a week early given the unseasonably warm weather. We must wait to turn on drinking fountains until we are confident freezing temps have passed. This normally coincides with the beginning of baseball/softball and soccer seasons when porta potties are also delivered to each site.
- Jared and Brad attended the Great Lakes Parks Training Institute in Pokagon, Indiana where they attended sessions on a variety of topics specifically geared towards the parks side of parks and recreation.

## **Recreation and Facilities**

- On February 16, the Early Childhood team took part in an all-day in-service. We reviewed DCFS and GPD policies and gained knowledge of the District as a whole. We also had professional speakers, Dr. Angela Searcy who presented “Taking a Bite Out of Challenging Behavior” and Kohl Children’s Museum staff who presented on “Foundations of Early Mathematics. On February 17, the EC Team hosted Teddy Bear Making. We had 100 Teddy Bears created for the Children’s Hospital at UI Health. Children and families were able to stuff Teddy Bears, color t-shirts for them, and make cards for the children staying in hospital.
- Summer camp enrollment continues to be extremely strong for summer 2024. Making the age/grade change and deposit options for Sun Fun, Camp Adventure, and Action Quest has paid off in a huge way. See Appendix C for more information on registration numbers.
- As the Glencoe Basketball House League season approaches its conclusion, we're gearing up for an exciting finish. The playoffs for the 3 to 6 grade divisions are set to commence on March 9, with the season drawing to a close on March 16. In the spirit of continuous improvement, we will send program surveys to collect feedback from participants and their families. This feedback is invaluable as it will guide our review of the season and help us enhance future offerings. We would also like to thank all the volunteer coaches who have dedicated their time and effort to make this season a success.
- Kids Club priority registration for the 2024-2025 school year was open for current families and Children’s Circle Belugas from January 8-31. New family registration began Monday, February 5. Enrollment is strong with 17 new families already enrolled and retaining more than 80% of families.
- Spring Break Camp is currently at maximum enrollment of 20 children for the staff available.
- The ice rinks closed for the season on February 26. We extend our thanks to Shannon for her successful first season in her new role. Her contributions have been pivotal to the smooth operation of the ice rinks. A detailed review of the season will be presented in the Annual Report at the upcoming April Board meeting.
- We continue to have very well attended and well-run special events including Glow Skate Family Skate Night, Subzero Shenanigans, the Great Green Egg Hunt and upcoming Tot N’ Tunes Spring Break on March 25. We have also partnered with GYS on a video game night and with the library for a “Discovery Center’s Portable Planetarium”.
- For more information on Recreation/Facility participation and registration numbers refer to Appendix C.

## **Bi-Annual Review of Executive Session Minutes**

I will be providing the Board with executive session minutes for review prior to the meeting. If you

would like to review before the meeting we can arrange to have them picked up or dropped off. If there are no changes or discussion needed, we can approve them. If changes or discussion are needed, we would need to enter into an executive session to discuss and then go back into open session to approve.

## **Legislative Update**

Commissioner Spector, Bobby Collins, and I attended the annual IAPD Legislation Breakfast in Northbrook. Our representatives include Tracy Katz Muhl, and a newly appointed (1/11/24) State Representative for the 57th District, Bob Morgan, State Representative for the 58<sup>th</sup> District and Julie Morrison our State Senator.

Discussed at the meeting were IAPD Platform bills:

- [HB4502 \(Lilly, C.\)](#) [SB 2841 \(Johnson, A\)](#) Seeks legislation to statutorily protect dedicated Open Space Lands Acquisition and Development (OSLAD) grant funds from being swept or transferred to another state fund.
- [HB 4715 \(Rita, B\)](#) [SB 2849 \(Morrison, J\)](#) Seek legislation to allow local governments to establish rules for the recreational use of drones on their property.
- [HB 4503 \(Stuart, K\)](#) [SB 2870 \(Aquino, O.\)](#) Seek legislation to ensure cooperation between local governments and election authorities on the use of local government facilities as early voting polling places.

For more information on these items and other IAPD initiative check out their website at [ILparks.org](http://ILparks.org)

## **Paid Leave Ordinance**

On December 14, 2023, the Cook County Board of Commissioners passed an ordinance establishing the right to paid leave for employees of employers in Cook County, effective December 31, 2023. In the ordinance, employees in Cook County can earn at least one (1) hour of paid leave for every forty (40) hours worked. This ordinance requires that all employers with employees in Cook County provide those employees with paid leave to be used for any reason.

Cook County Park Districts have been in talks with their commissioners on this ordinance and the required implementation time. We fully support the spirit of the ordinance, which aims to provide relief to working families and single parents.

We expressed our commitment to complying with the proposed paid leave ordinance and updating our policies accordingly. We understand the importance of providing paid time off to our permanent year-round employees and are currently in the process of revising our policies to incorporate this provision.

However, we respectfully requested an extension to properly implement the new policy. It is imperative for us to ensure that our policies align with all aspects of the proposed ordinance and comply with the regulations set forth by the County. Additionally, if we are granted an extension in implementing the requirements, that will allow us to properly budget for the proposed changes. As we've communicated the County Board, there is a real cost to providing these benefits and we need to ensure we are properly accounting for that in our overall operating budget. The constraints imposed by PTELL greatly restrict our ability to adapt to unexpected expenses. We are dedicated to

making this transition smoothly and efficiently to our operations, while also ensuring that our employees receive the benefits they deserve.

We also brought to their attention the potential hardship that would be created if we were required to provide paid time off to our seasonal staff. Unlike permanent part-time employees who rely on their jobs for livelihood, seasonal employees, often high school and college students, typically seek temporary employment to gain experience or supplement their education. While we understand the importance of fair treatment for all workers, we believe the primary intention of the proposed ordinance was to provide support to those who depend on their income to support themselves and their families. We asked for their consideration of an exemption for seasonal workers who work up to four months and are 21 and under.

On Tuesday, we were informed that the amendment with the implementation date of January 1, 2025 passed the committee and many Cook County Commissioners pledge to work with park districts as the rules of the ordinance are crafted and later adopted. We are committed to working closely with the County to ensure that our policies not only comply with the proposed ordinance, but also uphold the values of fairness and equity.

Submitted by:  
Lisa Sheppard, CPRP  
Executive Director

A large group of people is gathered outdoors on a grassy area, likely at a community event or festival. In the foreground, several people are sitting on the grass, including a woman in a white floral dress, a man in a brown tank top and floral hat, and a young girl in a pink shirt. In the background, more people are standing and talking, some wearing white shirts. The scene is set against a backdrop of trees and a clear sky.

# SERVICE ANALYSIS GUIDE

2024

110% Inc.



## Why analyze park and recreation services?



As community needs and demands continue to increase, competing interests for limited and oftentimes finite pools of resources are requiring today's park and recreation professionals to rethink how they do business, provide services where greatest impacts can be made, avoid duplicating existing comparable services, and increase collaborative efforts. Organizations are required more than ever to leverage all available resources whenever possible and to use them in the most responsible, meaningful, and defensible ways.

The Service Analysis includes a thoughtful review and evaluation of the effectiveness and efficiency of services such as activities, courses, classes, events, and rentals. Analysis results ultimately provide recommended service delivery strategies which can include either continued investment in the service, collaboration, or divestment. The analysis considers each service's relevance and alignment with purpose; competitive position; consideration of other providers which offer similar and like services; and financial viability.

The Service Analysis is an extraordinarily valuable method that helps park and recreation professionals analyze their organization's service inventory and best define their service "lane." This process helps reduce duplication of services which fragment limited resources leaving all providers too weak to increase quality and effectiveness of service and brings to light the prevalent challenge which results from trying to be all things to all people often leading to mediocre or low-quality service. The end game? Deliver a more focused service menu, improve service quality, and most responsibly use finite financial resources.

## What is the park and recreation service analysis?



*The Service Analysis is a process based upon the MacMillan Matrix for Nonprofit Agencies from the Alliance for Nonprofit Management. Adapted by 110% specifically for local government and public park and recreation organizations.*

## SERVICE ANALYSIS CRITERIA

The Service Analysis is built around four (4) analysis criterion which guide the evaluation of services. Analysis criterion which guides the analysis include:

1. **ALIGNMENT WITH ORGANIZATIONAL MISSION/PURPOSE:** Does the service align with the mission/purpose of the organization?
  - *NOTE: If the organization's mission or purpose is not relevant or too broad or vague, it may be time for the organization to re-visit or improve the quality and relevance of its mission/purpose statement.*
2. **FINANCIAL VIABILITY:** Is the service meeting its cost recovery or subsidy investment goals?
  - *NOTE: If the service does not have cost recovery or subsidy investment goals, the organization may consider evaluating the service's financial viability based upon whether it is currently recovering all costs (direct and indirect).*
3. **COMPETITIVE POSITON:** Is the service currently or reasonably able to be provided at a high level of service given available resources (i.e., funds, staff, facilities)? Is the target market interested in the service and if so, to what degree?
4. **OTHER PROVIDERS:** Do other service providers exist in the community or region that provide similar or like services creating competition for market share? If so, what is their reach and market share in contrast to that of the organization?



## RESULTING STRATEGIES

After evaluating services based upon the criterion above, one of four recommended operational strategies are suggested as an implementation tactic. These include:

- INVEST** provides an opportunity for revenue enhancement, thus, positing the organization to distribute excess revenues to subsidize “common good” services, or to enhance exclusive services that can increase financial return on investment.
- COLLABORATE** to eliminate unnecessary duplication of service. Collaboration should result in efficient and effective use of finite resources.
- SUBSIDIZE** so that investments can continue to be made to a greater “common good” producing broader and far-reaching benefits for the entire community.
- EXIT** allows for the reallocation of savings to subsidize “common good” services or to enhance exclusive services that may provide for increased financial return on investment.



