

Meeting Schedule

Regular Board Meetings

Held the third Tuesday of every month at 7:00pm at Takiff Center

Special Board Meetings

May be called from time to time based on need

Committee Meetings

Held on the first Tuesday of every month at 7:00pm with additional meetings called as needed

Advisory Group Meetings

Held intermittently based on need

Notice of meetings are available on our website under 'Events' or 'Public Records.' All meetings, regularly scheduled or special, follow provisions of the Illinois Open Meetings Act.

Freedom of Information Act

Freedom of Information Act requests are received during administrative office hours of Monday-Friday 8:30am-5:00pm.

Requests may be filed via email, in-person, or mailed. Forms are available online or at Takiff Center. All requests should be made to the attention of both FOIA officers listed below.

There is no charge for the first 50 black/white copies. Each additional page is \$0.15 per side. No charge to inspect or to receive digital copies. Fee waiver requests must be accompanied with the purpose per 5ILCS 140/6(c).

Visit glencoe park district.com for more information.

FOIA Officers

Jenny Runkel | Administrative Assistant
847-835-7531 | jrunkel@glencoe park district.com

Lisa Sheppard | Executive Director
847-835-7530 | lsheppard@glencoe park district.com

999 Green Bay Road, Glencoe, IL 60022

Status and Structure

The Glencoe Park District was incorporated in 1912 as a separate local government entity. The park district has the power to levy taxes within its prescribed limits and possesses all the powers of a public corporation.

Commissioners serve on all Board committees which permit in-depth discussions before agenda items are presented to the Board for approval. Commissioners may also serve on advisory groups comprised of residents, patrons, and staff for the specific purpose of seeking advice related to a component of park district activity.

Committee of the Whole

Carol Spain (Chair), All Commissioners

Finance Committee of the Whole

Michael Covey (Chair), All Commissioners

Special Projects and Facilities Committee

Bart Schneider (Chair), All Commissioners

Personnel and Policy Committee

Bart Schneider (Chair), All Commissioners

Local Government Efficiency Committee

Lisa Sheppard, All Commissioners, and residents

Early Childhood Advisory Group

Stefanie Boron (Chair), Glencoe Park District residents volunteer as group members

Glencoe Beach and Lakefront Advisory Group

Bart Schneider (Chair), Glencoe Park District residents volunteer as group members for 4-year terms

Weinberg Family Recreation Center Advisory Group

Michael Covey (Chair), Glencoe Park District residents volunteer as group members



glencoe park district.com



MUNICIPAL DIRECTORY



Mission To enrich lives, build community, and create memorable experiences through exceptional parks, programs, and facilities

Vision We aspire to be the most innovative, customer-driven, and financially and environmentally sustainable park district for current and future generations.

SPIRIT Values

Safety Driven: We work toward reducing or eliminating risk from injury or harm and creating a safe environment for our customers and staff.

Passionate: Our passion for what we do makes our parks, services, and recreational programs the best in the industry.

Integrity Focused: We do what we say we are going to do. We are trustworthy and demonstrate strong moral values.

Responsive: We respond and follow through in a timely manner to our internal and external customers.

Innovative: We continuously find better ways of doing things.

Team Oriented: We are an empowered staff, communicating effectively in a collaborative and fun working environment.

Parks

The District maintains and/or manages 37 park sites and maintains 99.78 acres of space.

