

**GLENCOE PARK DISTRICT  
JENNY RUNKEL 10 YEARS OF SERVICE RESOLUTION No. 959**

**WHEREAS**, Jenny Runkel was employed by the Glencoe Park District as the Administrative Assistant beginning on November 25, 2013;

**WHEREAS**, in realization of her consistent commitment of time, energy, passion and expertise to the betterment of services to both our internal and external customers;

**WHEREAS**, during her service she demonstrated outstanding organizational skills, written and verbal communication, software/technology assistance, and project management, which have been an asset to the District's operations;

**WHEREAS**, in addition to her technical skills, flexibility, positive attitude, initiative, diplomacy, and tact are important to the success of the agency;

**WHEREAS**, she was an integral part of the Park District team when we were awarded the 2019 NRPA National Gold Medal for Excellence and were a finalist for the Gold Medal in 2017 and 2018;

**WHEREAS**, Jenny's organization, knowledge, and adherence to Park District governance, policies, and procedures helped the District become an IPRA/IAPD Distinguished Accredited Agency for the first time in the District's history;

**WHEREAS**, Jenny has served the Glencoe Park District in a loyal and faithful manner for 10 years; and the residents of Glencoe have benefited from her dedication, professionalism, and attention to detail; and

**NOW, THEREFORE, BE IT RESOLVED**, the Glencoe Park District Board of Park Commissioners, representing all the residents of the Park District, recognize the meritorious service of Jenny Runkel and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

**ADOPTED** this 9<sup>th</sup> day of January 2024 pursuant to a roll call vote as follows:

AYES: Boron, Covey, Schneider, Spector, Spain

NAYS: None

ABSTENTIONS: None

ABSENT AND NOT VOTING: None

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Carol Spain, President  
Board of Park Commissioners

ATTEST:

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS     )  
  ) **SS**  
COUNTY OF COOK     )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution No. 959:

**JENNY RUNKEL 10 YEARS OF SERVICE RESOLUTION**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 9<sup>th</sup> day of January 2024.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 9<sup>th</sup> day of January 2024.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners

[SEAL]