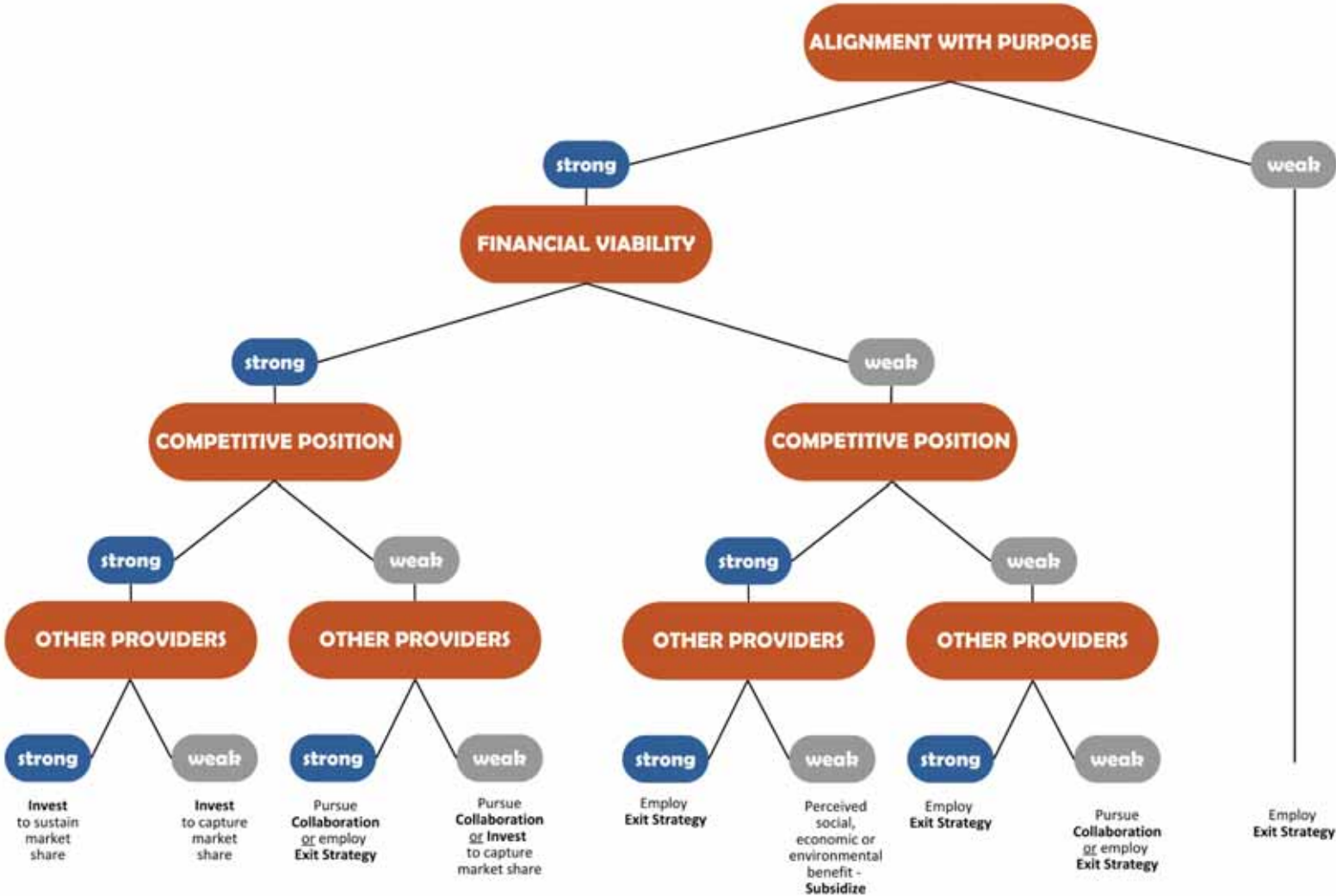
***SERVICE INFORMATION***

Service: \_\_\_\_\_

Service Area: \_\_\_\_\_

***ALIGNMENT with PURPOSE*****Q:** Does the service align with the organization's mission/purpose?***FINANCIAL VIABILITY*****Q:** What is the current cost recovery performance or subsidy investment in the service?**Q:** Does the service meet its cost recovery goal and expectations?**Q:** Are there reasonable opportunities for the service to meet its cost recovery goal (if not currently) such as enhanced participation, cost reduction, donation, sponsorship, and/or partnership?**Q:** Other considerations?***COMPETITIVE POSITION*****Q:** What is the % of capacity registered for or using the service?**Q:** To what degree is there a demand for the service?**Q:** To what degree are customers satisfied with the service?**Q:** To what degree do staff have the necessary skills/competencies to ensure high level of service?**Q:** What is the quality of the host facility/park? Does this quality lend itself to high level of service?**Q:** Other considerations?***OTHER PROVIDERS*****Q:** Do other providers in the service area provide similar or like services? To what degree?**Q:** How much market share do they "own" in comparison to that of the organization?**Q:** What is their level of service in contrast to that of the organization?**Q:** Other considerations?

# SERVICE ANALYSIS DECISION MAKING TREE



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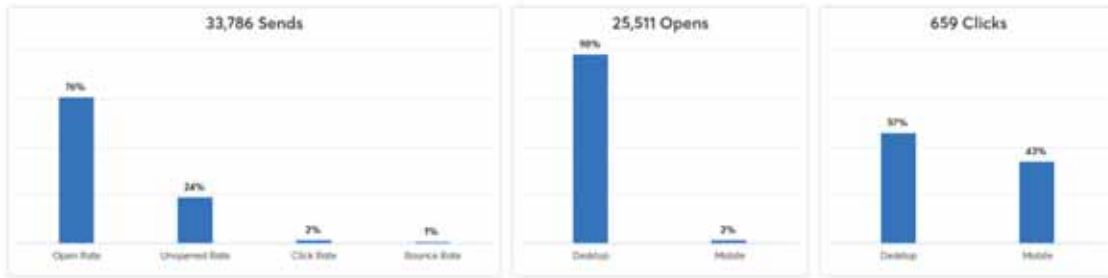
## Marketing/Communications Report March 2024

### Email Marketing

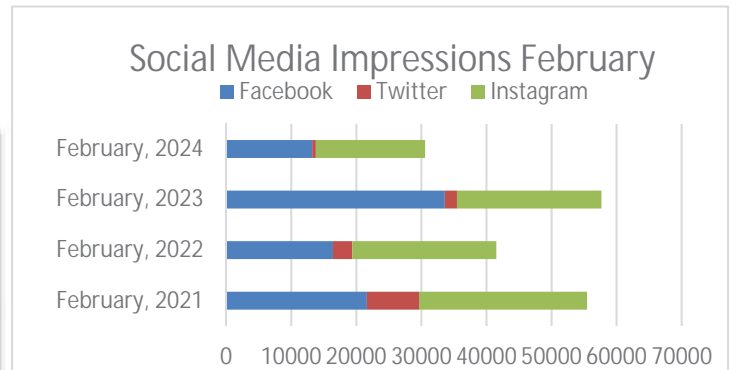
We sent 10 email blasts to 21,416 email addresses in February. 73% or 15,410 people opened the emails, with a 5% click rate. The open rate is down -4% with the previous 30 days but is +30% above the industry average.

### Social Media

We have 7,660 social media followers and earned 33,978 social media impressions in the month of February.



*Our most popular Instagram & Facebook posts in February*



Submitted by:  
Erin Classen  
Superintendent of Marketing and Communications

**Recreation and Facilities Department Report  
March 2024**

**Community Engagement & Special Events: Nate Van Allen**

<b>Date</b>	<b>Event</b>	<b>Attendance</b>
2/16/24	Glow Skate	80+
2/19/24	Subzero Shenanigans	116
2/23/24	GJHP Skate Night	N/A
3/1/24	Video Game Night	50+
3/2/24	Portable Planetarium w Glencoe Public Library	98

The Glow Skate Family Skate Night marked the first passholder night of the year at the Weinberg Family Recreation Center, transforming the ice into a luminescent spectacle with UV-reactive paint and six towering blacklights. The event attracted over 80 attendees, who were welcomed with glowing giveaways and captured the moment in a glow-themed photo booth. This booth featured a neon backdrop, blacklight illumination, and neon props for vibrant memories.

Rescheduled from January due to dangerously cold weather, the Subzero Shenanigans event successfully hosted 116 attendees, albeit fewer than the previous year. At the Weinberg Family Recreation Center, the common area underwent a transformation into a warm and inviting ski lodge setting. In addition to a lively dance party in the program room, the event brought back the annual ice bumper cars and introduced ax throwing for the first time, adding a thrilling edge to the festivities.

During the first weekend of March, we dedicated our space to hosting events for our community partners. On Friday, March 1, Glencoe Youth Services organized a video game night in Community Hall, where teens enjoyed playing Super Smash Brothers and various sports games on the classic Wii console. Staff members had the opportunity to engage in the games before the event, adding to the communal spirit. The following day, Saturday, March 2, the Glencoe Public Library enriched the community with the Discovery Center's Portable Planetarium set up in Community Hall. The event saw 98 participants, reaching its full capacity due to space limitations. Additionally, the library curated a selection of books on space and astronomy, broadening the educational scope of the day.

**Early Childhood: Jess Stockl and Savannah Martin**

Registration for 2024/25 is ongoing for the Early Learning Center (ELC). We added a few more students and are still working to increase enrollment. We held a Tots N' Tunes concert on February 19 and will hold another one on March 26 as part of our marketing efforts for the program. There have been a few inquires for our 4's program and we hope to see this continue.

<b>ELC Enrollment As of 3/5</b>	<b>2024/25</b>	<b>2023/24</b>	<b>2022/23</b>	<b>2021/22</b>	<b>2020/21</b>
Little Waddlers	2	10	8	-	-
ELC 2s	5	18	12	16	10
ELC 3s	7	8	13	16	11
ELC 4s	4	14	18 (3 waitlisted)	18	14
Kindergarten Readiness	12	11	14	19	11
<b>Total</b>	<b>30</b>	<b>61</b>	<b>65</b>	<b>69</b>	<b>46</b>

<b>Children's Circle Enrollment As of 3/5</b>	<b>2023/24</b>	<b>2022/23</b>	<b>2021/22</b>	<b>2020/21</b>
Jellyfish (6 weeks to 15 months)	8	10	10	10
Frogs (15 months to 2 years old)*	14	13	14	12
Turtles (18 months-youngers 2s)*	15	15	15	13
Starfish (older 2s)	16	15	15	16
Dolphins (3s)	20	20	19	19
Belugas (4s)	20	20	21	21
<b>Total</b>	<b>93</b>	<b>93</b>	<b>94</b>	<b>91</b>

\*Turtles are slightly older than Frogs; otherwise, there is no difference.

### Youth/Adult/Athletic Programming: Erika Doroghazi, Andrew Valett, Shannon Stevens, Adam Wohl

#### Youth/Teen Camps

Summer camp enrollment continues to be extremely strong for summer 2024. Making the age/grade change and deposit options for Sun Fun, Camp Adventure, and Action Quest has paid off in a huge way. Staff is busy with rehiring staff, booking field trips, and planning great activities for our campers this summer.

<b>Youth/Teen Camps As of 3/5</b>	<b>Enrollment</b>			<b>Projected Revenue</b>		
	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>
Sun Fun	130	130	95	\$282,541	\$261,593	\$176,293
Camp Adventure	79	38	33	\$167,699	\$70,631	\$59,550
Action Quest	178	42	24	\$233,685	\$56,063	\$31,399
Youth CIT – Full Day	30	9	13	\$31,032	\$9,943	\$9,105
Summer's End	64	40	18	\$27,300	\$16,210	\$4,860
Game On! Sport Camp – Girls*	380	90	128	\$233,120	\$175,986	\$157,036
Aquatics & Sailing	131	128	110	\$140,462	\$138,996	\$112,728
Aquatics & Sailing CIT	9	5	-	\$8,700	\$5,125	-
<b>Total</b>	<b>1001</b>	<b>482</b>	<b>421</b>	<b>\$1,124,539</b>	<b>\$734,547</b>	<b>\$550,971</b>

\*Game On! Registration began in October this year. Participants are also allowed to enroll in 1-week increments for 2024, which altered the total non-unique enrollment.

<b>Glencoe House Basketball As of 3/4</b>	<b>Enrollment</b>			<b>Revenue</b>		
	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>
Girls House Grades 1-6	66	90	81	\$17,977	\$24,464	\$23,299
Boys House Grades 1-6	131	142	144	\$36,839	\$37,138	\$41,632
<b>Total</b>	<b>197</b>	<b>232</b>	<b>225</b>	<b>\$54,816</b>	<b>\$61,602</b>	<b>\$64,931</b>

<b>Kids Club As of 3/6</b>	<b>Enrollment</b>			<b>Projected Revenue</b>		
	<b>2024/25</b>	<b>2023/24</b>	<b>2022/23</b>	<b>2024/25</b>	<b>2023/24</b>	<b>2022/23</b>
AM Kids Club	15	20	18	\$46,044	\$52,029	\$44,616
PM Kids Club	79	66	55	\$434,061	\$352,172	\$259,234
<b>Total</b>	<b>94</b>	<b>86</b>	<b>73</b>	<b>\$480,105</b>	<b>\$404,262</b>	<b>\$303,850</b>

Table reflects projected revenue with current enrollment.