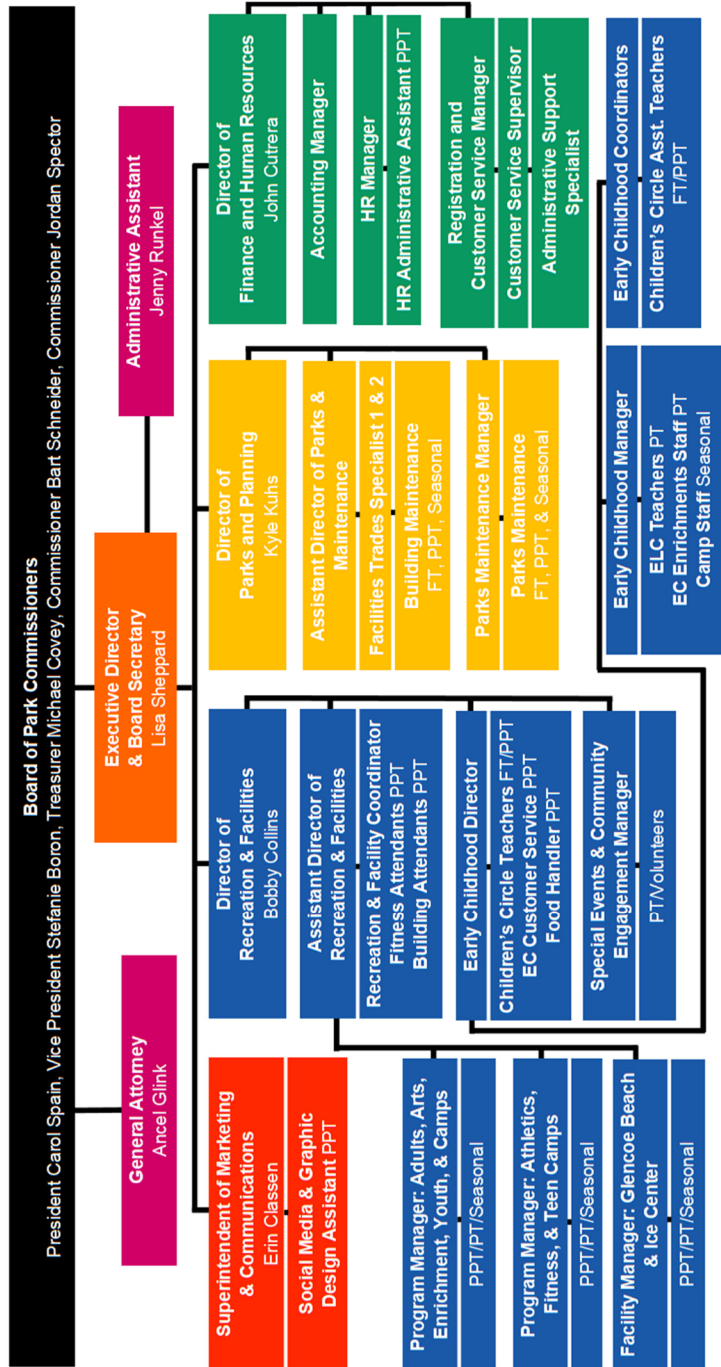
Population
8849

CY 2023 Tax Rate
.723

FY 2023/24 Operating Budget
\$13.799 million



Organizational Chart



Administrative Team & Staff

The park board appointed a professional staff to manage the operation of the district on a daily basis. Citizen complaints should be directed to staff and only if the problem cannot be resolved should the citizen approach the park board at a legally constituted meeting. The administrative team supervises 49 full-time staff, 50 part-time staff, and between 75 to 150 seasonal staff.

- Lisa Sheppard, Executive Director**
lsheppard@glencoeParkdistrict.com
847-835-7530 | Takiff Center 999 Green Bay Rd.
- Kyle Kuhs, Director of Parks & Planning
ADA Coordinator**
kkuhs@glencoeParkdistrict.com
847-835-3030 | Parks Dept. 1015 Green Bay Rd.
- Bobby Collins, Director of Recreation & Facilities**
bcollins@glencoeParkdistrict.com
847-835-7535 | Takiff Center 999 Green Bay Rd.
- John Cutrera, Director of Finance & HR**
jcutrera@glencoeParkdistrict.com
847-835-7550 | Takiff Center 999 Green Bay Rd.
- Erin Classen, Superintendent of Marketing & Communications**
eclassen@glencoeParkdistrict.com
847-835-7537 | Takiff Center 999 Green Bay Rd.

- STAFF LOCATIONS**
- Takiff Community Center & Glencoe Fitness**
 - 999 Green Bay Rd, Glencoe | 847-835-3030
M-F 5:30am-9pm | Sa-Su 7am-2pm
 - Administrative & Recreation Offices
M-F 8:30am-5pm

Glencoe Beach & Boating Beach
55 Hazel Ave, Glencoe | 847-835-8910
Seasonal facility open Memorial Day to Labor Day

Weinberg Family Recreation Center & Ice Rinks
305 Randolph St, Glencoe | 847-835-4440
Seasonal facility open the day after Thanksgiving until mid-February (weather permitting)

Parks Department
1015 Green Bay Rd., Glencoe | 847-835-3030

Board of Park Commissioners

The Board of Park Commissioners is the legal governing authority through which business of the district is conducted. Five commissioners are elected by residents to serve four-year terms without pay. At a legally constituted meeting, they have the authority to establish/change park district policy, approve the budget, negotiate agreements, and award contracts. Once the meeting is adjourned, board members return to their role as citizens and taxpayers.

- Carol Spain, President**
Term 2023-2027 (Unexpired Term 2021-23)
cspain@glencoeParkdistrict.com
- Stefanie Boron, Vice President**
2nd Term 2021-2025
sboron@glencoeParkdistrict.com
- Michael Covey, Treasurer**
2nd Term 2023-2027
mcovey@glencoeParkdistrict.com
- Bart Schneider, Commissioner**
Term 2021-2025
bschneider@glencoeParkdistrict.com
- Jordan Spector, Commissioner**
Term 2023-2027
jspector@glencoeParkdistrict.com

MEETINGS & MINUTES
The Board of Park Commissioners meets on the first and third Tuesday at 7:00pm at Takiff Center 999 Green Bay Rd. Minutes of all meetings are available for public inspection upon the board's approval of their contents. Notice of all meetings is given in accordance with all provisions of the Illinois Open Meetings Act.

Under Illinois law, the Board is permitted to consider specific matters in a closed meeting, called an executive session. No votes may be taken or formal decisions made during these sessions. Minutes of closed session meetings are available for public inspection upon the board's approval for release of their contents.