### School Day Off Care

Winter Break Camp had strong enrollment for both the first and second week of camp. Winter School Days Off had strong enrollment and Spring Break Camp is currently at maximum enrollment for the staff available with four people on the waitlist.

School Day Off Care As of 3/6	Enrollment			Revenue			# of Dates		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Winter Break Camp	84	80	62	\$23,024	\$22,028	\$17,200	8	8	8
Winter 2024	95	65	75	\$6,721	\$4,600	\$5,082	3	2	3
Spring Break Camp	20	17	0	\$7,305	\$6,105	0	5	5	5
<b>Total</b>	<b>199</b>	<b>162</b>	<b>137</b>	<b>\$37,050</b>	<b>\$32,733</b>	<b>\$22,282</b>	<b>16</b>	<b>15</b>	<b>16</b>

### Glencoe Fitness

Memberships remain steady. This month, we started transitioning billable memberships to the new payment system including the ACH option. We anticipate a slight membership dip during this process.

Fitness Center Memberships As of 3/4	2024	2023	2022
Individual Member	88	89	74
Senior Member	44	45	38
Student Member	16	23	26
Short-Term Member	18	18	31
<b>Total Members</b>	<b>166</b>	<b>175</b>	<b>169</b>

Fitness Center Revenue As of 3/1	2023/24	2022/23	2021/22
March	\$4,424	\$3,833	\$2,165
April	\$3,836	\$4,462	\$2,647
May	\$5,530	\$5,972	\$2,569
June	\$4,291	\$4,161	\$2,857
July	\$4,647	\$3,701	\$2,593
August	\$3,844	\$4,004	\$3,144
September	\$4,217	\$3,724	\$3,289
October	\$4,816	\$4,180	\$3,443
November	\$4,763	\$4,500	\$3,426
December	\$3,617	\$5,272	\$4,319
January	\$5,006	\$5,703	\$3,543
February	\$3,729	\$3,246	\$3,784
<b>Total</b>	<b>\$52,720</b>	<b>\$49,512</b>	<b>\$37,779</b>

### Takiff Center

Rentals continue to be very strong. We are receiving daily inquiries for large family parties and smaller birthday parties. TrueNorth has begun being a regular renter at the Takiff Center. They run educational workshops out of Community Hall several times a month. This continues to contribute to a larger-than-normal increase in rental revenue for the Takiff Center.



<b>Takiff Center Rentals As of 3/1</b>	<b>2023/24</b>	<b>2022/23</b>	<b>2021/22</b>
Revenue	\$106,622*	\$68,220	\$51,927

*\*Does not include \$20,097 large one-off rental*

Submitted by:  
Bobby Collins, CPRP  
Director of Recreation and Facilities

**VII. Action Item A:  
Approval of Fiscal Year 2024/25 Budget –  
Approval Draft**

Glencoe Park District  
March 2024 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR  
**SUBJECT:** Approval Draft Budget  
**DATE:** March 12, 2024

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At the February 6, 2024 Committee meeting, we presented the FY 2024/25 budget. There have been minor reclasses between accounts within the same fund, but no significant changes across funds or in total.

The excess of revenue over expenditures for FY 2024/25 remains at a total of \$814,140 for all funds.

The proposed Budget and Appropriation Ordinance (BAO) has been reviewed by legal counsel and put on public display on March 15, 2024 for the required 30-day inspection period.

After discussion during the Committee of the Whole meeting, Commissioners advanced the Budget Approval Draft to be approved at the March 19, 2024 Board meeting.

**Recommended Motion:** Approval of the FY2024/25 Budget – Approval Draft as presented

**VII. Action Item B:  
Approval of the 2024 Apparel Bid**

Glencoe Park District  
March 2024 Board Meeting

# MEMORANDUM

**TO:** Lisa Sheppard, Executive Director and Board of Commissioners  
**FROM:** Bobby Collins, Director of Recreation & Facilities  
**SUBJECT:** Contractor Approval Glencoe Park District Apparel  
**DATE:** March 4, 2024

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## Annual Apparel Bid

On March 1, 2024, bids for Glencoe Park District's 2024 apparel needs were opened and recorded at 1:00 PM. Eight bid packets were sent out to interested bidders. Two bids were submitted for consideration. American Outfitters' bid was successfully completed and the lowest responsible bidder.

Bidder	Estimated Amount
American Outfitters	\$30,159.88
Edward Ark	\$49,171.45

## Recommendation

It is recommended to award the one-year Apparel Bid for 2024 to American Outfitters, at the per item cost presented. We estimate the annual cost of \$30,159.88, but it may fluctuate based on program enrollment. We recommend American Outfitters based on their qualified bid, outstanding references, and the past work they have completed for the District. Staff has worked with American Outfitters for the past ten years and has had an excellent experience. They have consistently hit delivery deadlines, many times with shortened notice.

**Recommend Motion:** To approve American Outfitters apparel bid for 2024 at the per cost per item as presented.

# MEMORANDUM

<b>1. CIT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Medium (10-12)	15	<b>Dri-Fit T-Shirt (YST350/ST350)</b>	\$ 6.55	\$ 98.25
Youth Large (14-16)	69	Apparel Color - Sapphire Blue	\$ 6.55	\$ 451.95
Adult Small	63	Print Color - White	\$ 7.22	\$ 454.86
Adult Medium	24	Full Back - Counselor In Training Logo	\$ 7.22	\$ 173.28
Adult Large	12	Left Chest - GPD Logo	\$ 7.22	\$ 86.64
Adult XL	3		\$ 7.22	\$ 21.66
<b>TOTAL NUMBER</b>	<b>186</b>		<b>Total Cost</b>	<b>\$ 1,286.64</b>
<b>2. COUNSELOR OF THE WEEK</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	5	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 40.85
Adult Medium	10	Apparel Color - Royal Blue	\$ 8.17	\$ 81.70
Adult Large	5	Print Color - White	\$ 8.17	\$ 40.85
Adult XL	5	Top Back - COUNSELOR OF THE WEEK	\$ 8.17	\$ 40.85
Adult XXL	5	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 47.50
Adult XXXL	0	Left Chest - GPD Logo		
<b>TOTAL NUMBER</b>	<b>30</b>		<b>Total Cost</b>	<b>\$ 251.75</b>
<b>3. CAMP HEAD COUNSELOR</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	12	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 98.04
Adult Medium	15	Apparel Color - Royal Blue	\$ 8.17	\$ 122.55
Adult Large	9	Print Color - White	\$ 8.17	\$ 73.53
Adult XL	6	Top Back - Head Counselor	\$ 8.17	\$ 49.02
Adult XXL	3	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 28.50
Adult XXXL	0	Left Chest - GPD Logo		\$ -
<b>TOTAL NUMBER</b>	<b>45</b>		<b>Total Cost</b>	<b>\$ 371.64</b>
<b>4. CAMP DIRECTOR</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	18	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 147.06
Adult Medium	18	Apparel Color - Royal Blue	\$ 8.17	\$ 147.06
Adult Large	18	Print Color - White	\$ 8.17	\$ 147.06
Adult XL	15	Top Back - Camp Director	\$ 8.17	\$ 122.55
Adult XXL	9	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 85.50
Adult XXXL	8	Left Chest - GPD Logo	\$ 12.17	\$ 97.36
<b>TOTAL NUMBER</b>	<b>86</b>		<b>Total Cost</b>	<b>\$ 746.59</b>
<b>5. CAMP COUNSELOR</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	78	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 637.26
Adult Medium	102	Apparel Color - Royal Blue	\$ 8.17	\$ 833.34
Adult Large	55	Print Color - White	\$ 8.17	\$ 449.35
Adult XL	24	Top Back - STAFF	\$ 8.17	\$ 196.08
Adult XXL	3	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 28.50
Adult XXXL	0	Left Chest - GPD Logo		\$ -
<b>TOTAL NUMBER</b>	<b>262</b>		<b>Total Cost</b>	<b>\$ 2,144.53</b>



# MEMORANDUM

<b>6. SUN FUN</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small (6-8)	210	<b>Dri-Fit T-Shirt (YST350/ST350)</b>	\$ 6.55	\$ 1,375.50
Youth Medium (10-12)	80	Apparel Color - Yellow	\$ 6.55	\$ 524.00
Youth Large (14-16)	20	Print Color - White	\$ 6.55	\$ 131.00
Adult Small	0	Full Front - Sun Fun Logo		\$ -
Adult Medium	0	Right Sleeve - GPD Logo		\$ -
Adult Large	0			\$ -
<b>TOTAL NUMBER</b>	<b>310</b>		<b>Total Cost</b>	<b>\$ 2,030.50</b>
<b>7. CAMP ADVENTURE</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small (6-8)	30	<b>Dri-Fit T-Shirt (YST350/ST350)</b>	\$ 6.55	\$ 196.50
Youth Medium (10-12)	100	Apparel Color - Orange	\$ 6.55	\$ 655.00
Youth Large (14-16)	40	Print Color - White	\$ 6.55	\$ 262.00
Adult Small	20	Full Front - Camp Adventure Logo	\$ 7.22	\$ 144.40
Adult Medium	8	Right Sleeve - GPD Logo	\$ 7.22	\$ 57.76
Adult Large	0			
<b>TOTAL NUMBER</b>	<b>198</b>		<b>Total Cost</b>	<b>\$ 1,315.66</b>
<b>8. SAILING &amp; AQUATICS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small (6-8)	21	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 7.50	\$ 157.50
Youth Medium (10-12)	45	Apparel Color - Carolina Blue	\$ 7.50	\$ 337.50
Youth Large (14-16)	30	Print Color - White	\$ 7.50	\$ 225.00
Adult Small	30	Full Front - Sailing & Aquatics Logo	\$ 8.17	\$ 245.10
Adult Medium	9	Right Sleeve - GPD Logo	\$ 8.17	\$ 73.53
Adult Large	9	Back – Large Sailing & Aquatics Logo	\$ 8.17	\$ 73.53
<b>TOTAL NUMBER</b>	<b>144</b>		<b>Total Cost</b>	<b>\$ 1,112.16</b>
<b>9. Children's Circle</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
2T	15	<b>Rabbit Skins-Toddler fine T-Shirt</b>	\$ 5.95	\$ 89.25
3T	15	Apparel Color - Royal Blue	\$ 5.95	\$ 89.25
4T	20	Print Color - White	\$ 5.95	\$ 119.00
5/6	25	Full Front - Children's Circle Logo	\$ 5.95	\$ 148.75
		Right Sleeve - GPD Logo		
<b>TOTAL NUMBER</b>	<b>75</b>		<b>Total Cost</b>	<b>\$ 446.25</b>
<b>10. Children's Circle Bibs</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
OS	5	<b>Rabbit Skins-Infant Contrast Trim Bib</b>	\$ 2.56	\$ 12.80
	0	<b>Color- Granite Hth/Blk</b>		
<b>TOTAL NUMBER</b>	<b>5</b>		<b>Total Cost</b>	<b>\$ 12.80</b>

# MEMORANDUM

<b>11. ACTION QUEST</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Medium (10-12)	90	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 6.55	\$ 589.50
Youth Large (14-16)	90	Apparel Color - Red	\$ 6.55	\$ 589.50
Adult Small	90	Print Color - White	\$ 7.22	\$ 649.80
Adult Medium	20	Full Front - Action Quest Logo	\$ 7.22	\$ 144.40
Adult Large	0	Right Sleeve - GPD Logo		
Adult XL	0			
<b>TOTAL NUMBER</b>	<b>290</b>		<b>Total Cost</b>	<b>\$ 1,973.20</b>
<b>12. BEARS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
2t	10	<b>Rabbit Skins - Toddler Fine Jersey - 3321</b>	\$ 5.95	\$ 59.50
3t	35	Apparel Color-Purple	\$ 5.95	\$ 208.25
4t	30	Print Color - White	\$ 5.95	\$ 178.50
5/6t	5	Full Front - Bears Camp Logo	\$ 5.95	\$ 29.75
Youth XS (5-6)	0	Right Sleeve - GPD Logo		
Youth Small (6-8)	0			
<b>TOTAL NUMBER</b>	<b>80</b>		<b>Total Cost</b>	<b>\$ 476.00</b>
<b>13. KINDER KORNER</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
4T	10	<b>Rabbit Skins - Toddler Fine Jersey - 3321</b>	\$ 5.95	\$ 59.50
5/6	40	Apparel Color - Lime	\$ 5.95	\$ 238.00
Youth XS (5-6)	8	Print Color - White	\$ 4.90	\$ 39.20
Youth Small (6-8)	6	Front Center - Kinder Korner Logo	\$ 4.90	\$ 29.40
Youth Medium (10-12)	2	Right Sleeve - GPD Logo	\$ 4.90	\$ 9.80
<b>TOTAL NUMBER</b>	<b>66</b>		<b>Total Cost</b>	<b>\$ 375.90</b>
<b>14. ELC</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
2t	0	<b>Rabbit Skin Fine Toddler Jersey -3321</b>		
3t	0	Apparel Color - Kelly Green		
4t	0	Print Color - White		
5/6t	0	Front Center - ELC Logo		
		Right Sleeve - GPD Logo		
<b>TOTAL NUMBER</b>	<b>0</b>		<b>Total Cost</b>	<b>N/A</b>
<b>15. MUD RUN</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Youth Small (6-8)	125	<b>Dri-Fit T-Shirt (YST350/ST350)</b>	\$ 5.60	\$ 700.00
Youth Medium (10-12)	200	Apparel Color - TBD	\$ 5.60	\$ 1,120.00
Youth Large (14-16)	100	Print Color - TBD	\$ 5.60	\$ 560.00
Youth XL	20	Full front - Mud Run Logo	\$ 5.60	\$ 112.00
Adult Small	50		\$ 6.27	\$ 313.50
Adult Medium	30		\$ 6.27	\$ 188.10
Adult Large	20		\$ 6.27	\$ 125.40
Adult XL	10		\$ 6.27	\$ 62.70
<b>TOTAL NUMBER</b>	<b>555</b>		<b>Total Cost</b>	<b>\$ 3,181.70</b>

# MEMORANDUM

<b>16. Beach Manager</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	27	<b>Dri-Fit Polo ST640</b>	\$ 12.17	\$ 328.59
Adult Medium	27	Apparel Color - Red	\$ 12.17	\$ 328.59
Adult Large	27	Print Color - White	\$ 12.17	\$ 328.59
Adult XL	27	Right Sleeve - SPIRIT LOGO	\$ 12.17	\$ 328.59
Adult XXL	0	Left Chest - GPD Logo		
Adult XXXL	0	Under Left Chest- Beach Manager		
<b>TOTAL NUMBER</b>	<b>108</b>		<b>Total Cost</b>	<b>\$ 1,314.36</b>
<b>17. Beach Operation</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	30	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 245.10
Adult Medium	30	Apparel Color - Royal Blue	\$ 8.17	\$ 245.10
Adult Large	27	Print Color - White	\$ 8.17	\$ 220.59
Adult XL	12	Top Back - BEACH OPERATIONS	\$ 8.17	\$ 98.04
Adult XXL	12	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 114.00
Adult XXXL	0	Left Chest - GPD Logo		
<b>TOTAL NUMBER</b>	<b>111</b>		<b>Total Cost</b>	<b>\$ 922.83</b>
<b>18. Lifeguard</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	30	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 245.10
Adult Medium	30	Apparel Color - White	\$ 8.17	\$ 245.10
Adult Large	27	Print Color - Red	\$ 8.17	\$ 220.59
Adult XL	12	Top Back - LIFEGUARD	\$ 8.17	\$ 98.04
Adult XXL	12	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 114.00
Adult XXXL	0	Left Chest - GPD Logo		
<b>TOTAL NUMBER</b>	<b>111</b>		<b>Total Cost</b>	<b>\$ 922.83</b>
<b>19. Boat Guard</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	12	<b>Dri-Fit T-Shirt (ST350)</b>	\$ 8.17	\$ 98.04
Adult Medium	12	Apparel Color - Grey	\$ 8.17	\$ 98.04
Adult Large	12	Print Color - Black	\$ 8.17	\$ 98.04
Adult XL	12	Top Back - BOAT GUARD	\$ 8.17	\$ 98.04
Adult XXL	12	Right Sleeve - SPIRIT LOGO	\$ 9.50	\$ 114.00
Adult XXXL	0	Left Chest - GPD Logo		
<b>TOTAL NUMBER</b>	<b>60</b>		<b>Total Cost</b>	<b>\$ 506.16</b>
<b>20. LIFEGUARD HATS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Large	10	<b>Baseball Camp (Port &amp; Co. CP80)</b>	\$ 4.67	\$ 46.70
		Apparel Color - Red		
		Print Color - White		
<b>TOTAL NUMBER</b>	<b>10</b>		<b>Total Cost</b>	<b>\$ 46.70</b>

# MEMORANDUM

<b>21. BOAT GUARD HATS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Large	10	<b>Baseball Camp (Port &amp; Co. CP80)</b>	\$ 4.67	\$ 46.70
		Apparel Color - Blue		
		Print Color - White		
<b>TOTAL NUMBER</b>	<b>10</b>		<b>Total Cost</b>	<b>\$ 46.70</b>
<b>22. Lifeguard Sweatpants</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	12	<b>Gildan® Heavy Blend™ Sweatpants</b>	\$ 13.74	\$ 164.88
Adult Medium	12	Apparel Color - Grey	\$ 13.74	\$ 164.88
Adult Large	12	Print Color - Red	\$ 13.74	\$ 164.88
Adult XL	12	Pant Leg - Lifeguard	\$ 13.74	\$ 164.88
Adult XXL	12		\$ 17.19	\$ 206.28
Adult XXXL	0			
<b>TOTAL NUMBER</b>	<b>60</b>			<b>\$ 865.80</b>
<b>23. STAFF LONG SLEEVE</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	10	<b>Gildan 2400</b>	\$ 8.99	\$ 89.90
Adult Medium	20	Apparel Color - Black	\$ 8.99	\$ 179.80
Adult Large	20	Print Color - White	\$ 8.99	\$ 179.80
Adult XL	10	Right Sleeve - SPIRIT LOGO	\$ 8.99	\$ 89.90
Adult XXL	5	Left Chest - GPD Logo	\$ 12.86	\$ 64.30
Adult XXXL	0			
<b>TOTAL NUMBER</b>	<b>65</b>		<b>Total Cost</b>	<b>\$ 603.70</b>
<b>24. STAFF CREW NECK SWEATSHIRT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	31	<b>Gildan 18000</b>	\$ 11.50	\$ 356.50
Adult Medium	60	Apparel Color - Black	\$ 11.50	\$ 690.00
Adult Large	67	Print Color - White	\$ 11.50	\$ 770.50
Adult XL	40	Right Sleeve - SPIRIT LOGO	\$ 11.50	\$ 460.00
Adult XXL	11	Left Chest - GPD Logo	\$ 13.93	\$ 153.23
Adult XXXL	5		\$ 16.19	\$ 80.95
<b>TOTAL NUMBER</b>	<b>214</b>		<b>Total Cost</b>	<b>\$ 2,511.18</b>
<b>25. STAFF LONG SLEEVE POLOS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	<b>Long Sleeve polo (Sport-tek ST657)</b>	\$ 19.89	\$ 19.89
Adult Medium	6	Apparel Color - Black	\$ 19.89	\$ 119.34
Adult Large	6	Print Color - White	\$ 19.89	\$ 119.34
Adult XL	4	Right Sleeve - SPIRIT LOGO	\$ 19.89	\$ 79.56
Adult XXL	0	Left Chest - GPD Logo		
Adult XXXL	0			
<b>TOTAL NUMBER</b>	<b>17</b>		<b>Total Cost</b>	<b>\$ 338.13</b>

# MEMORANDUM

<b>26. MAINTENANCE SHIRTS</b>			
SIZE	Total	SPECIFICATIONS	UNIT COST
Adult Small	0	<b>Gildan Ultra Cotton Pique Sport Shirt 3800G</b>	
Adult Medium	0	Print Color - White	
Adult Large	25		\$ 11.60
Adult XL	15		\$ 11.60
Adult XXL	0	Left Chest - GPD Logo	
<b>TOTAL NUMBER</b>	<b>40</b>		<b>Total Cost</b>
<b>27. MAINTENANCE SHIRTS</b>			
SIZE	Total	SPECIFICATIONS	UNIT COST
Adult Small	0	<b>Gildan Ultra Cotton Pique Sport Shirt 3800G_2X</b>	
Adult Medium	0	Print Color - White	
Adult Large	0		
Adult XL	0		
Adult XXL	20	Left Chest - GPD Logo	\$ 12.94
<b>TOTAL NUMBER</b>	<b>20</b>		<b>Total Cost</b>
<b>28. MAINTENANCE SHIRTS</b>			
SIZE	Total	SPECIFICATIONS	UNIT COST
Adult Small	0	<b>SportTek PosiCharge Competitor Tee ST350</b>	
Adult Medium	10	Print Color - White	\$ 6.27
Adult Large	50	Left Chest - GPD Logo	\$ 6.27
Adult XL	0		
Adult XXL	20		\$ 7.60
<b>TOTAL NUMBER</b>	<b>80</b>		<b>Total Cost</b>
<b>29. MAINTENANCE SHIRTS</b>			
SIZE	Total	SPECIFICATIONS	UNIT COST
Adult Small	0	<b>SportTek PosiCharge Competitor Tee ST350LS</b>	
Adult Medium	5		\$ 7.60
Adult Large	15		\$ 7.60
Adult XL	0	Print Color - White	
Adult XXL	6	Left Chest - GPD Logo	\$ 8.94
<b>TOTAL NUMBER</b>	<b>26</b>		<b>Total Cost</b>
<b>30. SPIRIT SHORT SLEEVE T-SHIRTS</b>			
SIZE	Total	SPECIFICATIONS	UNIT COST
Adult Small	35	<b>UNISEX Gilden 64000G</b>	\$ 5.73
Adult Medium	80	Print Color - White	\$ 5.73
Adult Large	80	Left Chest - GPD Logo	\$ 5.73
Adult XL	37	Right Sleeve - SPIRIT LOGO	\$ 5.73
Adult XXL	18		\$ 8.13
Adult 3XL	13		\$ 9.93
<b>TOTAL NUMBER</b>	<b>263</b>		<b>Total Cost</b>

# MEMORANDUM

<b>31. SHORT SLEEVE T-SHIRTS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	35	<b>UNISEX Gilden 64000G</b>	\$ 4.78	\$ 167.30
Adult Medium	80	Print Color - White	\$ 4.78	\$ 382.40
Adult Large	80	Left Chest - GPD Logo	\$ 4.78	\$ 382.40
Adult XL	37		\$ 4.78	\$ 176.86
Adult XXL	18		\$ 7.18	\$ 129.24
Adult 3XL	13		\$ 8.98	\$ 116.74
<b>TOTAL NUMBER</b>	<b>263</b>		<b>Total Cost</b>	<b>\$ 1,354.94</b>
<b>32. UNISEX LONG SLEEVE T-SHIRTS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	<b>Augusta Tri-blend Long Sleeve T-shirt - 3075</b>	\$ 14.55	\$ 14.55
Adult Medium	1	Black Heather, Navy Blue Heather, Gray Heather, White	\$ 14.55	\$ 14.55
Adult Large	1	Left Chest: White Embroidered Logo (Black/Navy on Gray or White)	\$ 14.55	\$ 14.55
Adult XL	1		\$ 14.55	\$ 14.55
Adult XXL	1		\$ 15.77	\$ 15.77
Adult 3XL	1		\$ 18.23	\$ 18.23
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 92.20</b>
<b>33. LADIES LONG SLEEVE T-SHIRTS</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult Small	1	<b>Augusta Ladies Lux Tri-blend Long Sleeve T-shirt - 3077</b>	\$ 14.55	\$ 14.55
Adult Medium	1	Black Heather, Navy Blue Heather, Gray Heather, White	\$ 14.55	\$ 14.55
Adult Large	1	Left Chest: White Embroidered Logo (Black/Navy on Gray or White)	\$ 14.55	\$ 14.55
Adult XL	1		\$ 14.55	\$ 14.55
Adult XXL	1		\$ 15.77	\$ 15.77
Adult 3XL	1		\$ 18.23	\$ 18.23
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 92.20</b>
<b>34. MENS 3-SEASON COAT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Port Authority All Conditions Jacket - J331</b>	\$ 50.65	\$ 50.65
Adult Small	1	Black, True Navy, Direct Blue	\$ 50.65	\$ 50.65
Adult Medium	1	Left Chest: White Embroidered Logo	\$ 50.65	\$ 50.65
Adult Large	1		\$ 50.65	\$ 50.65
Adult XL	1		\$ 50.65	\$ 50.65
Adult XXL	1		\$ 51.99	\$ 51.99
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 305.24</b>
<b>35. LADIES 3-SEASON COAT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Port Authority Ladies All Conditions Jacket - L331</b>	\$ 43.55	\$ 43.55
Adult Small	1	Black, True Navy, Direct Blue	\$ 43.55	\$ 43.55
Adult Medium	1	Left Chest: White Embroidered Logo	\$ 43.55	\$ 43.55
Adult Large	1		\$ 43.55	\$ 43.55
Adult XL	1		\$ 43.55	\$ 43.55
Adult XXL	1		\$ 44.75	\$ 44.75
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 262.50</b>



# MEMORANDUM

<b>36. MENS RAINCOAT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Port Authority Torrent Waterproof Jacket - J333</b>	\$ 43.99	\$ 43.99
Adult Small	1	Black, True Navy, Direct Blue, Vine Green	\$ 43.99	\$ 43.99
Adult Medium	1	Left Chest: White Embroidered Logo	\$ 43.99	\$ 43.99
Adult Large	1	<i>Approval to embroider waterproof jacket; we are aware that water may leak through the embroidery.</i>	\$ 43.99	\$ 43.99
Adult XL	1		\$ 43.99	\$ 43.99
Adult XXL	1		\$ 45.32	\$ 45.32
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 265.27</b>
<b>37. LADIES RAINCOAT</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Port Authority Torrent Waterproof Jacket - L333</b>	\$ 43.99	\$ 43.99
Adult Small	1	Black, Navy, Direct Blue, Vine Green	\$ 43.99	\$ 43.99
Adult Medium	1	Left Chest: White Embroidered Logo	\$ 43.99	\$ 43.99
Adult Large	1	<i>Approval to embroider waterproof jacket; we are aware that water may leak through the embroidery.</i>	\$ 43.99	\$ 43.99
Adult XL	1		\$ 43.99	\$ 43.99
Adult XXL	1		\$ 45.32	\$ 45.32
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 265.27</b>
<b>38. MENS 1/4 ZIP PULLOVER</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Vansport Men's Zen Pullover - 3450</b>	\$ 40.65	\$ 40.65
Adult Small	1	Black, Navy, Carolina Blue, Dark Grey, Silver	\$ 40.65	\$ 40.65
Adult Medium	1	Left Chest: White Embroidered Logo (Black/Navy on Carolina Blue or Silver)	\$ 40.65	\$ 40.65
Adult Large	1		\$ 40.65	\$ 40.65
Adult XL	1		\$ 40.65	\$ 40.65
Adult XXL	1		\$ 43.32	\$ 43.32
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 246.57</b>
<b>39. LADIES 1/4 ZIP PULLOVER</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Vansport Ladies Zen Pullover - 3451</b>	\$ 40.65	\$ 40.65
Adult Small	1	Black, Navy, Carolina Blue, Dark Grey, Silver	\$ 40.65	\$ 40.65
Adult Medium	1	Left Chest: White Embroidered Logo (Black/Navy on Carolina Blue or Silver)	\$ 40.65	\$ 40.65
Adult Large	1		\$ 40.65	\$ 40.65
Adult XL	1		\$ 40.65	\$ 40.65
Adult XXL	1		\$ 43.32	\$ 43.32
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>\$ 246.57</b>
<b>40. FLEECE PULLOVER</b>				
SIZE	Total	SPECIFICATIONS	UNIT COST	TOTAL COST
Adult XS	1	<b>Badger 1/4 Zip Fleece Pullover - 128600</b>	27.33	27.33
Adult Small	1	Black, Navy, Charcoal, Oxford	27.33	27.33
Adult Medium	1	Left Chest: White Embroidered Logo (Black/Navy on Oxford)	27.33	27.33
Adult Large	1		27.33	27.33
Adult XL	1		27.33	27.33
Adult XXL	1		27.33	27.33
<b>TOTAL NUMBER</b>	<b>6</b>		<b>Total Cost</b>	<b>163.98</b>
		<b>Total Bid Cost</b>		<b>\$ 30,159.88</b>

**VII. Action Item C:  
Approval to Move the Start Time of the April  
2, 2024 Committee Meeting to 6:00pm**

**No Documents**

Glencoe Park District  
March 2024 Board Meeting

**VII. Action Item D:  
Approval to Cancel the May 7, 2024  
Committee of the Whole Meeting**

**No Documents**

Glencoe Park District  
March 2024 Board Meeting

**VII. Action Item E:  
Approval of Outsourced IT Provider  
Agreement**

Glencoe Park District  
March 2024 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** John Cutrera and Lisa Sheppard  
**SUBJECT:** Outsourced IT Provider  
**DATE:** March 14, 2024

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At the September Committee meeting, staff presented a recommendation to renew the contract with ExcalTech when the current contract expired in 2024. Due to proposed changes to original agreement terms and increasingly frustrating IT-related service issues over the past six months, we have not yet signed the new agreement. We were also notified in February that our long-time account manager was no longer with ExcalTech.

As a result, staff has been working on getting quotes from other outsourced IT providers that work in the park and recreation industry and specifically have experience with RecTrac 3.1. Staff reached out to the following IT firms who are working directly with other local park districts and have experience with RecTrac 3.1 and Tyler Incode:

- Noventech
- L6 Technology
- Safe Haven IT
- Sterling Network Integration

Each firm conducted onsite visits to the District in February or early March and provided proposals. Staff reviewed proposals and selected three firms to interview in early March.

Based on review of proposals and interviews conducted, staff is recommending that we enter into an agreement with L6 Technology for outsourced IT services. The total annual cost over the course of three years is expected to be approximately \$94,200 (including the cost of licenses purchased directly by the District). The stand alone cost for the managed IT services will be \$86,400. The total annual cost over the course of three years discussed and approved at the September Committee meeting was \$96,884.

**Recommendation:**

Approval for Executive Director Lisa Sheppard to sign a three-year contract with L6 Technology for outsourced IT services in the amount of \$86,400 per year.



# IT Support Services Proposal



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# Executive Summary

Thank you for the opportunity to show how L6 Technology can take technology management and support to the next level. L6 Technology's all-inclusive proactive approach to technology makes high performing technology sustainable. L6 Technology will help your organization achieve more with technology for less than you ever thought possible.

L6 Technology heavily invests in its customers on the front end of our support agreement to create high functioning efficient environments in perpetuity.

## It Starts with Customer Service

The most fundamental skill in customer service has nothing to do with technical expertise. In our ongoing mission to provide excellent service, you can count on us for the following.

- Excellent ongoing Communication
- Fast, responsive helpdesk
- Arrive when we say we will
- Proactive follow up
- A respectful and pleasant experience
- Constantly striving to improve

# Company Overview

L6 Technology began providing technology services and support for government and commercial clients in 1997. Our philosophy has always centered around justification of IT solutions based on an overall value vs. cost. Over time, we realized that newer, more complex solutions at the back end dramatically increased performance and reliability for our customers. As a company, we focused intently on developing a comprehensive team of experts specializing in all major areas of technology. As a result, our team operates at a very high level and is very efficient at what they do. Multiple Chicago area IT support companies use L6 Technology as an escalation point for more challenging issues and help with advanced technologies today.

A key factor we learned early on was to be proactive and analyze the root cause of problems and design a permanent solution. This enabled us to drastically reduce the effort required to support our customers. Instead of reacting to problems, we eliminate them from ever happening in the first place. Our continuous refinement of this approach has made it possible for our team to lower reported issues by as much as 70% for our customers. This is beneficial for everyone and easy to measure.

By partnering with L6 Technology, you will gain a proactive team to support your organization and help make technology transparent to your users. You will have unlimited access to solution architects that are proficient in all major areas of IT. Our proactive team will continue to dedicate the time to understand your needs and suggest potential options in a clear, concise and non-technical way. Helping our customers make informed decisions they understand is important. Building trust by repeating success is what builds long term relationships. L6 Technology works hard to continue building that relationship with your organization.

Technology is advancing faster than it ever has. The ability to be nimble and take advantage of new innovations is much easier when you have a team of experts on your side. L6 Technology has a team solely dedicated to reviewing and validating new solutions. We regularly solve problems for our customers with solutions they never knew existed. Deployment of new technologies is fast because we have done it before. Thus, the cost and risk associated with advancing the technology in your organization is greatly reduced.

# Strategic IT Services

The following is an overview of L6 Technology's focus areas used to help our customers become more proactive with technology. A proactive approach is proven to be more effective and cost efficient. The following areas are all included in our support services.

## 5 Year Technology Plan

L6 will assist in the following areas:

- Strategic IT planning
- IT zero-based budget preparation
- Sustainability planning
- Alternate solution justification
- Cloud vs. on-premises analysis
- Vendor comparisons
- Design modernization identification
- Asset rotation

## Consistency

L6 Technology's team approach ensures that someone will always be available to help. You never have to worry again about employee turnover, vacations, or sick days again. L6 Technology can help with hiring and training new employees should the need arise. Clear concise documentation ensures everyone is on the same page.

## Proven Solutions

L6 Technology is continuously evaluating new and different approaches for every area of technology. Extensive research has gone into finding cost effective solutions that provide our customers the most value. This insight is shared with our customers to help with more informed decision making and successful outcomes.

## Cost Avoidance

L6 will regularly review IT spending to optimize savings. Every year L6 Technology will review current spending using a zero-based budgeting approach. Our team regularly identifies duplicate costs, solutions that are not sized properly, products with overlapping features and even services that are no longer being used resulting in cost savings to your organization

## Vendor Management

L6 will aid in negotiating new contracts, opening tickets for advanced vendor support, working with the ISP to resolve issues/make planned changes, license management, cell vendor management and warranty management.

## Purchasing (We do not sell product)

L6 Technology does not sell products. We focus 100% on servicing our customers. L6 Technology makes value-based recommendations on products and solutions you can trust. The L6 Technology team helps your organization identify the best pricing. By not selling products, our customers can be rest assured that our recommendations are in their best interest.

# Technical IT Services

The following is an overview of the primary areas of technology for your organization. All areas of technology are included in the L6 Technology support agreement.

## Network & Wi-Fi

L6 Technology uses best practice strategies in the design of Network switching and Wi-Fi to maximize both their performance and reliability. This includes virtual networks and advanced wireless design to ensure coverage. The network will also be prioritized for voice and video.

## Cybersecurity

All aspects of cybersecurity are included. L6 Technology will design and maintain a constantly evolving cybersecurity strategy to protect your organization.

## Datacenter - Servers

Our services include the support of the datacenter to manage the back-end services and applications that require the server to function. This includes physical servers, virtualization, backups, power, and environmental issues. The data center consists of all the equipment and software needed for running the back-end systems that support the users.

## Cloud Services

Cloud services are off premise and connected to through the internet. Cloud is often the best approach as it reduces the need for equipment at your locations. User email and workspaces are the most common services in the cloud with Microsoft O365 and Google Workspace being the largest two cloud service providers. Compute providers like AWS, Digital Ocean and others can help move even more to the cloud. Microsoft O365 also has advanced management and security functionality with Intune. Our arsenal includes all cloud services that make sense and fit our customers.

# Application Support

L6 Technology will ensure the software and applications used to run your organization are up and available when you need them. Reliability and performance are important, and L6 Technology works hard to establish and maintain stability across all of your applications.

L6 Technology will provide reliable network connectivity to all software, create/maintain user accounts with credentials and security and single sign on integration if available. We will also ensure regular backups are completed and protected in the cloud. Recovery time from an issue will be optimized to minimize downtime on the chance something goes wrong. Any patches or updates that are required will be performed by L6 Technology in conjunction with the software vendor on their recommendations.

Although L6 Technology has technicians familiar with many products, the software vendors are the experts. For issues specific to the software, L6 Technology will engage with the vendor to support the system. L6 Technology will enable vendor access to the software to troubleshoot their product. L6 Technology will also keep your designated contacts updated on the status of the issue until it is resolved. A resolution report will also be available to review what happened and if there are steps to prevent the issue in the future.

Any point-of-sale peripherals that are used with the software must be approved by the software vendor for use with their system. This includes, but is not limited to, scanners, receipt printers, and cash drawers. In addition, any mission critical workstations should be within their useful life.

Software support contracts are expected to be current with each software vendor and is in the best interest of your organization. Expert, experienced vendor help on mission critical systems will dramatically reduce any downtime.

Software specific customization and changes are based on the needs of your organization. Rarely is a software product set up the same for multiple organizations. Customization of software is the responsibility of the organization. Vendor training for staff or customization services for the software may be required. L6 Technology does not include custom configuration or changes within software products. However, L6 Technology can work together with your organization to help obtain these services.



# Projects and Initiatives

L6 Technology realizes simply supporting your existing network and systems is not enough to keep from falling behind. Replacing older network equipment or servers on its own will not keep pace with the changes in technology. Items other than hardware, such as cybersecurity methodologies, best practice design of the network, new and more efficient cloud solutions are additional critical factors to ensure a secure and reliable network.

L6 Technology looks at projects to modernize and improve technology as an investment in your organization. Remember, keeping your organization's technology current benefits L6 Technology too. Easier to use, more reliable technology is easier to support. Less issues leads to happy customers and less time required to support the end users.

# Support Strategies

## Support Desk

The L6 Technology support desk is a custom system that has been designed and integrated into everything we do. The system includes a customer web portal for management and insight into any issues or requests submitted to our team. We have integrated change management, analytics, and a common FAQ area for user self-help. L6 Technology is invested in continually evolving our portal to make things easier and add more value for our customers' benefit.

The analytics collected in our system are a critical piece to our success. Years of relevant data from numerous customers is at the fingertips of our techs. The system will also collect data on all problems and incidents submitted by your staff. That data is constantly analyzed to eliminate repetitive problems with your technology.

To achieve the best results, L6 Technology prefers issues and requests are submitted by the user requesting help. This eliminates errors in relaying communication details on the request and removes the delay of waiting on a person in the middle to pass along information. Having the correct user information also allows our team to make sure the data collected is on the correct device so we can automatically retrieve relevant history should it exist.

Support requests can be submitted to our team via the Web Portal, Email, Phone Call or direct contact with an On-Site technician. All requests will be processed in the same manner. Our support desk team is eagerly awaiting your request and will be able to start looking into resolving things quickly. We are often working simultaneous requests from the same customer. By following this process, we remove any chance of a single technician being busy or even off work and not being able to respond when a request is made directly to them.

Our support desk team can escalate to an advanced specialist technician, deploy a level 3 resource to your location, and do whatever it takes to resolve your request as quickly as possible. Unlimited tech dispatch is included in support for anything not resolvable remotely.

# Monitoring Center

L6 Technology's Monitoring Center tracks each customers' network performance, change management, patch management, configuration management, remote cloud backup and more. Alerts for system outages or issues can be customized to include organization staff immediately or delayed, or at specific times if needed.

# Service Level Agreement

Incidents and requests submitted to our system will be acknowledged by our staff within 15 minutes of submission. Support includes escalated technician dispatch to your location for any issues or work L6 Technology determines is not possible to accomplish remotely.

- Issues impacting business for multiple users:
  - Customer business hours (2 Hour response.)
- Issue that is non business impacting:
  - 8 Hours a day 5 days a week (4 Hour response.)
- Request that is non impacting:
  - 8 Hours a day 5 days a week 8 Hour response.
- Ticket updates / Ongoing communication:
  - Every 2 Hours
- Resolution time.
  - ASAP – Best Effort

# Technical Expertise

## Expert, Specialized Technicians

The L6 Technology team consists of specialists in specific areas of technology holding high end certifications. Our advanced solution architects improve efficiency through automation, supporting the help desk and on-site technicians, creating documentation of systems, reviewing new solutions, and providing Tier3 support.

## Proficiencies

- Cisco Certified
- Microsoft Certified
- Google Certified
- Cybersecurity Certified
- VMWare Certified
- Network Storage Proficiency
- Sophos Security Certified
- VoIP Certified (Cisco, Mitel, Cloud)
- Project Management Certified
- Point of Sale Proficiency
- RecTrac Server Proficiency
- WebTrac Server Proficiency
- Tyler Systems Server Proficiency
- Golf Now

# Value Add Solutions

The following section is a list of solutions L6 Technology is able to include that add a tremendous amount of value to our support service. L6 Technology maintains staff with experience and expertise in many advanced technologies. This eliminates the need for advanced technology vendors and dramatically reduces the costs for our customers. In many cases costs can be reduced by as much as 70%. The following solutions are included in this support proposal.

## Website Hosting

L6 Technology's fast, redundant cloud WordPress LightSpeed hosting is included in our core services. We do not do development of websites. This is only hosting and backup.

- Free migration for WordPress based sites to new hosting
- Distributed hosting across multiple data centers
- Daily backup with one click restores
- Analytic scheduled reports
- Available ADA compatible templates
- Additional services available

## Digital Signage

The L6 Technology digital signage solution is designed to make advertising simple for your organization. Content creation is simple and integrated with Google slides to make presentations for your displays easy. L6 Technology includes the following digital signage services with our technology support.

- System design and installation
- Configuration of TV players to management system
- User training for creating content

The following costs are not included.

- Content players for TV's (Starting around \$50 per TV)
- Vendor Licensing
- Cost of TV

# VoIP Communications

The L6 Technology cloud VoIP service is designed to provide our customers with a full featured, enterprise-level communications system at a fraction of the cost.

All the effort to implement and manage the VoIP system is included.

The following VoIP services are included in the L6 Technology support agreement.

- Planning and system design to migrate from your existing system
- Programming and deployment of the VoIP system
- User training on the new system
- Full support of the VoIP system

The following costs are not included and would be charged based on the quantity.

- Phones (Existing VoIP phones may be compatible)
- Per user flat monthly 50-60% cheaper than market pricing
- General area shared phone flat monthly 50-60% cheaper than market pricing
- DID phone number flat monthly \$1.50-\$3.00 based on number type
- International calls

The end result of the L6 cloud VoIP communications solution is a dramatic reduction in cost when compared to the popular VoIP service providers' costs. This value added solution from L6 Technology is just one of many ways we help our customers reduce their overall technology costs.

The following is a highlight of features **included** in our cloud VoIP service.

- Browser based phone and work center
- 911 functionality with alerting
- Full featured web video meetings
- Chat collaboration with groups
- SMS messaging in web chat
- Presence to see who is available and who is busy
- Work from home or office with the same functionality
- Integration to O365 or Google workspace
- Android and Apple Apps for cell phones
- Voicemail transcribed to E-Mail
- Paging system integration



# IP Surveillance

L6 Technology includes a cost-effective robust IP surveillance solution with support. Features include: high-definition cameras that are crystal clear for a fraction of the cost. Mobile phone view and easy to retrieve recordings when needed.

L6 Technology includes the following services for our IP Surveillance solution.

- System design and planning
- Configuration and deployment of IP Recorder with cameras
- Mobile phone view setup
- Main station TV setup
- Operator training

The following IP surveillance costs are not included with L6 Technology support.

- Recorder and Storage (TBD based on features)
- Vendor licensing (If applicable)
- IP Camera's (starting at \$50)
- Network wiring to camera location (TBD)

L6 Technology's IP Surveillance solution can dramatically reduce the cost to monitor and secure your locations.

# Not Included in Support

L6 Technology support is all inclusive with a very limited number of items that are not included, compared to other vendors. The following is a list of what is not included in our services.

## Computer Hardware Repair

L6 Technology will refresh a computer and reinstall the OS, image a computer if disk imaging has been deployed, and support conflicts, driver issues etc.

However, if a computer has a hardware issue, we do not take the computer apart and diagnose the motherboard or memory or any of the possible hardware failures that could be a problem. If the computer is under warranty, we will help transfer the user to a different computer while the broken one can be repaired should this be needed.

We also do not repair monitors, keyboards, or any other accessories. The price of replacing those items outweighs the cost of the effort involved in trying to repair them.

## Printer Repair

L6 Technology will support network connectivity, security, and drivers for organization printers.

However, printer issues with the hardware are not supported by L6 Technology. We recommend having a printer support agreement to cover hardware problems with printers.

## Data Cabling

Running new data cabling or replacing existing defective network cabling is not included in support. We will however, terminate existing cables if broken, connect patch cables or devices that are reachable using a standard six-foot ladder.

# Customer Expectations

## How we begin

The following is an overview of what you can expect to happen if you decide to partner with us to manage and support your technology.

- Gathering of more detailed configuration and information to identify and document the systems in more detail.
- Confirm administrator credentials on all devices.
- Collect and document existing provider support contact information.
- Install our remote support agent on all the workstations and servers.
- Register all users in the L6 Technology support portal.
- Communicate with end users on how to initiate a support request and expectations.
- Begin strategy planning for remediation of any technology concerns prioritized by risk.
- Schedule remediation work based on risk and need.

## Consistent Communication

L6 Technology will set up the following regular communications.

- Weekly web meetings for planning and strategy.
- Project planning web meetings as needed based on the initiatives.
- Point of contacts for communicating outages.
- Point of contacts for each physical location.
- List of stakeholders for email of reports.

# Adopting Best Practices

It is important to realize that a large piece to secure reliable technology depends on the users. Cybersecurity impacts every area of technology and implementing a best practice approach will help tremendously. L6 Technology will work with our customers to explain the risk and options. As the customer you will always have final say on what practices are followed.

Keeping system designs current and using proven technology for all back-end systems is also critical for secure and reliable technology. Older designs or equipment that is not designed to work with the current security standards introduce additional risk.

The following is a high level list that will help your organization's technology be more reliable and secure. This list is provided as an example

## Users

- No install rights on the workstations.
- No sharing credentials. Everyone has their own account.
- Multi-Factor authentication.
- Strong passwords.
- Regularly force password changes.
- Regular cybersecurity training.
- New software application process.

## Systems

- Use a comprehensive cybersecurity platform.
- Consolidate data cabling and switches in a single datacenter as building size allows.
- Utilize layer three switching and virtual networks for security and performance.
- Server virtualization with redundancy for mission critical applications.
- Cloud backup for any data stored on premise.
- Secure staff Wi-Fi with user credential-based authentication.
- Properly sized UPS backups for all mission critical equipment.
- Centralize network printing using ethernet. (No Wi-Fi)

# Glencoe Strategy

Based on the findings of our on-site discovery process there are many areas of technology that could benefit from newer more effective solutions. Focusing on best practice, designs and standardization will increase the reliability of the district's technology.

Cybersecurity is by far the most important area of technology for a park district. Every area of technology needs to be protected from threats. Municipalities are a top target for attacks. A breach is not only expensive it can be very embarrassing.

Currently the district does not have a comprehensive cybersecurity solution in place. User workstations do not have any cybersecurity protection installed that is designed to protect from ransomware. The current remote support tool has known critical vulnerabilities that should be addressed. Numerous other security related concerns were uncovered on our visit. Cybersecurity for Glencoe Park District is at a high risk right now.

Moving to a comprehensive well known proven cybersecurity solution is critical for working together to be a good fit. A cybersecurity breach not only has a negative impact for your district it reflects poorly on your IT partner as well.

RecTrac & WebTrac are critical to Glencoe Park District. Reliability and uptime are critical for the district to function. Multiple options are available to increase the reliability of the systems. There are positives and negatives from each of the different strategies available. Security is also important for how user credentials are handled. Email retention, time to recover from a breach and more. The current approach to these systems is a high risk for downtime. Building a business continuity plan is highly recommended to reduce risk of a prolonged outage.

Overall Glencoe represents the pinnacle of park districts in the Chicago metropolitan area. L6 Technology is prepared to provide Glencoe Park District with a superior level of service that will exceed expectations. L6 Technology has identified many areas where we feel technology can be improved. Our proactive approach will increase transparency and improve quality of life for the users with technology.

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## Step one: Strategic Plan & Budget.

Every area of technology will be assessed and compared to other potential solutions. L6 Technology will compare solutions that are premise based and cloud based. The overall goal of this process is to identify the most reliable and efficient solution for each area.

Current services will be reviewed as part of this process. Internet providers, telecom, warranties, and subscriptions. Every area of technology will be examined and compared for each location.

Once the technology solutions are decided and goals are in place a timeline will be developed to implement the solutions. A five year plan based on useful life will be created. Useful life will vary based on the type of product and if new or refurbished is purchased. Using refurbished products for some areas can save a park district considerable cost and provide a more resilient solution. Subscriptions will be broken out equally over the five year period.

The result will be a predictable budget for the next five years covering every aspect of technology. You will know what to expect and the budget will be updated yearly so a five year forecast will always be available. This will be the IT blueprint for Glencoe Park District for the foreseeable future.

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## Step Two: Remediation & Modernization.

Multiple areas have been identified to improve the technology environment for the users. Existing products that are already owned by the district are not being utilized to their full potential. All of the effort to implement these quality of life improvements are included in the L6 Technology standard support. All initiatives will be coordinated with park district staff. Any down time or change events that impact users will be consolidated and minimized. User training is also included for any changes or new technology implemented.



# Pricing & Signatures

Pricing is all inclusive and covers all technological needs as outlined in this document. When comparing pricing, please note that L6 Technology's fee is a flat, all inclusive pricing structure that includes all aspects of managing and supporting your technology. We include projects and value added solutions as a part of our normal support fee. Most vendors' pricing charges a lower monthly rate and then add additional fees for project tasks, product installs, and other work that they deem to be "projects". When comparing our quote to other vendors it is important to realize this difference. Extra fees add up quickly and often result in delays in exercising and delivering needed solutions, thereby negatively impacting user productivity. Our business model and flat, all inclusive pricing structure allows for proactive solutions normally held back by cost reviews to be implemented as a normal part of our monthly support.

## Included Locations

- Takiff Center
  - 999 Green Bay Rd, Glencoe, IL 60022
- Weinberg Family Recreation Center
  - 305 Randolph Avenue, Glencoe IL 60022
- Glencoe Beach
  - 55 Hazel Avenue, Glencoe IL 60022

36 Month Management & Support = \$7200 per month

Scheduled weekly tech on site 4 hours = \$400 per visit

\* Proposal valid until (May 23rd, 2024)

\*\* Valid Master Services agreement required

In witness whereof, the parties of hereto have signed this Agreement as of the date signed below.

CLIENT  
Glencoe Park District

CONTRACTOR  
L6 Technology, Inc.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Master Services Agreement

This MASTER SERVICES AGREEMENT ("Agreement") is entered on (the "Effective Date" 03/12/2024), by and between L6 Technology, Inc, (CONTRACTOR) and Glencoe Park District(CLIENT).

In consideration of the mutual covenants and promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, CONTRACTOR and CLIENT agree as follows:

## 1. Services

1.1 Services. CONTRACTOR agrees to provide qualified personnel to perform consulting support services ("Services") as pursuant to a mutually agreed statement of work ("Statement/Proposal of work") and the terms and conditions of this Agreement. The fully executed Statement/Proposal of work shall be attached to this Agreement and shall be incorporated herein by reference. CONTRACTOR shall perform the Services in a professional manner and in accordance with the technical, functional, and other specifications ("Specifications") set forth in the Statement/Proposal of work at an agreed upon monthly cost.

## 2. Client's Obligations.

2.1 Prior to the commencement of performance under this Agreement and upon contract renewal, CLIENT will provide to CONTRACTOR any specific information necessary to support CLIENT'S network, including a network component survey, network map, naming and addressing standards, contract and extensions (such as on-site support or health checks), and any other information reasonably required by CONTRACTOR. Examples of these items will be made available to CLIENT upon request.

2.2 CLIENT will designate a primary contact and up to two (2) alternates to be the primary interface with CONTRACTOR in connection with the technical services performed under this Agreement.

2.3 CLIENT will provide CONTRACTOR with VPN access to perform remote diagnosis, when required. If CLIENT purchases a Service Program that includes on-site service, CLIENT will provide CONTRACTOR with full and free access to any products or equipment to be serviced by CONTRACTOR, and a suitable environment, as reasonably prescribed by CONTRACTOR, in which to perform Services.

2.4 If CLIENT receives on-site service, CLIENT will provide CONTRACTOR with adequate, secure, and suitable space, free of charge and with full and free access, to store CONTRACTOR's tools, test equipment and installation documentation at CLIENT'S site(s). All tools, test equipment and documentation will remain the property of CONTRACTOR and may be removed by CONTRACTOR at any time.

## 3. Employees

3.1 CLIENT and CONTRACTOR agree not to offer, promise, nor engage in any employment of personnel from each other's staff, directly or indirectly, during or within twenty-four (24) months of the termination of this Agreement.

3.2 The parties agree that any violation of the provisions of this section of this Agreement will result in damage for which CONTRACTOR has no adequate remedy at law; and CONTRACTOR has the specific right to enforce such provisions against the breaching party; and CONTRACTOR has the right to obtain injunctive relief to prevent or restrain the breaching party from breaching such provisions or to enforce such provisions.

## 4. Payment.

4.1 CONTRACTOR shall submit to the CLIENT monthly invoices for the service performed for the period covered by the invoice. Payments of all invoices, and any late payment penalties, shall be governed by the Local Government Prompt Payment Act (5 ILCS 505/1 et seq.).

(a) In addition, CLIENT shall reimburse CONTRACTOR its actual pre-approved out-of-pocket expenses as reasonably incurred by CONTRACTOR in connection with the performance of Services. Additional expenses for materials, services, training and hardware may only be incurred by CONTRACTOR and charged to CLIENT if prior written approval from CLIENT has been obtained.

4.2 CLIENT shall be responsible for the payment of all sales, use, excise, value added, occupational and similar taxes or, other fees if applicable such as freight, shipping, customs, and handling, in lieu thereof, CLIENT shall provide CONTRACTOR a tax exemption certificate acceptable to the taxing authorities.

## 5. Terms and Termination

5.1 This Agreement will become effective upon its acceptance and execution by CONTRACTOR. The initial term of this agreement will be for (36) months.

5.2 Either party may terminate this Agreement for a material breach by the other party of its obligations hereunder if that breach is not cured within thirty (30) days after receiving written notice thereof.

5.3 CONTRACTOR may suspend on-site services performed under this Agreement if CONTRACTOR determines that the conditions at CLIENT facility pose a threat to the safety and health of CONTRACTOR representatives until such conditions are cured.

5.4 CLIENT breach of this Agreement without cause may result in additional charges if a disproportionate amount of services are completed initially by the CONTRACTOR with expectations by CONTRACTOR of compensation over the term of this Agreement.

## 6. New and Additional Locations

The services covered by this Agreement apply to CLIENT current locations and facilities at the time of the signing of this Agreement. If CLIENT desires Services for new or additional locations or facilities, they must be covered by a separate attachment to this Agreement.

## 7. Warranties

7.1 CONTRACTOR warrants that it will perform services hereunder in a professional and workmanlike manner. Product misuse, accident, unsuitable environment, unauthorized modification, failure caused by a product for which CONTRACTOR is not responsible, or operation outside of the manufacturer's specifications may void this warranty. CONTRACTOR does not warrant uninterrupted or error free operation.

7.2 Except as expressly set forth in the preceding paragraph, CONTRACTOR makes no warranties, express or implied (including warranties of merchantability or fitness for a particular purpose) with respect to any services.

## 8. Liabilities and Insurance

Subject to the limitations below, CONTRACTOR agrees to indemnify CLIENT against any claim arising out of or resulting from the services or this Agreement, provided that any such claim (1) is attributable to bodily injury to or destruction of physical property (other than products being serviced) and (2) is caused by a negligent act or omission by CONTRACTOR. This obligation on the part of CONTRACTOR shall exist only if CLIENT (1) gives CONTRACTOR prompt written notice of any such claim and (2) included fully in the defense so long as CONTRACTOR pays the out-of-pocket costs. CONTRACTOR shall have no liability for any settlement or compromise made without its prior written consent.

8.1 CONTRACTOR agrees to add CLIENT as a named insured on CONTRACTOR's Liability Insurance Policy.

## 9. Limitation of Liability

In no event will CONTRACTOR or its representatives be liable for (1) the cost of substitute procurement, special, indirect, incidental, or consequential damages, or (2) any damages resulting from inaccurate or lost data or loss of use or profits arising out of or in connection with this Agreement or the furnishing of services even if informed of the possibility of such damages. In no event will CONTRACTOR's total liability for (1) any damages in any action based on or arising out of or in connection with this Agreement exceed the total amount paid to CONTRACTOR pursuant to this Agreement, or (2) claims based upon the parties' obligations under the section entitled "Services" exceed the total amount paid to CONTRACTOR for such services.

## 10. Confidential Information

10.1 CONTRACTOR agrees that CLIENT may provide CONTRACTOR with information which CLIENT considers to be confidential or proprietary. CLIENT configuration data is deemed to be "Confidential Information" for the purposes of this Agreement. Any other information CLIENT considers to be confidential will be labeled in writing as "Confidential Information" or if orally or visually delivered will be reduced to writing within 30 days of disclosure and will be labeled "Confidential Information" ("Confidential Information").

10.2 CONTRACTOR agrees that for a period of three (3) years following the date of disclosure of the Confidential Information, it will not disclose the Confidential Information to any third party without the CLIENT's prior written consent. During the three-year period, CONTRACTOR will protect the Confidential Information in the same manner that it protects its own confidential information of a similar nature. CONTRACTOR will only copy the Confidential Information to the extent necessary to perform Services. After said three (3) year period CONTRACTOR shall either destroy CLIENT'S Confidential Information or return it to CLIENT.

10.3 Nothing in this Section shall prohibit or limit CONTRACTOR's use of any information (i) previously known to it, (ii) independently developed by it, (iii) acquired by it from a third party which is not, to CONTRACTOR's knowledge, under an obligation not to disclose such information, or (iv) becomes publicly available through no breach of this Agreement by CONTRACTOR.

## 11. Proprietary Rights

Unless otherwise provided in a separate software license agreement between CONTRACTOR and CLIENT, any documentation and software provided by CONTRACTOR in the course of performing Services under this Agreement shall be licensed to CLIENT for use under the terms of the End User Software License Agreement that accompanies the software when delivered. CONTRACTOR, on behalf of itself and its licensors, reserves all proprietary rights in and to (1) all designs, engineering details, and all other data pertaining to the products or software, (2) all original works, computer programs (but not CLIENT programs), discoveries, inventions, patents, know-how and techniques arising out of work done by CONTRACTOR in connection with this Agreement, and (3) any and all products developed as a result of such work.

## 12. Limitations on Actions

No action, regardless of form, arising out of or related to the transactions covered by this Agreement may be brought by either party against the other party more than two years after the cause of action arose.

## 13. General Provisions

13.1 Neither party is responsible for delays or failures to perform its responsibilities under this Agreement due to causes beyond its reasonable control.

13.2 This Agreement, together with any applicable Service Descriptions, Statements of Work, and/or Attachments, constitutes the complete and exclusive agreement for the services provided.



**VII. Action Item F:**  
**Approval of Takiff Elevator Controller Upgrade**

Glencoe Park District  
March 2024 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**CC:** Lisa Sheppard, Executive Director  
**FROM:** Matt Walker, Assistant Director of Parks and Maintenance  
**SUBJECT:** Takiff Elevator Controller Upgrade  
**DATE:** March 8, 2024

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At the December 2023 Committee of the Whole meeting, staff reviewed proposed Fund 65 projects for FY 2024-2025. One of these projects was replacement of the controllers for the elevators (2) at Takiff. This upgrade will improve reliability and extend the systems' lives by proactively replacing the current controllers which is obsolete.

The upgrade kit includes:

- Engineered Adapter and Mounting Kit
- Otis Hydro Enhance Processor Board
- Unit-Specific Software Engineering

The cost of the upgrades under OMNIA Partners contract #2019.001563 is \$39,600. This price reflects a (2%) discount captured through the OMNIA partners cooperative purchasing group. The total budget allocated for this upgrade was \$45,000.

**Recommendation:** Approve the controller upgrade on both elevators at Takiff Center through OMNIA contract #2019.001563 in the amount of \$39,600.

**Attachments:**

OMNIA Partners Co-op contract pricing guide  
Otis Elevator Service Proposal



# Otis Service and Repair Order

3/8/2024

**CUSTOMER NAME**

Glencoe Community Center  
999 Green Bay Road  
Glencoe, IL 60022

**OTIS ELEVATOR COMPANY**

949 OAK CREEK DRIVE  
LOMBARD, IL 60148

**OTIS CONTACT**

Sean Sullens  
Phone: (331) 800-1530  
Email: Sean.Sullens@otis.com

**PROJECT LOCATION**

GLENCOE COMMUNITY CENTER  
999 GREEN BAY RD  
GLENCOE, IL 60022-1295

**PROPOSAL NUMBER**

QTE-001855873

We propose to furnish the necessary material and labor on the following units:

Unit	Customer Designation
498174	ELV 2
498175	ELV 1

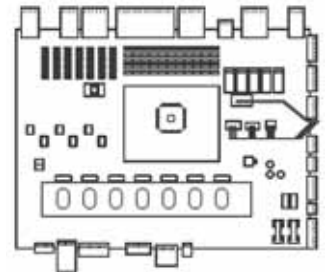
**SCOPE OF WORK**

**OTIS HYDROENHANCE™ UPGRADE**

Otis will supply and install our HydroEnhance™ upgrade to replace your current existing obsolete 211 control board. This upgrade will assist in improving reliability and extending the system life of your elevator.

**The upgrade kit includes:**

- Engineered Adapter & Mounting Kit
- Otis HydroEnhance™ Processor Board
- Unit-Specific Software Engineering



This processor upgrade enables real time monitoring when combined with Otis One™.

Material provided shall be installed in accordance with the ASME A17.1 Safety Code for Elevators and Escalators.

The customer will be responsible for paying local inspection fees if applicable.

A representative will contact you to schedule the work. All work will be performed during regular working days and hours of the Elevator Trade unless otherwise specified above.

**OMNIA PARTNERS**

THIS CONTRACT WILL BE A PART OF THE OMNIA PARTNERS PURCHASING AGREEMENT #2019.001563. PER THE AGREEMENT, OTIS HAS PROVIDED A 2% DISCOUNT ON THIS PROJECT'S FINAL PRICE.

**PRICE**

\$39,600.00

Thirty-nine thousand six hundred dollars

This price is based on a **one hundred percent (100%) downpayment** in the amount of \$39,600.00.

**PAYMENT TERMS:**

- The base proposal price is contingent upon receiving a downpayment of one hundred percent (100%) of the base contract amount.
- The downpayment amount is due in full prior to Otis ordering material and/or mobilizing.
- If you choose the alternative downpayment amount listed below, the corresponding adjustment shall be applied to the base contract amount.

Downpayment Percent	Price Adjustment Percentage	Authorization (Initial)
25%	+ 10%	
75%	+ 5%	

In the event 100% of the contract price is not paid up front, we must be paid the remaining balance no later than the completion of work. Final invoice will be submitted once work is scheduled.

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as "you"), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

**SUGGESTED BY:** MICHAEL POTOSKI

**TITLE:** Mechanic

Accepted in Duplicate

Glencoe Community Center	Otis Elevator Company
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Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Jorie Balogh

Title: \_\_\_\_\_

Title: Director & GM - Chicago Suburbs

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Company Name: Glencoe Community Center

Principal, Owner or Authorized Representative of Principal or Owner

Agent \_\_\_\_\_  
(Name of Principal or Owner)



**TERMS AND CONDITIONS**

1. This quotation is subject to change or withdrawal by us prior to acceptance by you.
2. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.
3. Payments shall be made as follows: A down payment of One Hundred percent (100.0%) of the price shall be paid by you upon your signing of this document. Full payment shall be made on completion if the work is completed within a thirty days period. If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.
4. Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with a safe place in which to work. Additionally, you agree to notify us if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where Otis personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous materials from the building, you agree to be responsible for such abatement, encapsulation or removal, and in such event Otis shall be entitled to delay its work until it is determined to our satisfaction that no hazard exists and compensation for delays encountered if such delay is more than sixty (60) days. In any event, we reserve the right to discontinue our work in the building whenever in our opinion this provision is being violated.
5. Unless otherwise agreed in writing, it is understood that the work shall be performed during our regular working hours of our regular working days. If overtime work is mutually agreed upon and performed, an additional charge therefore, at our usual rates for such work, shall be added to the contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our then current labor rates.
6. Title to any material to be furnished hereunder shall pass to you when final payment for such material is received. In addition, we shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Agreement may be used as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC -1 form or any other document reasonably requested by us for that purpose.
7. Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.
8. Otis shall not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water damage, weather damage, extreme weather, traffic conditions, epidemic, pandemic, quarantine (including Covid-19), sabotage, cyber security, national emergency, act of terrorism, earthquake, riot, civil commotion, war or insurrection, vandalism, misuse, abuse, mischief, or acts of God or nature.
9. We warrant that all services furnished will be performed in a workmanlike manner. We also warrant that any equipment provided hereunder shall be free from defects in workmanship and material. Our sole responsibility under this warranty shall be at our option to correct any defective services and to either repair or replace any component of the equipment found to be defective in workmanship or material provided that written notice of such defects shall have been given to us by you within ninety (90) days after completion of the work or such longer period as may be indicated on the front of this form. All defective parts that are removed and replaced by us shall become our property. We do not agree under this warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any causes beyond our control. We shall conduct, at our own expense, the entire defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity and authority to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall, at our option, (i) procure for you the right to use the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage and obsolescence.  
 THE EXPRESS WARRANTIES SET FORTH HEREIN ARE THE EXCLUSIVE WARRANTIES GIVEN; WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.
10. Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the Work due to delays beyond our reasonable control. Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from

the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort (including negligence), in warranty or otherwise, shall not exceed the price for the equipment or services rendered.

11. To the fullest extent permitted by law, you agree to defend, indemnify, and hold Otis harmless against any claim or suit for personal injury or property damage alleged to arise out of this contract, except to the extent that such damage or injury has been adjudicated as having been caused by Otis' sole negligence. In the event that Otis is requested to provide hoistway cartop/pit access to you, and/or to third parties acting at your request, direction, or control, and which may be subject to additional charges at Otis' sole discretion, then in addition to the foregoing defense, indemnity and hold harmless obligations, you shall carry and maintain the following insurance throughout the duration of such work in the hoistway/cartop/pit areas, and will furnish to Otis a certificate of insurance evidencing the following: Commercial General Liability insurance, written on an occurrence basis, with limits on a per occurrence basis of at least \$2,000,000 for personal injury or death, and \$2,000,000 for property damage, naming Otis as additional insured. Such insurance shall be issued by an insurer authorized to do business in the state or province where the property is located and the equipment and/or services are to be rendered, shall contain a clause in the policy setting forth the insurer's acceptance of liability as set forth in this agreement, and a clause pursuant to which the insurer waives any right of subrogation as to Otis. This policy shall be written as a primary policy only, and not contributing to or in excess of any insurance carried by Otis. You shall provide Otis with at least thirty (30) days prior written notice of cancellation or material change in the coverage.
12. It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment being furnished hereunder is periodically inspected. The interval between such inspections shall not be longer than what may be required by the applicable governing safety code.
13. In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at [www.otis.com](http://www.otis.com) by clicking on "Tools & Resources" on the home page, selecting "Lockout Tagout Policy" under the "Safety Information" column and downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format. You agree that you will disseminate these procedures throughout your organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at your facility and will ensure that such personnel comply with these LOTO procedures while Otis personnel are working on site.
14. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Agreement shall not be binding upon either party unless agreed to in writing by an authorized representative of each party.
15. This Contract will be deemed voidable, even after execution, if it is determined by Otis that performance of the services and/or engagement in the contractual relationship/transaction will violate, or is otherwise restricted by, any and all laws, regulations and/or orders, including sanctions laws, that are applicable to Otis or otherwise apply to Otis' operations.
16. By accepting delivery of parts incorporating software, you agree that the transaction is not a sale of such software but merely a license to use such software solely for operating the unit(s) for which the part was provided, not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms prior to any such transfer.

**VII. Action Item G:  
Approval of Biannual Review of Executive  
Session Minutes 5ILCS 120/2(c)(21)**

**Documents will be provided to Commissioners  
prior to the meeting.**

Glencoe Park District  
March 2024 Board Meeting